



## Lincolnshire-Prairie View School District 103

Memo

To: Board of Education  
From: Dr. Gina Finaldi  
CC: Dr. Scott Warren  
Date: May 15, 2025  
Re: Student Services Executive Summary

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- **Year End Reporting-**

Our office has been working on the following:

- Orphanage Grant Submission (Depke Center)
- Final IDEA Grant Submission/Expenditure Report to close out FY 25 - Due on June 30th
- Personnel Reimbursements - Due by June 30th
- Fund B (Private Placements) - Due August 15th but we are compiling the data for this.
- Student Year End Report
- Close out the year with I-star (State IEP system) by June 30th

- **Planning for Extended School Year (ESY)-**

At this stage in the ESY planning process, we are finalizing rosters, and holding articulation meetings with staff who will be working with students who are not currently on their caseload. There will be an all-staff meeting on May 21st to review planning for ESY and Summer School which starts on June 9th. There are 69 students enrolled in D103's ESY program EC-7th grade.

- **Guided Meet & Greet-**

With the departure of the Sprague Guided Teacher in April, we held a Meet & Greet luncheon for families to meet the new Guided Teacher on May 5th at Sprague. Parents were invited to join and were able to connect with staff members and spend time getting to know Kristen Craig. We received positive feedback about this, and the transition has been going well so far.

- **Transition Meetings-**

We have about 4 students who will be transitioning into the Guided program at Sprague and DW (2 from K-2 IIP into Sprague's classroom and 2 moving from Sprague to DW for 4th grade). We are holding transition meetings for the serving team to discuss the student's IEP with the receiving team and for parents to meet the new team and ask questions about the transition and the program. Students will start attending the classroom where they will be placed in the fall for ESY.

- **Status on Vacancies/Hiring-**

We are currently holding interviews for the BCBA (Board Certified Behavior Analyst) and the Coordinator of Specialized Programs (as anticipated, pending Board approval) . The pools for both of these positions are quite small with only 2 candidates in each.

- **Records request-**

The student services department received a records request for a student at Sprague and we have been working to provide these records, including IEP documents, medical records, enrollment records, and email correspondence. This will be completed by May 16th.

- **Timely and Meaningful Consultation (TMC)-**

The district offered to hold our annual Timely and Meaningful Consultation meeting on May 9th from 12:00-2:00, at the District Office. The purpose of the meeting is to discuss the 2025-2026 District 103 plans for providing special education services to students with disabilities who currently attend private schools and/or home schools within the district. We are obligated to conduct Child Find (identify students with a suspected disability) for Riverwoods Montessori, however, there are zero dollars allocated by ISBE to District 103 to provide services for students with special needs who may be enrolled there. If a parent of a district student who is home-schooled, or the parent of a child who attends a private school located within District 103 boundaries, and has a child who has been or may be identified as a child with a disability, they were encouraged to attend. No one attended this meeting, and historically, no one has attended this meeting in years past, but it is a state requirement for all school districts to offer to hold the meeting every year..

- **Special Olympics-**

Several of our students from Daniel Wright proudly represented D103 at the Special Olympics competition held on Saturday, May 10th at Prospect Heights High School.

Below are the outstanding achievements of the following student athletes:

- Colin Antoo, Avery Herrig, and Rayna Chen – *Gold Medal* in the softball throw
  - These three students will be competing at the State Olympics on June 15th.
- Ella Ushman and Oliver Thorn – *Silver Medal* in the softball throw

- Oliver Thorn – *Silver Medal* in the 25-meter walk
- Rayna Chen – *Silver Medal* in the 50-meter run
- Gautam Veluru – *Bronze Medal* in the 50-meter run

A heartfelt congratulations to each of these students for their hard work, dedication, and success! We also want to extend our deepest appreciation to the coaches, Anna Budnik and Alex Lyman, along with Chuck Biggs and Victor Torres for their support and assistance during the competition.