

HORIZON MONTESSORI I CAMPUS IMPROVEMENT PLAN 2017 – 2018

Goal 1. Excel in Academics in accordance to ESSA mandates to Ensure Equal Access

Objective 1. Horizon Montessori I will offer all students a challenging high quality curriculum and will provide an effective delivery system to ensure that all students demonstrate an increase on the District's Performance Objectives Standards on the math, reading, writing and/or English language arts, science and social studies sections of the Spring 2018 STAAR administration.

Initiative/Strategy/Activity	Persons	Target Group	Timeline	Resource	Evaluation
Implement a challenging and rigorous curriculum that addresses the state standards and meets state and federal mandates as contained in the 2017-2018 ESSA reauthorization statutes.	Counselor Instructional Officer Librarian Principal Teacher(s)	All Students At Risk Dyslexic Ec. Disadvantaged ESL Gifted Talented LEP Special Ed	August 2017 - June 2018	F-Special Education (Federal) 224 F-Title I Program F-Title III S-Local Funds S-Special Education (State)-164 S-State Comp. Education F	S- All students, including special populations, will demonstrate an increase on STAAR.
Utilize high quality instructional resources that support the district curriculum. <ul style="list-style-type: none"> Istation Montessori Curriculum AR STAR 	Principal Assistant Principal Instructional Officer Teacher(s)	All Students	August 2017 - June 2018	F-Title I, Part A, Regular S-Local Funds	F- Principal will monitor the teachers' weekly lesson plans.
Utilize updated district's curriculum/scope and sequence to maintain alignment to state standards and assessments in order to meet federal and state mandates. <ul style="list-style-type: none"> TEKS Resource DMAC Lead4ward 	Principal Assistant Principal Instructional Officer Teacher(s)	All Students	August 2017 - June 2018	F-Title I L-Activity Funds S-State Comp. Education	F - Principal monitors the utilization of the District's online Differentiated Learning Plan instrument for lesson planning.
Monitor student progress every six weeks through walkthroughs and six weeks benchmarks & CBAs (3 times a six weeks).	Principal Assistant Principal Instructional Officer Teacher(s)	All students	August 2017 - June 2018	S-Local Funds F-Title I	F-Walkthroughs F-District test results

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Initiative/Strategy/Activity	Persons	Target Group	Timeline	Resource	Evaluation
Identify and address the areas of critical need that include STAAR 2014 results. Address STAAR Reporting Categories that are below the state.	Counselor Curriculum Assistant Principal Teacher(s)	All Students	August 2017 - June 2018	F-Title I F-Title III S-Local Funds S-State Bilingual/ESL	F - District Tests Results F- Campus Assessments S - STAAR Results
Utilize research-based practices in all content areas to improve student performances such as: building academic vocabulary, utilization of graphic organizers, planning & teaching of critical and creative thinking and engaging students in the learning through hands-on activities.	Curriculum Assistant Principal Teacher(s)	All Students At Risk ECO ESL G&T LEP Special Ed	August 2017 - May 2018	F-Title I S-Local Funds	F-Walk-throughs, Lesson Plans
Meet with teachers to review student data, math progress monitoring, and effective math instructional practices with an emphasis on: Any STAAR Reporting Category that is below the state average. <ul style="list-style-type: none"> Weekly PLCs Instructional Team meetings Professional Development 	Counselor Curriculum Assistant Principal Teacher(s)	All Students At Risk ECO LEP Special Ed	August 2017 - June 2018	F-Title I S-Local Funds	F - STAAR Results District Tests Classroom Walk Throughs

