

SOUTH KOOCHICHING/RAINY RIVER  
INDEPENDENT SCHOOL DISTRICT #363  
COMMUNITY EDUCATION COORDINATOR - Birchdale, Loman, Indus Area  
August 1, 2025 through June 30, 2026

DUTY YEAR:

The Community Education Coordinator's duty year shall be August 1 through June 30. This agreement shall terminate on or about the 30th day of June, 2026 or until terminated at the will of either party with sufficient written notice prior to that date. This replaces any prior agreement(s).

SALARY:

\$500.00 per month beginning August 1, 2025. Salary will be paid on the 30th of each month.

DUTIES:

The Community Education Coordinator shall faithfully perform the services as specified in the attached job description; abide by the rules, regulations and policies established by the School Board, and any additions or amendments hereto, for the monthly salary indicated above. The Community Education Director shall diligently work to provide 2-3 Community Education Activities each month for the Birchdale, Indus and Loman communities. Examples of such activities could include, but not be limited to: Snowmobile Safety, Hunters Safety, Canning/Food Preservation Class, Painting Class, Sourdough Class, First Aid/CPR , Mental Health Workshops- Yoga, Thoughtful Stretching, Meditation etc... Gardening Classes, Candle Making Class, Tallow Making Class, Soap Making Class, Babysitting Class for Area Youth, Self Defense Class, Technology Navigation, Food/Cooking Classes, DIY/ Home Repairs Class, Sign Language Class, Senior Driving Class, Hat Decorating Class.

BENEFITS:

There are no benefits with this position; including no entitlement to vacation, holidays, sick leave, other paid leaves, or insurance benefits.

REIMBURSEMENT:

The Community Education Coordinator shall be reimbursed for pre-approved meals, lodging, and mileage at the School District approved rate plus other pre-approved expenses incurred while on Community Education business at the rate set by the School District.

I acknowledge and accept this agreement:

\_\_\_\_\_  
Kaylee Simonson  
Community Ed. Coordinator

\_\_\_\_\_  
(date)

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
(date)