Minutes of Special Board Meeting

The Board of Trustees
Canutillo ISD

A Special Board Meeting of the Board of Trustees of Canutillo ISD was held Wednesday, April 8, 2020, beginning at 10:00 AM in the This meeting will be held by teleconference.

1. **GENERAL FUNCTIONS**
   A. Call to Order
   The meeting was called to order at **10:06 am** by Board President Coronado.
   B. Roll Call
   All trustees were present.
2. **BOARD BUSINESS- OTHER**
   A. COVID 19
      1. Discussion and possible action to approve a board resolution regarding employee compensation during an emergency closure of the district in response to concerns of further community spread of COVID-19 and pursuant to Policy DEA (Local).
      Presenter: P. Galaviz
      Trustees R
      Mr. Blanco informed the board that Policy DEA stated once the school closure was declared any non-exempt employee required to work during the closure would be paid at the premium rate (remote working or coming in to a facility). Dr. Galaviz asked the board for more time to gather more information regarding the costs associated with premium pay. Mr. Blanco, CISD Legal counsel, informed the board that in order to stop premium pay the policy would have to be suspend. After a lengthy discussion, regarding state reimbursements, staffing and delayed payment of property taxes, it was motioned by Mr. Payan, seconded by Mr. Rodriguez and passed unanimously to adopt Resolution #1. The resolution would terminate premium pay for nonexempt employees excluding food service, bus drivers, maintenance and the warehouse.
      2. Discussion and possible action to revise district policy DEA (Local) regarding employee compensation.
      Presenter: P. Galaviz/M. Carrasco
      This item was tabled until the next board meeting.
      3. Discussion and possible action authorizing the Superintendent to approve purchases needed to avoid interruption to student instruction, and prevent operational failures during COVID-19.
      Presenter: E. Sida

Mrs. Trout asked Dr. Galaviz for more information regarding his request. Dr. Galaviz stated he wanted the ability to make purchases for items in excess of $50,000.00 without having to go to the board. This would allow for instruction to continue with no interruption in learning. Mr. Coronado suggested raising the threshold to $100,000.00.
It was motioned by Ms. Brigham, seconded by Mrs. Yglesias and passed unanimously to approve purchases needed up to $100,000.00 to avoid interruption to student instruction, and prevent operational failures during COVID-19.

4. Discussion and possible action to approve board resolution to temporarily modify policy EIC (Local), class rank, in response to and as a result of COVID-19.
   Presenter: P. Galaviz
   Mrs. Rocha stated that the high school principals, high school lead counselors and Mrs. Nicole Morales all met to discuss the appropriate cutoff date to run class rank. The group opted to use the end of Dec (transcribed grades) to do so. Mrs. Searls asked if student council or parents were involved in this decision. Mrs. Rocha stated they were not consulted.
   It was motioned by Mrs. Trout, seconded by Mrs. Yglesias and passed unanimously to approve the board resolution to temporarily modify policy EIC (Local), class rank, in response to and as a result of COVID-19.

5. Discussion and recommendation regarding maintenance tax notes to upgrade technology and or facilities infrastructure.
   Presenter: P. Galaviz
   After a lengthy discussion the board directed administration to create a more detailed plan (projects and costs) and return to the board at the next regular board meeting. Only at that point would the board be able to consider the request and act.

6. Discussion and possible action regarding Coronavirus (COVID-19) emergency operation measures (student learning, remote learning, graduation, technology, travel, possible closing procedures, employee compensation, Board Member Training Requirements During COVID-19, Central Appraisal District (CAD) and Census 2020).
   Presenter: P. Galaviz/A. Cereceres
   Dr. Galaviz stated employee travel would cease until the pandemic was over (6-month contingency plan). He was anticipating that "in person" graduations would not be taking place however virtual graduations were more likely. Mrs. Searls informed the board that the Central Appraisal District (CAD) would be affected by COVI-19. For the 2020 appraisal year CAD would leave non-commercial values at their 2019 level. Dr. Galaviz and the board discussed ways to increase community participation in the 2020 Census. Mrs. Searls and Mrs. Trout both voiced their concerns regarding the

Special Education programs that were being affected by COVID-19. Mrs. Rocha stated administration was working closely with the Special Education Department and would continue to offer all services once it was safe to do so. No action, informational purposes only.