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Initiative/Strategy/Activity	Persons	Target Group	Timeline	Resource	Evaluation
Provide a rigorous, in depth PK-5th English Language Arts program that prepares all students for success on state assessments and 5 domains.	Principal Assistant Principal Instructional Officer Teacher(s)	All Students	August 2017 - June 2018	S-Local Funds	F-STAAR Results District Tests Classroom Walk Throughs
Provide literature, instructional materials, and other resources as needed to facilitate teacher implementation of research based reading and writing strategies and instructions. <ul style="list-style-type: none"> Writing Across the Curriculum (PreK3 – 2nd twice a six weeks) (3rd – 9th once each week) 	Instructional Officer Teacher(s)	All Students	August 2017 - June 2018	S-Local Funds F-Title I	F-STAAR Results
Provide STAAR Assessment Updates.	Principal	All Students	August 2017 - June 2018	F-Title I S-Local Funds	F-STAAR Results
Meet with grade levels to provide support, review data, monitor progress and check attendance of students in critical ELAR areas of need.	Principal Assistant Principal Instructional Officer Teacher(s)	All Students	August 2017 - June 2018	F-Title I S-Local Funds	F-STAAR Results
Utilize the family/community involvement component of the state plan for gifted education.	Counselor Principal	Gifted Talented	August 2017 - June 2018	S-Local Funds State Fund	Calendar of Events Agenda/Sign-Ins
Establish a College & Career Readiness culture. <ul style="list-style-type: none"> Career Day (1st – 8th) Career Expo Aptitude Exam 	Principal Special Education Teachers Teacher(s)	All Students	August 2017 - June 2018	S-Local Funds	F-Increase number of students that are ready to attend college.

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Objective 2. Horizon Montessori I will utilize instructional arrangements that support learning opportunities to ensure that all students will achieve and meet the District's Performance objectives Standards on the math, reading, writing and /or English language arts, and science and social studies sections of the spring 2018 STAAR administration.

Initiative/Strategy/Activity	Persons	Target Group	Timeline	Resource	Evaluation
Ensure instructional arrangements are made to improve student academic performance in all content areas.	Principal Assistant Principal Instructional Officer Teacher(s)	At Risk Ec. Disadvantaged LEP Migrant Special Ed All Students	August 2017 - June 2018	F-Title I	S- STAAR data and progress monitoring reports All students, including special populations, will meet at least a 90% passing standard on STAAR 90% of K-2 students will be developed in all tasks of Star Early Literacy
Utilize STAR Early Literacy and ISIP Espanol assessments to identify intervention students in Kindergarten through third grade.	Principal Assistant Principal Instructional Officer Teacher(s)	All Students	August 2017 - June 2018	F-Title I	F- Classroom Walk-throughs F- DMAC reports
Provide and attend training as needed for K- 3 rd teachers on intervention assessments.	Principal Assistant Principal Instructional Officer	All Students LEP	August 2017 - June 2018	S-Local Funds S-State Bilingual/ESL	F-Progress Monitoring reports Grade-Level Meetings F-Agendas F-Sign In Sheets F-Sign Out Sheets
Attend Staff Development for K-2nd teachers on the use of instructional intervention materials as needed • Istation	Principal Assistant Principal Instructional Officer	All Students LEP	August 2017 - June 2018	S-State Bilingual/ESL	F-Agendas Sign Ins Increase on BOY, MOY & EOY ISIP data reports
Maintain up to date records on increased use of reading time.	Principal Assistant Principal Instructional Officer	K-2nd grade students, ELLs, Special Ed students	August 2017 - June 2018	F-Title I S-Local Funds	STAR Early Literacy, STAR Math, AR Reports, Attendance, RTI, Professional Development, Data Monitoring, Character Development, 3 weeks Progress Reports, CBAs, 6 weeks assessments, Parent/Teacher/Administrator Conference

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Initiative/Strategy/Activity	Persons	Target Group	Timeline	Resource	Evaluation
Principal will attend training and receive PowerPoint and instruction materials on Texas Education Agency (TEA) Istation intervention program.	Principal Assistant Principal Instructional Officer	All Students LEP	August 2017 - June 2018	S-Local Funds S-State Bilingual/ESL	F-Student list Agendas
Monitor the progress of PK-5th identified intervention students by reviewing all data from the following intervention programs: 1) STAR Early Literacy reports for K-3 rd 2) STAR Math reports for KG-3 3) STAR Accelerated Reading (Renaissance) reports for K-8 th 4) Istation Reading 2 nd - 5 th 5) Compass reports 3 rd - 8 th 6) Fluency reports	Principal Assistant Principal Instructional Officer Teacher(s)	All Students LEP	August 2017 - June 2018	S-Local Funds S-State Bilingual/ESL	F- Progress reports
Conduct classroom walk throughs to ensure that progress monitoring procedures are in place for STAR Early Literacy, ISIP Espanol, and district six weeks tests results.	Principal Assistant Principal Instructional Officer	All Students	August 2017 - June 2018	S-Local Funds S-State Bilingual/ESL	F-Classroom Walk Throughs District Six Weeks Tests results Item analysis
Review student data, progress monitoring, and student attendance documentation.	Principal Assistant Principal Instructional Officer	All Students LEP Special Ed	August 2017 - June 2018	S-Local Funds	F-District Six Weeks Tests results Progress Monitoring results
Set up classroom environments that are conducive to small group instruction.	Instructional Officer Teacher(s)	3rd Grade Students	August 2017 - June 2018	F-Title I S-Local Funds	STAAR Test, AR Reports, Attendance, RTI, Professional Development, Data Monitoring, 3 weeks Progress Reports, Weekly Assessments, 6 weeks assessments, Parent/Teacher/Administrat or Conference

