

**Purchase Request #13**  
**Regular Board Meeting March 22, 2016**  
**Consideration of Approval of Additional Funds for**  
**Purchase of Science Lab Supplies and Equipment**

**ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approve the expenditure of additional funds for the purchase of science lab equipment and supplies from Carolina Biological, Flinn Scientific, Frey Scientific and Thermo Fisher Scientific for the District's Science Labs.

**BACKGROUND**

This request will increase our current annual contract to cover the additional cost of opening six new science labs at the Central Park Campus (CPC).

Carolina Biological, Flinn Scientific and Frey Scientific have a contract through the Texas Local Government Statewide Purchasing Cooperative (Buy Board), cooperative contracts program, Contract #407-12, and is in compliance with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

Thermo Fisher Scientific has a contract through US Communities, Contract #C15-JL-12, and is in compliance with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

Both Cooperatives provide the necessary equipment and supplies to support the science lab purchases.

**IMPACT OF THIS ACTION**

The items being purchased are for the purpose of equipping the six new science laboratories currently under construction at CPC. The items needed include the following: cellular, anatomical & structural models; scientific instruments, appliances & other apparatus; laboratory safety equipment and furniture. All items are required to support the laboratory curriculum of the various science courses currently offered district-wide.

The purchase of these items will ensure the new science laboratories are adequately equipped and CPC will have the capability of expanding its natural science course offerings.

The equipment being purchased is for the Biology, Chemistry, Environmental Science and Geology departments at CPC.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

In June 2015, the Board approved an estimated expenditure of \$100,000.00 for equipment and supplies. This request would increase the total amount approved by \$53,000.00 to a total of \$153,000.00. This expenditure will be funded by the Building Fund, subject to Board approval.

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**MONITORING AND REPORTING TIMELINE**

The initial contract term is July 27, 2015 through July 26, 2016.

**RESOURCE PERSONNEL**

|                            |                                          |              |
|----------------------------|------------------------------------------|--------------|
| Ken Lynn                   | Acting VP of Administrative Services/CFO | 972-758-3831 |
| Jon Hardesty               | VP Provost CPC                           | 972-548-6803 |
| Cindy L. White, CPPO, CPPB | Director of Purchasing                   | 972-758-3871 |