

Geneva Community Unit School District 304



Office of Human Resources Personnel Report

April 27, 2015



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler

FROM: Craig T. Collins

RE: April 23, 2015 Personnel Report

DATE: April 27, 2015

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

Start Date	Name	School	Subject/Grade	FTE
8/17/15	Gorski, Samantha	GMSS	Psychologist	1.0
8/17/15	Mack, Briana	GMSS	Family & Consumer Science	1.0

II. Resignations

None

III. Reappointments

None

IV. Reclassifications

None

V. Long-Term Substitutes

Length of Assignment	Name	School	Subject/Grade	FTE
5/1/15 - 6/2/15	Zimmerman, Kristin (Katie Howlett)	WES	Grade 3	1.0
5/4/15 - 5/29/15	Sweet, Debra (Teresa Berg)	HES	Grade 3	1.0

VI. Family and Medical Leave

Name	School	Subject/Grade	Approximate Dates	FTE
Howlett, Katie	WES	Grade 3	5/1/15 - 6/2/15	1.0
Berg, Teresa	HES	Grade 3	5/4/15 - 5/29/15	1.0
Buckman, Kristan	GMSS	Science	8/17/15 - 11/11/15	1.0
Clark Leturgey, Sheryl	HES	Grade 1	8/17/15 - 10/21/15	1.0

VII. Retirement

None

SUPPORT STAFF

I. New Hires

Start Date	Name	School	Position	School Year
4/20/15	Cook, Kerry	GMSS	2nd Shift Custodian	12 month

II. Resignations

None

III. Reappointments/Reclassifications

None

IV. Family and Medical Leave

Name	School	Position	Approximate Dates	School Year
Snyder, Pamela	CO	Receptionist	5/5/15 - 6/8/15	12 month
Snyder, Bruce	GMSS	2nd shift custodian	5/5/15 - 6/8/15	12 month

V. Retirement

None

ADMINISTRATORS

I. New Hires

Start Date	Name	School	Position	FTE
7/1/15	Hornberg, Kimberly	HES	Principal	1.0

II. Reclassifications

Name	Start Date	Position
Westerhoff, Brenna	7/1/15	From Student Assistance Coordinator at HSS to Principal at HSS