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Initiative/Strategy/Activity	Persons	Target Group	Timeline	Resource	Evaluation
Maintain up to date records on increased use of reading time. <ul style="list-style-type: none"> Classroom instructional schedules Sustained Silent Reading time (SSR) Drop Everything and Read time (D.E.A.R.) 	Principal Assistant Principal Instructional Officer Teacher(s) Counselor Interventionalists	K-2nd grade students, ELLs, Special Ed students	August 2017 - June 2018	F-Title I S-Local Funds State Compensatory	STAR Early Literacy, STAR Math, AR Reports, RTI, Data Monitoring, Parent/Teacher/Administrator Conference
Implement and monitor Accelerated Reading (AR) goals (words/points/passing %) for grade levels (KG – 8 th) <ul style="list-style-type: none"> Weekly Six Weeks Semester Yearly 	Principal Assistant Principal Instructional Officer Library Assistant Teacher(s) Parents	All student populations KG – 8 th	September 2017 - May 2018	F-Title I Library funds S-Local Funds Activity Fundraiser	AR reports every six weeks and I-Station reports every month
The percentage of students who meet or master STAAR postsecondary readiness level will increase from 21% to 35% by May 2018	Principal Assistant Principal Instructional Officer Teacher(s) Counselor Intervention specialist	All student populations 3rd – 8 th	September 2017 - May 2018	F-Title I S-Local Funds State Compensatory	December Benchmark 2018 STAAR results Campus report card

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Objective 3. Horizon Montessori I will supplement the instructional programs to meet the special needs of all special populations in order to narrow the achievement gap.

Initiative/Strategy/Activity	Persons	Target Group	Timeline	Resource	Evaluation
Ensure the implementation of ELPS, Sheltered Instruction and Academic Vocabulary in all content area classes through PD/PLC and CBAs.	F-Title I S-Local Funds State Compensatory	LEP	August 2017 - June 2018	F-State Bilingual/ESL State Compensatory Funds	F-Walk Throughs F-Sign-ins sheets Lesson plans Scope & Sequence
Meet with curriculum assistant who are monitoring ELL students every six weeks to review data including attendance, grades and benchmark scores to recommend appropriate intervention. <ul style="list-style-type: none"> Open House Literacy Night 	Principal Assistant Principal Instructional Officer Counselor	LEP	August 2017 - June 2018	F-Title III S-State Bilingual/ESL State Compensatory Funds	F-Six Weeks attendance reports, student grades, benchmark scores, meeting agendas, sign-ins
Monitor implementation of district curriculum guides to ensure fidelity. <ul style="list-style-type: none"> Curriculum Guides Scope & Sequence Montessori Curriculum ELPS DMAC 	Instructional Officer	LEP	August 2017 - June 2018	S-State Bilingual/ESL State Compensatory Funds	F-Benchmark STAAR Texas Essential Knowledge & Skills DMAC reports Lead4ward trends and instructional reports
The percentage of 3 rd grade students who meet or master grade level in reading and math will increase from 66% to 80% by May 2018	Principal Assistant Principal Instructional Officer Counselor	All students in 3 rd Grade	May 2018	F-Title III S-State Bilingual/ESL State Compensatory Funds	F-Benchmark STAAR Texas Essential Knowledge & Skills DMAC reports Lead4ward trends and instructional reports 2018 STAAR reports

