

**Cedar Hill Independent School District
BOARD OF TRUSTEES**

Meeting Date: March 21, 2022

Presented by: Dr. Gerald Hudson, Superintendent of Schools

Subject: Disclose the amount spent on purchasing cooperative fees on annual basis for 2020-2021 school year

Consent

BACKGROUND INFORMATION:

House Bill 273 requires that school districts disclose the amounts spent on purchasing cooperative fees on an annual basis. Specifically, it states: Sec. 44.0331. MANAGEMENT FEES UNDER CERTAIN COOPERATIVE PURCHASING CONTRACTS. (a) A school district that enters into a purchasing contract valued at \$25,000 or more under sections 44.031(a)(5), under Subchapter F, Chapter 271, Local Government Code, or under any other cooperative purchasing program authorized for school districts by law shall document any contract-related fee, including any management fee, and the purpose of each fee under contract.

(b) The amount, purpose, and disposition of any fee described by Subsection (a) must be presented in a written report and submitted annually in an open meeting of the board of trustees of the school district. The written report must appear as an agenda item.

The cooperatives on the attached list follow all competitive bidding laws in awarding contracts to their vendors. TEC Sec. 44.031 allows school districts to utilize contracts awarded through cooperative purchasing agreements. Cooperatives are used as a resource when other local bids may not be in place or to purchase one-time and hard to find items. The Total Fees paid by Cedar Hill ISD to purchasing cooperatives for FY 2020-2021 are \$300.00.

RECOMMENDATION:

The staff recommends the Board accept the attached list of purchasing cooperative fees paid by Cedar Hill ISD for FY 2020-2021.

BOARD ACTION REQUIRED:

Motion to accept the attached list of purchasing cooperative fees for 2020-2021 as submitted by staff.

POLICY AUTHORIZATION:

CH – LEGAL Purchasing and Acquisition

CONTACT PERSON(S):

Gilberto Prado, Chief Financial Officer
Caleb Pape, Director of Purchasing and Contracts Management

FUNDING SOURCE:

General Operating Budget – Function 41

ENCLOSURES:

Attached