



**FOREST LAKE AREA SCHOOLS
FOREST LAKE, MN 55025**

January 6, 2011

AGENDA ITEM: 11.4

TOPIC: APPROVE 2011-12 BUDGET REDUCTION PROCESS

BACKGROUND: Over the past several years, when budget reductions were necessary, the school district has used a participatory program budget reduction process that gathers input from stakeholders.

The attached draft document has been streamlined down to the essential elements used in previous budget reduction processes and was reviewed by the School Board at the last regular meeting in December.

PROCESS: The Administrative Council, consisting of all building principals and central office administrators, will work through the 2011-2012 Program Budget Reduction Process as approved by the School Board.

RECOMMENDATION: Request that the School Board set a monetary budget reduction target and approve the 2011-2012 Program Budget Reduction Process.