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Initiative/Strategy/Activity	Persons	Target Group	Timeline	Resource	Evaluation
LPAC and ARD Committee will convene to address the issue of the overrepresentation of the ELLs in special education by reviewing entry, exit and instructional and linguistic	Principal	LEP Special Ed	August 2017 - June 2018	S-Special Education (State)-164 S-State Bilingual/ESL State Compensatory	F-Meeting Agendas Sign in sheets
Principals will properly constitute ARD Committee meetings and the required participation of an LPAC representative for students identified as LEP.	Principal(s)	LEP Special Ed	August 2017 - June 2018	Compensatory F-Special Education Federal 224	F-ARD Committee Member checklist Review of student eligibility folders
Meet with parents of parental denials to address the benefits of the bilingual ESL program and document conference.	Principal Assistant Principal Instructional Officer Teacher(s)	ESL LEP	August 2017 - May 2018	F-Title III	F-Parental Denial Conference Forms
Reduce the number of disciplinary reports for Special Education students by 10%.	Principal Assistant Principal Instructional Officer Teacher(s) Sp. Ed. Teachers (s)	Special Ed	August 2017 - June 2018	F-Special Education (Federal) 224	S- Improve the indicator performance level of PBMAS from a 3 to a 0
Monitor and track the number disciplinary reports for Special Education students by 10%.	Principal	Special Ed	August 2017 - June 2018	F-Special Education (Federal) 224	F-Review of PEIMS Coding reports (425)
Evaluate ARD committee's process to ensure that students are participating in appropriate assessments that are aligned to instruction with allowable accommodations.	Principal Sp. Ed. Teachers	Special Ed	August 2017 - June 2018	F-Special Education (Federal) 224	F-Agendas, sign-ins documented participation requirements in ARD.

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Goal 2. Communicate and Connect with All Stakeholders

Objective 1. Horizon Montessori I will have clear and concise information concerning policy, administrative guidelines, pertinent issues from administration to school, home and community.

Initiative/Strategy/Activity	Persons	Target Group	Timeline	Resource	Evaluation
Provide parents with opportunities to communicate with school through: <ul style="list-style-type: none"> • Teacher webpage • Facebook • Class Dojo • Parent Connection Portal • Newsletters • Parent-Teacher conferences • Literacy Nights • Math Nights • Meet the Teacher Night • Open House • Title I meetings • Coffee with the Principal • Memory stick for all students/staff 	Principal Assistant Principal Instructional Officer Counselor Teacher(s) Parent Liaison	All Students Parents Teachers Staff	August 2017 - June 2018	F-Title I S-Local Funds Compensatory	Agendas Sign-Ins Archived Materials Facebook likes/visits

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Goal 2. Communicate and Connect with All Stakeholders

Objective 2. Horizon Montessori I will increase parent and family involvement in education to improve intellectual growth and academic achievement of their children. 100% of all Horizon parents and families will be provided with opportunities to participate as partners in their children's education.

Initiative/Strategy/Activity	Persons	Target Group	Timeline	Resource	Evaluation
Campus Instructional Leaders will strengthen their knowledge base on Title I and NCLB Parental Involvement requirements.	Principal Assistant Principal Instructional Officer Counselor Teacher(s)	All Students Ec. Disadvantaged	August 2017 - June 2018	F-Title I	S-100% compliance of NCLB and Title 1 requirements
Principal will obtain Parental Involvement information at Administrator's meeting.	Principal Parent Liaison	Campus Instructional Leader	August 2017 - June 2018	F-Title I	F-Agenda Item Sign-In Sheets
Present, explain & distribute to parents the Campus-Level Parental Involvement Policies and the School-Parent-Student Compact.	Principal Parent Liaison	All Students	2017 - June 2018	F-Title I	F-Agenda Item Sign-In Sheets School Check in for visitors
Campus will conduct an annual review of the Parent Involvement Campus Policy & School- Parent-Student Compact.	Principal Parent Liaison SBDM Team	All Students	August 2017 - June 2018. End of each semester.	F-Title I	Sign-In Sheets Agendas
Recruit, coordinate, and facilitate efforts to increase parent and community member participation in campus wide meetings/activities.	Assistant Principal SBDM Team Teacher(s)	All Students	August 2017 - June 2018	F-Title I	S-Increase of parent/community member participation
Host parent meetings and/or provide information for district parent meetings on various programs including, but not limited to: <ul style="list-style-type: none"> • Coffee with the Principal • College and Career Readiness • Guidance and Counseling • STAAR expectations • Meet the Teacher Night • Open House • School Performances • Community Rally • Art Walks • Winter Dance • International Fest • Muffins with Moms/Donuts with Dads • Movie with Moms • Daddy - Daughter Dance • Literary Night 	Principal Assistant Principal Counselor Instructional Officer Librarians Nurse Teacher(s)	All Students Staff Parents Community	August 2017 - June 2018	F-Title S-Local Funds Activity Account Fundraisers for 8 th grade trip to NY and Washington Grade level field trips to co-curricular areas of interest	F-Written/Electronic Communication Sign-In Sheets Agenda and Minutes

