

VICKSBURG COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
March 9, 2015  
Indian Lake – 7:00 pm  
M I N U T E S

---

Members Present: Wil Emmert, Deborah Harsha, David Schriemer, Rudy Callen, Carol Lohman, Virgil Knowles

Absent: Tina Forsyth

Secretary Karen Hill

Administrators Present: Charles Glaes, Steve Goss, Ruth Hook, Matt VanDussen, Ric Beers, Pat Moreno, Maureen Ouvry, Keevin O'Neill

Guests Present: Stephanie Mallery, Steve Thomas, Allen Reynolds, Mike Frederick, Lisa Deming, Amy Henderson, Liz Ratashak, Don Puckett, Brad Russell, Linda VanderStraaten, Eric Renzema, and Sue Moore

I. SUPERINTENDENT'S REPORT

A. Recognitions

1. National School Breakfast Week (March 2-6) – Director Maureen Ouvry stated that students were starting their day off with "Achieve with School Breakfast". The School Nutrition Association sent Mrs. Ouvry to Washington DC to meet with our representatives on flexibility and common sense in school food service. Board members were encouraged to send an email to Fred Upton showing the District's support of Mrs. Ouvry's stance on nutrition and common sense.
2. Indian Lake PTSO - Ruth Hook
  - a. President - Amy Henderson: Mrs. Henderson spoke to the impressive list of activities and services provided to staff and students.
  - b. Vice President - Lisa Deming
  - c. Treasurer - Nicole Dalman
  - d. Secretary - Miranda Lux
  - e. Hostess - Amy Moberly
  - f. Volunteer Coordinators - Lisa Naster
3. Indian Lake Parent School Improvement Committee - Ruth Hook: Mrs. Hook recognized the following people for participating on the committee.
  - a. Anne Howard
  - b. Tammy Bainter
  - c. Kristen Youngs
4. Indian Lake School Improvement Chair - Ruth Hook: Mrs. Hook recognized Mrs.

Barton for chairing the committee.

a. Jill Barton

B. Legislative Report: Supt. Glaes gave an update on legislative action.

C. KRESA Special Education Millage Election Update: Supt. Glaes stated that an informational mailer will go out in R & W informing the community that on May 5 a six year 1.5 Mil Special Education millage will be placed on the ballot. The intent of the millage is to more fully fund the mandated special education costs throughout the county. Vicksburg now must pay \$500,000 out of the General Fund to pay unfunded Special Education costs.

Mr. Glaes also stated that South County Community Services is having a fund raiser - Dance Across the Decades on April 25.

## II. REPORTS AND PUBLIC INQUIRY

A. Transportation Annual Report - Ric Beers: Mr. Beers recognized his staff in attendance, of Brad Russell, Al Reynolds, Linda VanderStraaten, and Eric Rensema. Mr. Reynolds and Mr. Russell were recognized for the outstanding bus inspections they receive. All staff were recognized for achieving another safe year of transporting students.

B. Business and Finance Report - Steve Goss

1. Budget Progress Report for Month Ending February 28, 2015: Budget amendment in progress. Asst. Supt. Goss reviewed the budget progress report for February, 2015 showing total revenues of \$12,235,564; total expenditures of \$13,155,531; and deficiency of revenues over expenditures of -\$930,967.

Mr. Goss stated that he was requesting that the Board approve 14 individual contracts later on the agenda. Bid packets included specifications and drawing. Bid packets are pushed on through state website, local newspaper, and buildings sites to draw on a wide pool. Bids are recorded, post bid interviews are held, and references are checked. The district is not bound to take lowest bid if, after due diligence is done, the team feels another bidder is a better fit.

2. Bond Update

a. Bid Award Recommendation: Mike Frederick reported that 28 bids were received for 14 bid packets. Mr. Frederick reviewed each of the summer projects which included parking lots and roofs.

C. Instructional Report - Heading in the Right Direction at Indian Lake Elementary - Ruth Hook: Mrs. Hook shared the school improvement initiatives that are taking place at Indian Lake Elementary. Head Start has moved to Tobey Elementary and ECSE (Early Childhood Special Education) has moved to Indian Lake.

