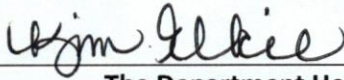


## Contract / Leases / Agreements / Grants Form

This is	New			Renewal	<input checked="" type="checkbox"/>	Filling this out on a computer? Please type an <b>X</b> into the appropriate box.
This is a Grant	Yes	<input checked="" type="checkbox"/>		No		If you marked <b>YES</b> this needs to go through <b>Grant Review</b> .
This is an	Agreement _____ Contract _____ Lease _____ Other _____:					
Name of Entity who Contract / Lease / Agreement / Grant is with	Michigan State Police - Emergency Management & Homeland Security Division					
Project Name	Hazardous Materials Emergency Preparedness Grant					
Attorney Review	All Contracts / Leases / Agreements / Grants must have Attorney Review and approval through the Commissioner's Office.					
Insurance Review	All Contracts / Leases / Agreements / Grants must have appropriate insurance coverage per the attached list. It is the Department Heads responsibility to make sure that all requirements are met and listed on the insurance certificate.					
Total Amount	\$ 1500					
Organization Match	\$ 0					
County Match	\$300 in Kind (20%)					

I have reviewed and approved this Contract / Lease / Agreement / Grant and attached appropriate insurance:

 The Department Head Requesting	3/18/25 Date Signed
---	------------------------

**GRANT REVIEW COMMITTEE APPROVAL:**

County Clerk: 	Date Signed: 3-18-25	I am requesting a meeting
County Treasurer: 	Date Signed: 3-19-25	I am requesting a meeting
Finance Chairman:	Date Signed:	I am requesting a meeting
County Administrator: 	Date Signed: 3/19/25	I am requesting a meeting

Please do NOT mark below this line  
.....

**INTEROFFICE USE ONLY**

Date Received:	Date Sent for Attorney Review:
Attorney Approval Received:	Insurance Received:



# Alpena County Office of Emergency Management & E911 Services

720 W. Chisholm Street, Suite #13

Alpena, MI 49707

(989) 354-9821

To: Full Board of Commissioners

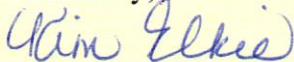
Date: March 18, 2025

Re: 2024-25 MSP/EMHSD Hazardous Materials Emergency Preparedness Grant

Commissioners:

Attached please find this year's application and supporting documentation for the Hazardous Materials Emergency Preparedness Grant. You may notice the application has a deadline of March 1; however, again this year the State distributed the applications after the deadline so we've been given a deadline of April 3 to submit our request. Typically, a grant request would go before the Finance Ways & Means, but due to the quick turnaround time required for the application, I have requested to bring it before you at Full Board. As in years past, we are being offered up to \$1,500 for tasks accomplished and expenses incurred. I will be prepared to answer any questions you may have at the meeting.

Sincerely,



Kim Elkie  
Director





## LOCAL EMERGENCY PLANNING COMMITTEE APPLICATION FOR HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS GRANT

AUTHORITY: 1976 PA 390, MCL 30.407a; 42 USC 11002-11003;  
**COMPLIANCE:** Voluntary, however failure to complete application will result in denial of request

**Send Completed Form To:**  
Michigan State Police  
Emergency Management and Homeland Security Division  
ATTN: SARA Title III Program  
P.O. Box 30634  
Lansing, Michigan 48909