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Goal 3. Innovate Through Technology

Objective 1. Horizon Montessori I teachers will implement instructional strategies and attend staff development to effectively integrate the teaching and learning of technology applications and skills within the curriculum.

Initiative/Strategy/Activity	Persons	Target Group	Timeline	Resource	Evaluation
Implement state mandated Technology TEKS for K-8 th	Principal Assistant Principal Instructional Officer Counselor Teacher(s)	All Students	August 2017 - June 2018	F-Title I S-Local Funds	S-Yearly Summary Usage Reports 90% of students passing
Provide Fine Arts opportunities in Music, Art, & Technology for 6 th – 8 th graders (to include athletics)	Principal Assistant Principal Instructional Officer Counselor Teacher(s)	All Students in grades 6-8 as Electives and 1-5 as interdisciplinary.	August 2017 - June 2018	F-Title I S-Local Funds	S-Yearly Summary Usage Reports 90% of students passing

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Goal 4. Secure a Safe Learning Environment

Objective 1. Horizon Montessori I will implement a comprehensive "Facilities Plan" that meets federal guidelines and will enhance the learning environment of all the HMI learning community to ensure that 100% of the students can earn a high school diploma or its equivalent.

Initiative/Strategy/Activity	Persons	Target Group	Timeline	Resource	Evaluation
Use Project Wisdom Curriculum to improve school morale, social-emotional competencies, reduce incidents of bullying, gang activity and improve academic performance.	Counselor Curriculum Assistant Principal Teachers	All Students	August 2017 - June 2018	F-Title I S-Local Funds	S-Project Wisdom Activity Guide Reduce number of bullying incidents Reduce number of office referrals
Emphasize positive character traits that will be presented through various modes on a daily basis.	Counselor Curriculum Assistant Principal Teacher(s)	All Students	August 2017 - June 2018	F-Title I S-Local Funds	F-Classroom Walk-throughs F-Improved Classroom Management S-Reduce the number of bullying incidents
Provide daily positive character education traits and positive skills building activities (Project Wisdom) using the school public address system.	Counselor Curriculum Assistant Principal Teacher(s)	All Students	August 2017 - June 2018	F-Title I S-Local Funds	F-Project Wisdom Journals
Provide guidance and counseling service committee to all student population.	Counselor Principal	All Students	August 2017 - June 2018	F-Title I S-Local Funds	Schedules
Provide staff with guidance and awareness training. <ul style="list-style-type: none"> Bullying Suicide prevention Character Education 	Counselor Principal	All Students	August 2017 - June 2018	F-Title I S-Local Funds	Schedules Counselor's Lesson Plans/Timeline

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Objective 1. Horizon Montessori I will implement a comprehensive "Facilities Plan" that meets federal guidelines and will enhance the learning environment of all the HMI learning community to ensure that 100% of the students can earn a high school diploma or its equivalent.

