

MTSS-B Action Plan (May 2019-June 2022)

Begin Date	Action Step	Responsible Party	Additional Team Members	Resources Needed	Evidence of Implementation	Monitoring Frequency
May 2019	Tiered Fidelity Inventory (TFI)-Self-Assessment	PBIS Teams	Senior Director of Equity	SWIS-Assessment Time to complete assessment (est. 1 hour)	TFI Self-Assessment uploaded into SWIS	Annually
May 2019	TFI Walkthrough (at each school)	Senior Director of Equity	PBIS Internal Coaches; Middle School Culture & Climate Coach	SWIS-Assessment Time to complete assessment (5 hours)	TFI walkthrough data uploaded into SWIS	Annually
June 2019	PBIS Team Day	Senior Director of Equity	PBIS Internal Coaches; Middle School Culture & Climate Coach	Time to design day (est. 3 hours) Location	Agenda Team Action Plans	Annually
August 2019	Administrative Leadership Professional Learning-The Role of District and School Leaders in MTSS-B	Senior Director of Equity Senior Director of Student Services	PBIS Internal Coaches	Location/Space Time to design session (est. 3 hours)	Agenda Session materials Session Exit Ticket	Annually
August 2019	Institute Day MTSS-B Overview and Professional Learning (Tier 1 Classroom Practice-Focus: Rules/Expectations)	Senior Director of Equity Senior Director of Student Services PBIS Teams	Principals	Time to design session Time on Institute Day agenda (1 hour)	-Agenda -Session deck -Teacher classroom environment plans	Annually

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September 2019	PBIS Internal Coach Team Meeting (Book Study: <i>Better Than Carrots or Sticks: Restorative Practices for Classroom Management</i>)	Senior Director of Equity	PBIS Internal Coaches	Space/Location Time to design meeting agenda (2 hours)	Meeting Agendas	Monthly (Extended meetings for professional learning-3x a year)
October 2019	PLESS Survey	Senior Director of Student and Administrative Services	Data Coordinator Principals PBIS Internal Coaches	Time for students to complete survey (est. 45 minutes)	PLESS reports	3x a year (Fall, Winter Spring)
October 2019	Walkthrough: Focus on Rules/Routines	Senior Director of Equity Principals PBIS Internal Coaches	n/a	Time to complete walkthrough at each school (est. 10 hours)	Walkthrough tool	Annually
November 2019	Ad Leadership-Behavior Data Review	Senior Director of Student Services Senior Director of Equity	Data Coordinator	Time to design session (est. 2 hours) SWIS	-Meeting Agenda -Session deck -School Behavior Data reports	3x a year (Fall, Winter, Spring)
November 2019	PBIS Teams-Tier 1 Booster Training & Restorative Practices	Senior Director of Equity	Midwest PBIS (Consultant)	Time to design session Space/Location	-Meeting Agenda -Session deck	2x a year (Fall & Winter)

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January 2020	TFI-Modified Half-Year Self-Assessment	Senior Director of Equity PBIS Teams	Principals	Time to complete at PBIS team meeting	-Copies of completed TFI self-assessments	Annually
January 2020	PBIS-Tier 1 Classroom Practice Professional Learning: Routines/Procedures	Senior Director of Equity	PBIS Internal Coaches	Time to design session Allocated time at staff meeting to facilitate session	Agenda Session Deck	
February 2020	PLESS Survey	Senior Director of Student Services	Data Coordinator Principals PBIS Internal Coaches	Time for students to complete survey (est. 45 minutes)	PLESS reports	3x a year (Fall, Winter Spring)
February 2020	Ad Leadership-Behavior Data Review	Senior Director of Student Services Senior Director of Equity	Data Coordinator	Time to design session (est. 2 hours) SWIS	-Meeting Agenda -Session deck -School Behavior Data reports	3x a year (Fall, Winter, Spring)
February 2020	PBIS Teams-Tier 1 Booster Training & Restorative Practices (informed by team needs assessment)	Senior Director of Equity	Midwest PBIS (Consultant)	Time to design session Space/Location	-Meeting Agenda -Session deck	2x a year (Fall & Winter)
March 2020	Walkthrough Focus: Routines/Procedures	Senior Director of Equity Principals PBIS Internal Coaches	n/a	Time to complete walkthrough at each school (est. 10 hours)	Walkthrough tool	Annually