**Application Due Date:**  
March 1, 2024

**Questions/Comments:**  
Phone: 517-224-6349  
Email Address: [MatzkeT@michigan.gov](mailto:MatzkeT@michigan.gov)

I. Application Information				
Local Emergency Planning Committee's (LEPC) Name Alpena County		LEPC Grant Contact's Name Kimberly Elkie		
Contact's Daytime Phone Number (989) 354-9821		Contact's Email Address elkiek@alpenacounty.org		
Name of Government Jurisdiction and Agency to Receive Hazardous Materials Emergency Preparedness (HMEP) Funds Alpena County Office of Emergency Management				
Fiscal Officer's or Agency's Name Cindy Cebula		Title Alpena County Treasurer		
Agency's Mailing Address 720 W. Chisholm Street, Suite #3		City Alpena	State MI	ZIP Code 49707
Agency's Daytime Phone Number (989) 354-9534		Federal ID Number 38-6004834		Organizational Unique Entity ID (UEI) 0803512810
II. Chair, Officer, and Coordinator Information (Completion of the following sections is a mandatory condition for grant award approval)				
LEPC Chair				
LEPC Chair's Name Lucille Bray		Phone Number (989) 590-0057		Email Address lucillebray@alpenacounty.org
Address 720 W. Chisholm Street, Suite #7		City Alpena	State MI	ZIP Code 49707
Public Information Officer				
Public Information Officer's Name Andy Marceau		Phone Number (989) 354-1859		Email Address andym@alpena.mi.us
Address 501 W. Chisholm Street		City Alpena	State MI	ZIP Code 49707
Emergency Management Coordinator				
Emergency Management Coordinator's Name Kimberly Elkie		Phone Number (989) 354-9821		Email Address <a href="mailto:elkiek@alpenacounty.org">elkiek@alpenacounty.org</a>
Address 720 W. Chisholm Street, Suite #13		City Alpena	State MI	ZIP Code 49707
III. Grant Award and Site Plan Information				
The LEPC is applying for an HMEP grant award to support new and/or current off-site emergency response plans (site plans) under the Emergency Planning and Community Right-to-Know Act as found in Title III of the Superfund Amendments and Reauthorization Act (SARA Title III).				
Number of complete updates this LEPC proposes to <b>current</b> SARA Title III site plans. 3				
Number of <b>new</b> SARA Title III site plans this LEPC proposes to complete. 1				
This LEPC agrees to comply with the requirements for a support grant as referenced in the HMEP, Planning Grant Instructions, Attachment A, Parts II and IV, and requests the \$1,500 grant.			X Yes <input type="checkbox"/> No	
The LEPC has attached its meeting schedule. ( <b>Note:</b> This is <b>required</b> for grant award approval.)			X Yes <input type="checkbox"/> No	

EMHSD-040 (11/17)  
MICHIGAN STATE POLICE  
Emergency Management and Homeland Security Division

The LEPC agrees that if it receives a grant award, it will verify that meetings were held as scheduled by submitting meeting minutes or a list of attendees to the Michigan State Police Emergency Management and Homeland Security Division.

X Yes  No

LEPC Chair Signature

Date





## LEPC OFFICER/MEMBER RECORD

**AUTHORITY:** 1976 PA 390, MCL 30.407a; **COMPLIANCE:** Voluntary

Complete the following information for the Chairperson, Information Coordinator, and Emergency Management Coordinator. If there is no change from the previous submission, write "NO CHANGE" in the Name field.

Year 2024-25	LEPC Name Alpena County			
<b>I. Chairperson</b>				
Name Lucille Bray		Mailing Address 720 W. Chisholm Street, Suite #7		
City Alpena	State MI	ZIP Code 49707	Phone Number 9895900057	Email Address lucillebray@alpenacounty.org
<b>II. Information Coordinator</b>				
Name Kimberly Elkie		Mailing Address 720 W. Chisholm Street, Suite #13		
City Alpena	State MI	ZIP Code 49707	Phone Number 9893549821	Email Address elkiek@alpenacounty.org
<b>III. Emergency Management Coordinator (A.K.A. Community Emergency Coordinator)</b>				
Name Kimberly Elkie		Mailing Address 720 W. Chisholm Street, Suite #13		
City Alpena	State MI	ZIP Code 49707	Phone Number 9893549821	Email Address elkiek@alpenacounty.org

Member's Name	Add	Delete	Current	Group Represented
John Grimshaw	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	MSP Alpena Post Commander
Mike Nowak	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	City of Alpena
Anthony Utt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	MSP Alpena Post Commander
Dan Mitchell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	City of Alpena
Nick Harrison	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NE Mich Med Control
Edna Sorenson	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Public, Member at Large
Cristen Pedersen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	MyMichigan Medical Center
Al Rapson	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Deputy Emergency Services Coordinator
Burt Francisco	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	County Commissioner
Kimberly Elkie	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Emergency Services Coordinator
Rory Sherwood	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Alpena County Lead 911 Dispatcher
Erik Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Alpena County Sheriff
Rob Edmonds	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Alpena City Fire Department
Eric Hamp	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Alpena City Police Department
Nic Modrzynski	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	District Health Department #4
Lucille Bray	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	County Commissioner
Todd Britton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	County Commissioner





# Alpena County Office of Emergency Management & E911 Services

720 W. Chisholm Street, Suite #13

Alpena, MI 49707

(989) 354-9821

## Alpena County LEPC Committee Meeting Schedule 2024-25

October 3, 2024

February 20, 2025

April 17, 2025

July 17, 2025

September 18, 2025

