



**PARKROSE SCHOOL DISTRICT NO. 3**  
10636 N.E. Prescott Street  
Portland OR 97220-2699

**Working Session of the Parkrose Board of Education of School  
District No. 3, Multnomah County, Oregon**

**Monday, September 14, 2009**

**MINUTES**

**WORKING  
SESSION BOARD  
MEETING  
CONVENED**

**WORKING SESSION BOARD MEETING – CALL TO ORDER – 5:00 p.m.**

The Parkrose Board of Education of School District No. 3, Multnomah County, Oregon, convened in Working Session in the District Office in the said District, County, and State at the hour of 5:00 p.m. on the date hereinabove shown and by common consent of the Directors.

Chair Woods called the meeting to order at 5:00 p.m.

**PRESENT:** James Woods – Chair  
Ed Grassel – Vice-Chair (entered the meeting at 5:05 p.m.)  
Guy Crawford  
Katie Larsell  
Alesia Reese

Others in attendance: Superintendent Dr. Karen Fischer Gray, Director of Business/Operations Mary Larson, Director of School Improvement Yuki Monteith, Director of Human Resources Marian Young, Director of Student Services Kathy Keim-Robinson, and Board Secretary Trista Lorenz.

**DISTRICT  
BUSINESS**

**a> ENERGY SAVINGS PROJECT REVIEW – MARY LARSON**

Mary Larson, Cam Hamilton and Ryan Haggerty from McKinstry gave a presentation on the energy conservation projects that have/are taking place across the district. Mr. Hamilton shared a PowerPoint on the original project details, the final project details, the projects installed, utility incentives, outside funding, projects financials and pictures of the projects. The original project list included pool measures, building control system installations, replacement of metal halide lights district-wide, retro-commissioning, window replacement, and installation of variable frequency drives and motors. All the schools received at least one project. The predicted energy savings costs for the first year was \$114,706 and the predicted guaranteed energy savings was \$103,519. Upon completion of the projects, the actual energy savings were \$162,093 and the actual guaranteed energy savings was \$140,579. The District spent \$2,558,268 to complete these projects. Spoke about the SEP applications submitted to ODE for the district office, middle school and Russell academy. Cam shared before and after photos.

Vice Chair Grassel asked for the temperature reading data on the pool. People have been complaining about the comfort level of the temperature and how warm it gets inside. Consequently, people open the doors and then the system doesn't work properly. Mr. Haggerty distributed trend log data for the relative humidity and the pool temperature (Return Air Temperature).

Chair Woods suggested purchasing a wall thermostat to measure the humidity and temperature at the deck level, could prove helpful. Superintendent Gray is happy with all the projects except the Desert Air System at the pool. It is generating a lot of complaints and there has to be a balance to make everyone comfortable so people inside can stand the temperature indoors without opening the doors. Mr. Haggerty suggested lowering the pool temp to 80 degrees from the 82-84 it usually hovers at. Director Larson said you'll get complaints from the senior community who use the pool, and she is currently working with Mr. Haggerty to solve the problem.

Vice Chair Grassel requested temperature data for an entire day during a water polo event.

To conclude, Mr. Hamilton said McKinstry has enjoyed working with Parkrose School District.

Vice Chair Grassel gave a brief update on the roof project at the high school. There were several issues with the theater and the water leakage that occurred. The contractor made a mistake and it was unfortunate rain got into the theater and caused the theater floor to get wet. It is possible 100 gallons of water got into the theater onto the floor. It's a long process now to wait and dry out the floor. One estimate is \$20K to completely remove the floor and replace it. Kennedy Restoration has come in to explore the district's options.

b> **FACILITIES USE POLICIES – INITIAL READ**

Superintendent Gray provided an initial read on the revised Facilities Use policies and administrative rules and highlighted the changes. This is an initial read, not a first reading and Superintendent Gray asked the Board to review them prior to the first reading during the September Business.

c> **COMMUNITY CENTER VS. COMMUNITY SCHOOL DISCUSSION**

Karen opened up a brief beginning conversation with the Board regarding the clarity on our definition of our high school being considered a community center. Ms. Reese said the district mission is for education and kids and not to be everything for everybody. Vice Chair Grassel believes the focus is on students and student achievement and it would be good to direct the community's focus in that direction. In order to do that well, the building has to be set up in an optimum way for that to happen and could limit community use. Guy can see where people might be confused when we put in a Regional Soccer Center.

d> **FACILITIES AND FINANCE: BOND ACTIVITIES**

Alesia asked if the District has demonstrated that there is a need for a bond. The last bond was around \$27 million and dedicated for the high school and the high school was the trigger point. If there is a focus, bond campaigns are usually more successful when you have a focus. The idea would be to roll the next bond into the end of the next bond which is 2011-12 so the constituents wouldn't miss the money. Jamie suggested it takes coming up with something that wows people.

Ed said you can come up with Building Schools for Academic Achievement, you can focus on athletics, modernization, climate, and those all roll into the system.

Alesia said there were comments after the last bond that said all the money went to one side and was spent on one thing. Jamie suggested that is what polling is done for and where you get your information from.

Karen said Alesia, Mary and her will get together to determine a core team to lead through the bond process. The Facilities and Finance Committee is essentially the Bond committee.

**ACTION ITEMS**

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a> **TRAVEL REQUEST FOR YUKI MONTEITH TO EXTEND THE AVID ADL TRAINING IN RIVERSIDE, CA**

Yuki provided details on her request for extended travel. Director Monteith is requesting to stay an extra night for the Train the Trainers training hosted by AVID. This would be a wonderful opportunity and AVID has agreed to waive the fee. There is only one other person in Portland who is trained in this area.

Vice Chair Grassel made a motion to approve the extended travel request for Director Monteith. Ms. Reese seconded the motion. The motion passed with an oral vote of five ayes and zero nays.

**ADJOURNMENT**

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Chair Woods adjourned the working session of the Parkrose Board of Education at 7:02 p.m.