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April 2020	Report to Board of Education (MTSS-B)	Senior Director of Equity Senior Director of Student Services	PBIS Internal Coaches	Time to complete report (est. 3 hours)	Board Report	Annually
April 2020	PLESS Survey	Senior Director of Student Services	Data Coordinator Principals PBIS Internal Coaches	Time for students to complete survey (est. 45 minutes)	PLESS reports	3x a year (Fall, Winter Spring)
May 2020	Ad Leadership-Behavior Data Review	Senior Director of Student Services Senior Director of Equity	Data Coordinator	Time to design session (est. 2 hours) SWIS	-Meeting Agenda -Session deck -School Behavior Data reports	3x a year (Fall, Winter, Spring)
May 2020	Tiered Fidelity Inventory (TFI)-Self-Assessment	PBIS Teams	Senior Director of Equity	SWIS-Assessment Time to complete assessment (est. 1 hour)	TFI Self-Assessment uploaded into SWIS	Annually
May 2020	TFI Walkthrough (at each school)	Senior Director of Equity	PBIS Internal Coaches; Middle School Culture & Climate Coach	SWIS-Assessment Time to complete assessment (5 hours)	TFI walkthrough data uploaded into SWIS	Annually
June 2020	PBIS Team Day <ul style="list-style-type: none"> • Data Review • Action Planning • Professional Learning 	Senior Director of Equity	PBIS Internal Coaches; Middle School Culture & Climate Coach	Time to design day (est. 3 hours) Location	Agenda Team Action Plans	Annually

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August 2020	Administrative Leadership Professional Learning-The Role of District and School Leaders in MTSS-B (Content will be informed by TFI, student behavior data)	Senior Director of Equity Senior Director of Student Services	PBIS Internal Coaches	Location/Space Time to design session (est. 3 hours)	Agenda Session materials Session Exit Ticket	Annually
August 2020	Institute Day MTSS-B Overview and Professional Learning (Tier 1 Classroom Practice-Focus—TBD based on needs assessment)	Senior Director of Equity Senior Director of Student Services PBIS Teams	Principals	Time to design session Time on Institute Day agenda (1 hour)	-Agenda -Session deck -Teacher classroom environment plans	Annually
September 2020	PBIS Internal Coach Team Meeting	Senior Director of Equity	PBIS Internal Coaches	Space/Location Time to design meeting agenda (2 hours)	Meeting Agendas	Monthly
October 2020	PLESS Survey	Senior Director of Student Services	Data Coordinator Principals PBIS Internal Coaches	Time for students to complete survey (est. 45 minutes)	PLESS reports	3x a year (Fall, Winter Spring)
October 2020	Walkthrough: Focus on Classroom Practice-restorative	Senior Director of Equity Principals	n/a	Time to complete walkthrough at each school (est. 10 hours)	Walkthrough tool	Annually

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	practices (TBD based on needs assessment)	PBIS Internal Coaches				
November 2020	Ad Leadership-Behavior Data Review	Senior Director of Student Services Senior Director of Equity	Data Coordinator	Time to design session (est. 2 hours) SWIS	-Meeting Agenda -Session deck -School Behavior Data reports	3x a year (Fall, Winter, Spring)
November 2020	PBIS Teams-Tier 1 Booster Training (Focus will be based on needs assessment/survey)	Senior Director of Equity	Midwest PBIS (Consultant)	Time to design session Space/Location	-Meeting Agenda -Session deck	2x a year (Fall & Winter)
January 2021	TFI-Modified Half-Year Self-Assessment	Senior Director of Equity PBIS Teams	Principals	Time to complete at PBIS team meeting	-Copies of completed TFI self-assessments	Annually
January 2021	PBIS-Tier 1 Classroom Practice Professional Learning: Focus-TBD (based on needs assessment)	Senior Director of Equity	PBIS Internal Coaches	Time to design session Allocated time at staff meeting to facilitate session	Agenda Session Deck	
February 2021	PLESS Survey	Senior Director of Student Services	Data Coordinator Principals PBIS Internal Coaches	Time for students to complete survey (est. 45 minutes)	PLESS reports	3x a year (Fall, Winter Spring)