Initiative/Strategy/Activity	Persons	Target Group	Timeline	Resource	Evaluation
Follow HMPS Student Code of Conduct to ensure fair and consistent implementation of school wide discipline management.	Principal Assistant Principal Instructional Officer Counselor Teacher(s)	All Students	August 2017 - June 2018	S-Local Funds	F-Decrease in discipline referrals by 20% as noted on 425 PIEMS report.
Implement the HMPS anti-bullying plan in accordance with House Bill 1942.	Principal Assistant Principal Instructional Officer Counselor Teacher(s)	All Students	August 2014- June 2015	S-Local Funds	F-Decrease in student discipline referrals and suspensions.
Display anti-bullying banners to promote awareness of the commitment to end bullying.	Counselor Principal Teacher(s)	All Students	August 2017 - June 2018	S-Local Funds	F-Displayed Banners
Distribute an anti-bullying brochure to create an awareness of the serious problem of bullying and how to prevent it.	Principal Assistant Principal Instructional Officer Counselor Teacher(s)	All Students	August 2017 - June 2018	S-Local Funds	F-Brochure Distribution
Distribute an anti-bullying parent/student agreement form for each student to provide information on the law, student expectations, parent responsibilities and possible consequences.	Principal Assistant Principal Instructional Officer Counselor Teacher(s)	All Students	August 2017 - June 2018	S-Local Funds	F-Completion of Anti-Bullying Agreement
Implement district timeline for Project Wisdom Character Education Anti-Bullying lessons.	Principal Assistant Principal Instructional Officer Counselor Teacher(s)	All Students	August 2017 - June 2018	S-Local Funds	S-Monitor Lessons

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Goal 4. Secure a Safe Learning Environment

Objective 2. Horizon Montessori I will implement the comprehensive health and safety plan that will enhance the learning environment of all the HMPS community to ensure 100% of the students are prepared academically, socially, physically and affectively ready for their High School and Post-secondary career.

Initiative/Strategy/Activity	Persons	Target Group	Timeline	Resource	Evaluation
Engage students in exercise physical activity during their Physical Education period. <ul style="list-style-type: none"> FitnessGram 	Coach Coach's assistant	All Students	August 2017 - June 2018	Local for subs costs	FitnessGram report
Develop athletic program / intramural sports for students to compete with areas schools, in accordance with Title IX. <ul style="list-style-type: none"> Soccer Volleyball Basketball 	Coach Coach's assistant	All Students	August 2017 - June 2018	Title I Activity Account Fundraising Local funds for equipment, uniforms, and awards	Participation Winning record Awards

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Goal 5. Develop and Retain Highly Qualified Staff

Objective 1. Horizon Montessori I will ensure that 100% of its teachers are Highly Qualified.

Initiative/Strategy/Activity	Persons	Target Group	Timeline	Resource	Evaluation
Adhere to Highly Qualified requirements to ensure qualified personnel are recruited, hired, and retained.	HR Director Principal	Teachers Staff	August 2017 - June 2018	F-Title I S-Local Funds	F-100% of classrooms will have certified and highly qualified teachers.
Participate in district job fairs.	Administrators SBDM Committee	Teachers Staff	August 2017 - June 2018	F-Title I S-Local Funds	F-Participation in job fairs
Maintain 100% highly qualified teachers on campus. <ul style="list-style-type: none"> Retention Stipends Title I funds for PD Recognitions Teacher of the Year Employees of the Six Weeks 	Assistant Principal Instructional Officer Counselor SBDM Committee	Teachers Staff	August 2017 - June 2018	F-Title I S-Local Funds Fundraising activities for faculty/staff to provide gift certificates and recognitions.	S-100% highly qualified on NCLB report

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Goal 5. Develop and Retain Highly Qualified Staff

Objective 2. Horizon Montessori I will develop, implement and monitor all professional learning to ensure quality, fidelity and effectiveness.

Initiative/Strategy/Activity	Persons	Target Group	Timeline	Resource	Evaluation
Horizon Montessori I will participate in professional development programs to ensure quality and fidelity for student success. <ul style="list-style-type: none"> Needs Assessment (CNA) Teacher Evaluations Professional Development Calendar (incorporate a day for PD at the end of the six weeks – 6 days) 	Administrators Dean of Instruction Teachers Counselor Curriculum specialists	Teachers Staff	August 2017 - June 2018	Standards for Professional Learning Title I Compensatory Funds	PD calendar PD sessions Certificates Sign-In PD Evaluations Agendas