7. Discussion and possible action to approve board resolution and related letters to federal, state and local lawmakers, and local, state and national advocacy groups regarding critical funding to cover school district expenditures made necessary by and in response to COVID-19 and related school closures.
   Presenter: P. Galaviz/S. Coronado
   It was motioned by Mrs. Trout, seconded by Ms. Brigham and passed unanimously to approve the board resolution and related letters to federal, state and local lawmakers, and local, state and national advocacy groups regarding critical funding to cover school district expenditures made necessary by and in response to COVID-19 and related school closures.

B. Finance

1. Discussion and possible action regarding the approval of an Order authorizing the issuance of "Canutillo Independent School District Unlimited Tax Refunding Bonds, Taxable Series 2020" for debt service savings; levying a continuing direct annual ad valorem tax for the payment of such Bonds; and resolving other matters incident and related thereto, including delegating certain matters relating to the sale and issuance of the Bonds to authorized District officials within specified parameters.
   Presenter: M. Piekarski
   Mr. Mejia gave an overview of the current market and informed the board that refinancing the district's current debt now would allow for cost savings due to such low interest rates.
   It was motioned by Mr. Rodriguez, seconded by Mrs. Searls and passed unanimously to approve Order authorizing the issuance of "Canutillo Independent School District Unlimited Tax Refunding Bonds, Taxable Series 2020" for debt service savings; levying a continuing direct annual ad valorem tax for the payment of such Bonds; and resolving other matters incident and related thereto, including delegating certain matters relating to the sale and issuance of the Bonds to authorized District officials within specified parameters.

2. Discussion and possible action regarding the approval of Request for Qualification #2020-08 District Facilities Master Plan for Professional Services required to update CISD's Existing Facilities Master Plan $264,000.00.
   Presenter: B. Vasquez
   Dr. Galaviz asked the board for their support regarding the Facilities Master Plan. He stated in order to deal with the districts growth a comprehensive plan was needed. Mrs. Searls questioned how it was possible that ADM

scored so high in the area of "previous" work with the district if they had never done so. Mr. Vasquez stated he did not know. Mrs. Searls also wondered how they questioned how ADM was going to do site evaluations and interviews considering the shelter in place order in El Paso. Mr. Vasquez stated the facilities assessment could be done and the interviews would happen at a later date. Ms. Brigham wanted the assurance of the board that the findings of the ADM group be considered and acted upon as opposed to the last facility master plan. Mr. Vasquez stated finding out the condition of the facilities was imperative in order to plan for the future. He noted a facilities master plan should be done every 5 years.
It was motioned by Mr. Rodriguez and seconded by Mrs. Yglesias to approve Request for Qualification #2020-08 District Facilities Master Plan for Professional Services required to update CISD's Existing Facilities Master Plan $264,000.00.

Vote:
Ms. Brigham- No, Mr. Coronado- Yes, Mr. Payan- Yes,
Mr. Rodriguez- Yes, Mrs. Searls- No, Mrs. Trout- No and Mrs. Yglesias- Yes.
Motion passed

3. **CONSENT AGENDA- VOTING**

A. *BUSINESS SERVICES*

1. Approval of the Meeting Minutes.
   a. Feb. 18, 2020 Special Board Meeting
   b. Feb. 25, 2020 Regular Board Meeting
2. Approval of the Monthly Financials.
   Presenter: C. Pulley
3. Approval of the Monthly Warrant List.
   Presenter: C. Pulley
4. Approval of Monthly Donations.
   Presenter: C. Pulley
5. Approval of Budget Amendments.
   Presenter: C. Pulley
6. Approval of the MOU with the El Paso County Juvenile Probation Department's Serious Habitual Offender Comprehension Action Program (SHOCAP) for CISD Police Department to address serious juvenile offenders.
   Presenter: C. Carrillo
7. Approval of Request of Proposal (RFP) 200011327 E-Rate Yr23 (2020-2021) Category 2, Network Infrastructure in the total amount not to exceed $279,457.41.
   Presenter: C. Fernandez

B. *HUMAN RESOURCES*

1. Approval of the renewal of contracts for administrators and other certified/non-certified administrators or professionals for the 2020 - 2021 school year.
   Presenter: M. Carrasco

   APPROVAL OF THE CONSENT AGENDA
   It was motioned by Ms. Brigham, seconded by Mrs. Searls and passed unanimously to approve the consent agenda as presented by administration.

4. **ADJOURNMENT**
   The meeting adjourned at **2:21pm.**

Presented to the Board of Trustees for approval on **May 26, 2020.** The minutes reflect all agenda items in the order as originally posted and do not necessarily reflect the order in which they were discussed.