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March 2021	Walkthrough Focus: TBD (based on needs assessment)	Senior Director of Equity Principals PBIS Internal Coaches	n/a	Time to complete walkthrough at each school (est. 10 hours)	Walkthrough tool	Annually
April 2021	Report to Board of Education (MTSS-B)	Senior Director of Equity Senior Director of Student Services	PBIS Internal Coaches	Time to complete report (est. 3 hours)	Board Report	Annually
April 2021	PLESS Survey	Senior Director of Student Services	Data Coordinator Principals PBIS Internal Coaches	Time for students to complete survey (est. 45 minutes)	PLESS reports	3x a year (Fall, Winter Spring)
May 2021	Ad Leadership-Behavior Data Review	Senior Director of Student Services Senior Director of Equity	Data Coordinator	Time to design session (est. 2 hours) SWIS	-Meeting Agenda -Session deck -School Behavior Data reports	3x a year (Fall, Winter, Spring)
June 2021	PBIS Team Day	Senior Director of Equity	PBIS Internal Coaches; Middle School Culture & Climate Coach	Time to design day (est. 3 hours) Location	Agenda Team Action Plans	Annually
August 2021	Administrative Leadership Professional Learning-The Role of District and School	Senior Director of Equity Senior Director of Student Services	PBIS Internal Coaches	Location/Space Time to design session (est. 3 hours)	Agenda Session materials Session Exit Ticket	August 2020

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	Leaders in MTSS-B (Content will be informed by TFI, student behavior data)					
August 2021	Institute Day MTSS-B Overview and Professional Learning (Tier 1 Classroom Practice-Focus—TBD based on needs assessment)	Senior Director of Equity Senior Director of Student Services PBIS Teams	Principals	Time to design session Time on Institute Day agenda (1 hour)	-Agenda -Session deck -Teacher classroom environment plans	Annually
September 2021	PBIS Internal Coach Team Meeting (Book Study: Book will be determined based on student behavior data/staff needs)	Senior Director of Equity	PBIS Internal Coaches	Space/Location Time to design meeting agenda (2 hours)	Meeting Agendas	Monthly
October 2021	PLESS Survey	Senior Director of Student Services	Data Coordinator Principals PBIS Internal Coaches	Time for students to complete survey (est. 45 minutes)	PLESS reports	3x a year (Fall, Winter Spring)
October 2021	Walkthrough: Focus on Classroom Practice (TBD based	Senior Director of Equity Principals	n/a	Time to complete walkthrough at each school (est. 10 hours)	Walkthrough tool	Annually

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	on needs assessment)	PBIS Internal Coaches				
November 2021	Ad Leadership-Behavior Data Review	Senior Director of Student Services Senior Director of Equity	Data Coordinator	Time to design session (est. 2 hours) SWIS	-Meeting Agenda -Session deck -School Behavior Data reports	3x a year (Fall, Winter, Spring)
November 2021	PBIS Teams-Tier 1 Booster Training (Focus will be based on needs assessment/survey)	Senior Director of Equity	Midwest PBIS (Consultant)	Time to design session Space/Location	-Meeting Agenda -Session deck	2x a year (Fall & Winter)
January 2022	TFI-Modified Half-Year Self-Assessment	Senior Director of Equity PBIS Teams	Principals	Time to complete at PBIS team meeting	-Copies of completed TFI self-assessments	Annually
January 2022	PBIS-Tier 1 Classroom Practice Professional Learning: Focus-TBD (based on needs assessment)	Senior Director of Equity	PBIS Internal Coaches	Time to design session Allocated time at staff meeting to facilitate session	Agenda Session Deck	
February 2022	PLESS Survey	Senior Director of Student Services	Data Coordinator Principals PBIS Internal Coaches	Time for students to complete survey (est. 45 minutes)	PLESS reports	3x a year (Fall, Winter Spring)
March 2022	Walkthrough	Senior Director of Equity	n/a	Time to complete walkthrough at each school (est. 10 hours)	Walkthrough tool	Annually

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	Focus: TBD (based on needs assessment)	Principals PBIS Internal Coaches				
April 2022	Report to Board of Education (MTSS-B)	Senior Director of Equity Senior Director of Student Services	PBIS Internal Coaches	Time to complete report (est. 3 hours)	Board Report	Annually
May 2022	Ad Leadership-Behavior Data Review	Senior Director of Student Services Senior Director of Equity	Data Coordinator	Time to design session (est. 2 hours) SWIS	-Meeting Agenda -Session deck -School Behavior Data reports	3x a year (Fall, Winter, Spring)
June 2022	PBIS Team Day	Senior Director of Equity	PBIS Internal Coaches; Middle School Culture & Climate Coach	Time to design day (est. 3 hours) Location	Agenda Team Action Plans	Annually