D. Audience: Non one wished to address the board on a non-agenda item.

## III. BOARD ACTION REQUIRED

- A. Approval of the February 9, 2015 Regular Meeting Minutes: A motion was made by Emmert and supported by Schriemer to approve the February 9, 2015 regular meeting minutes. Motion carried unanimously.
- B. Approval of the Following General Fund Invoices Totaling \$178,144.19 - ROLL CALL VOTE: A motion was made by Callen and supported by Lohman for approval of general fund invoices listed totaling \$178,144.19.  
Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, Lohman, Knowles  
Nays: None  
Absent: None  
Abstain: None  
Motion carried unanimously
1. February 13, 2015 = \$100,356.39: R/C
  2. February 27, 2015 = \$77,787.80: C/W
- C. Approval for Disbursement of Funds for December Purchases Made Under the District's Purchase Card Program Totaling \$85,224.34 - ROLL CALL VOTE: A motion was made by Emmert and supported by Schriemer for approval of disbursement of funds for December purchase made under the district's purchase card program totaling \$85,224.34.  
Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, Lohman, Knowles  
Nays: None  
Absent: None  
Abstain: None  
Motion carried unanimously
- D. Approval of the Following Bid Package at a Total Cost of \$2,499,602 - ROLL CALL VOTE: A motion was made by Callen and supported by Schriemer for approval of the bid package listed below at a total cost of \$2,499,602.  
Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, Lohman, Knowles  
Nays: None  
Absent: None  
Abstain: None  
Motion carried unanimously
1. 3.3 Polished Concrete Floors: Tobey School cafeteria - Awarded to Burgess Concrete - \$14,448.00
  2. 4.2 Masonry: Dumpster enclosures at all three Elementary Schools and minor repairs to the High School - Awarded to Bracy & Jahr - \$36,350.00
  3. 7.5-A Membrane Roofing: Sunset and Tobey Elementary - Awarded to Great Lakes Systems - \$418,500.00
  4. 7.5-B Membrane Roofing: Vicksburg Administration Building and Bus Garage - Awarded to Hoekstra Roofing - \$208,181.00

5. 8.5 Aluminum Windows and Metal Panels: Tobey Elementary and High School - Awarded to Architectural Glass & Metals, Inc. - \$87,313.00
  6. 9.6 Resilient Sheet Flooring: Tobey Elementary gymnasium - Awarded to Central Tile - \$29,888.00
  7. 9.9 Painting: Tobey Elementary gymnasium and High School - Awarded to West Michigan Painting - \$9,630.00
  8. 22.2 Mechanical: High School unit vents and kitchen roof top make up air - Awarded to RW LaPine - \$140,218.00
  9. 23.9 Building Control Systems: High School - Awarded to ControlNet - \$312,800.00
  10. 26.1 Site Electrical: All three Elementary and the High School - Awarded to Oswalt Electric - \$226,785.00
  11. 31.1-A Earthwork: High School and Sunset Elementary - Awarded to Bailey Excavation - \$211,305.00
  12. 31.1-B Earthwork: Tobey and Indian Lake Elementary - Awarded to Bailey Excavation - \$281,120.00
  13. 32.1 Paving, Striping and Signs: All three Elementary and the High School - Awarded to Wyoming Asphalt - \$345,059.00
  14. 32.2 Site Concrete: All three Elementary and the High School - Awarded to Early & Associates - \$178,005.00
- E. Approval of the Following FMLA Requests: A motion was made by Lohman and supported by Schriemer for approval of the following FMLA requests. Motion carried unanimously.
1. Anna Lacey, MS & SL Art Teacher, beginning approximately April 17th using a combination of sick days and short term disability through the end of the school year
  2. Marie Law, IL 4th Grade Teacher, beginning approximately April 14th using a combination of sick days and short term disability through the end of the school year
- F. Approval of the Following Retirement Requests Effective at the End of the School Year: A motion was made by Lohman and supported by Emmert for approval of the following retirement requests effective at the end of the school year. Motion carried unanimously.
1. Wendy Popkes, SL Speech/Language Pathologist - 17 years of service
  2. Marta Northam, IL First Grade Teacher - 25 years of service
- G. 2nd Reading Approval of the Following New or Policy Revisions: A motion was made by Emmert and supported by Lohman for 2<sup>nd</sup> reading approval of the following new or policy revisions.

Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, Lohman, Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously

1. 1422/3122/4122 - Nondiscrimination and Equal Employment Opportunity
2. 1619.02/3419.02/4419.02 - Privacy Protections of Fully Insured Group Health Plans
3. 2260.01 - Section 504/ADA Prohibition Against Discrimination Based on Disability
4. 3121/4121 - Criminal History Record Check

- H. 1st Reading Approval of the Following New or Policy Revisions: A motion was made by Emmert and supported by Schriemer for approval of 1<sup>st</sup> reading approval of the following new or policy revisions.

Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, Lohman, Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously

1. 0131.1 - Bylaws and Policies
2. 1619.01/3419.01/4419.01 - Privacy Protections of Self-Funded Group Health Plans
3. 1623/3123/4123 - Section 504/ADA Prohibition Against Disability Discrimination in Employment
4. 2260 - Nondiscrimination and Access to Equal Educational Opportunity
5. 5330.01 - Epinephrine Auto-Injectors: Dr. Schriemer reminded principals that Epinephrine Auto-Injectors are "Give and Go". Students need immediate medical attention by a physician after receiving an injection.
6. 8321 - Criminal Justice Information Security

- I. Approval to go into Closed Session at the Request of the Superintendent for the Purpose of a Periodic Personnel Evaluation, which is in Accordance with Act 267 of the PA of 1987, Section 81, of the Open Meetings Act - ROLL CALL VOTE: A motion was made by Emmert and supported by Lohman to go into closed session at 9:12 pm. Motion carried unanimously.

- J. RETURN TO OPEN SESSION

- K. Approval to Extend Superintendent Charles Glaes' Contract as per Contractual Agreement: A motion was made by Lohman and supported by Callen to extend Superintendent Charles Glaes' Contract as per Contractual Agreement. Motion carried unanimously.

There being no further business to come before the Board, President Knowles adjourned the meeting at 10:23 pm.

---

President Virgil Knowles  
Date: April 20, 2015

---

Secretary Karen Hill