

**Region One Education Service Center
Board of Directors Meeting**

STATE OF TEXAS §

COUNTY OF HIDALGO §

November 28, 2017

Minutes

The Board of Directors met on **Tuesday, November 28, 2017** at Region One Education Service Center Laredo Satellite Office. **Mr. Ricardo Gutierrez, Vice-Chairperson, established a quorum and called the meeting to order at 11:08 a.m.** The invocation was given by Executive Director, Dr. Cornelio Gonzalez. The Pledge of Allegiance and the Texas Pledge were led by Board Secretary, Mr. Pete Garcia.

Members Present Mr. Ricardo Gutierrez, Vice-Chairperson; Mr. Pete Garcia, Secretary; Mr. Raul R. Chapa, Mrs. Laura A. McCoy, Mr. Rey Hernandez, Board Members.

Members Absent Mrs. Alicia E. Requenez, Chairperson; Ruben Cortez, Jr., Dr. Manuel Gomez, Jr.

Others Present Dr. Cornelio Gonzalez, Executive Director; Dr. Eduardo Cancino, Deputy Director; Dr. Marco Antonio Lara, Jr., Deputy Director; Ms. Connie Lopez, Deputy Director; Dr. Darlene Rogers, Laredo ESC staff, Ms. Angela I. Rocha, staff.

Public Comment No groups or individuals were present to address the board.

Executive Director's Report **Region One ESC Laredo Satellite Update**
Dr. Darlene Rogers, provided a power point presentation to the Board with information regarding the services provided by the Laredo staff to school districts and charter schools in the Laredo area. Dr. Rogers also shared information on each of the members of the Laredo ESC staff and provided a background of each member's area of expertise.

Dr. Rogers presented upcoming initiatives for the school year including New Teacher Academies, Professional Learning Communities, ELL Academy for All Conference, Assessment Conference, Technology Integration Conference, Differentiated Instruction by Content Area, as well as other areas of interest to schools.

Dr. Rogers stressed that Building Teacher Capacity to Promote Student Engagement & College & Career Readiness as the main objective of the Laredo ESC team.

Personnel Matters

Additions/New: **Angelica Hinojosa**
Assignments Laredo Extension Office
Coordinator-Laredo Extension Office
Effective – October 18, 2017

Todd Larson
Office of School Improvement, Accountability and Compliance
Director – Special Education
Effective – October 30, 2017

Melissa Lopez

Office of Curriculum, Instruction, and College
Readiness

Director-College and Career Readiness

Effective – October 18, 2017

Resignations: None

Check Register – Dr. Cornelio Gonzalez, Executive Director, informed the Board that the Center’s check register for the month of October, 2017 was included for the Board’s review.

On a motion made by Mr. Raul R. Chapa and a second by Mr. Pete Garcia, the Board of Directors unanimously approved the following items under consent agenda (Items 6-14):

**Minutes of October 17,
2017 Board of Directors
Meeting**

Approval of the minutes of the October 17, 2017 Board of Directors meeting as presented.

**Budget Amendments for
October, 2017**

Approval of the Budget Amendments for October, 2017 as presented.

**Expenditure Reports as of
October 31, 2017**

Approval of the Expenditure Reports as of October 31, 2017 as presented.

**Quarterly Investment
Report**

Approval of the Quarterly Investment Report for the quarter ended September 30, 2017 as presented.

**Region One Purchasing
Cooperative Performing
Arts-Equipment Supplies,
Apparel and Repair
RFP 16-09-02,
Extension 1 of 1**

Approval of the Region One Purchasing Cooperative Performing Arts-Equipment Supplies, Apparel and Repair RFP 16-09-02, Extension 1 of 1 to the following vendors: *American Band – Nixa, MO; Backstage Productions – McAllen, TX; Band Shoppe – Cynthiana, IN; Brook Mays Music – Dallas, TX; Costume Holiday House– Fremont, OH; Gandy Ink Spirit Wear – San Angelo, TX; Music in Motion – Plano, TX; Pender’s Music Company – Denton, TX; Performing Arts Supply – Houston, TX; Peripole – Salem, OR; Stage Accents – Northvale, NJ; Taylor Music – Aberdeen, SD; The Tuba Exchange – Durham, NC; Washington Music Center – Wheaton, MD; Woodwind & Brasswind – Westlake Village, CA.*

**Region One Education
Service Center On-Call
Architectural, Engineering
and Materials Testing RFQ
16-AGENCY-000005,
Extension 1 of 3**

Approval of the Region One Education Service Center On-Call Architectural, Engineering and Materials Testing RFQ 16-AGENCY-000005, Extension 1 of 3 to *Gignac & Associates, LLP.*

**Region One Education
Service Center Audio/
Video and Videoconferencing
Equipment and Installation
RFP 15-10-02,
Extension 1 of 2**

Approval of the Region One Education Service Center Audio/Video and Videoconferencing Equipment and Installation RFP 15-10-02, Extension 1 of 2 to *Data Projection – San Antonio, Texas.*

**Classroom and Office
Space for Region One ESC
Adult Learning Program
RFP 16-08-18, Extension
1 of 3**

Approval of the Classroom and Office Space for Region One ESC Adult Learning Program RFP 16-08-18, Extension 1 of 3 to ***LBJ Family Limited Partnership***, at a rate of \$8,000/month for the second lease term, January 1, 2018 – December 31, 2018.

**Master Intergovernmental
Cooperative Purchasing
Agreement between Region
One Education Service
Center and National Inter-
Governmental Purchasing
Alliance Company**

Approval of the Master Intergovernmental Cooperative Purchasing Agreement between Region One Education Service Center and National Intergovernmental Purchasing Alliance Company (National IPA).

**Approval of New Program:
Innovative Services Fund
Grant**

On a motion made by Mr. Raul R. Chapa, seconded by Mrs. Laura McCoy, the Board unanimously approved the New Program: Innovative Services Fund Grant. The purpose of the grant is to challenge all ESC programs to a grant competition, where they may propose new programs and services that will initiate new sources of revenue and service. Those proposals that get approved will receive funding for the first five years of the program. Programs will be held accountable to generate an increasing amount of revenue. The first year 30%; the second year 60%; the third year 90%, the fourth and the fifth years 100%. Program administrators will sign an agreement with the Executive Director to comply with the conditions of the agreement and to meet increasingly demanding accountability measures. At the end of the five-year period, programs will be expected to continue to function on their own resources. If at any time during the five-year process, the program fails to meet its expectations, it may be closed by the Executive Director. In order to continue to fund this new program in the future, the Executive Director will present a request to amend the budget each year to the board to designate 5% of the increase in the programs' fund balance for the purpose of implementing the Innovative Services Fund Grant.

**Suggestions for Future
Meetings**

The Board requested an update on the GEAR UP Program be presented during the December Board meeting.

Dr. Gonzalez mentioned to the Board that he would hope to have the architect provide an update on the facilities during the January Board meeting.

Announcements

The following announcements were shared with the Board:

A. Upcoming Events (Dr. Cornelio Gonzalez)

December, 2017

- ESC Board of Directors Meeting – December 19, 2017, Region One ESC, Edinburg, Texas
- Winter Holiday Break – December 22, 2017 – January 5, 2018, Region One ESC Offices Closed

January, 2018

- ESC Board of Directors Meeting – January 23, 2018, Region One ESC, Edinburg, Texas

Adjournment

Mr. Pete Garcia moved and Mr. Raul R. Chapa seconded the motion to adjourn the meeting at 11:46 a.m. The motion carried unanimously.