Minutes of Special Board Meeting

The Board of Trustees
Canutillo ISD

A Special Board Meeting of the Board of Trustees of Canutillo ISD was held Thursday, June 25, 2020, beginning at 2:05 PM in the This meeting will be held by teleconference.

1. **GENERAL FUNCTIONS**
   A. Call to Order
   The meeting was called to order at **2:09 pm** by Board President Coronado.
   B. Roll Call
   All trustees were present except for Mrs. Trout who arrived later at 2:30 pm.
2. **BOARD OF TRUSTEE BUSINESS-OTHER**
   A. Discussion and possible action regarding the Reopening of the Canutillo ISD School District.
   Presenter: P. Galaviz reopening of schools.
   A presentation was made by Dr. Galaviz and Mrs. Rocha regarding the Reopening of the Canutillo ISD School District. Mrs. Rocha discussed the COVID "slide" and how it's affecting families specifically in math. Mrs. Rocha stated good quality education was needed so that this health crisis would not become a generational education crisis. Dr. Galaviz stressed the reopening plan would have to be dynamic, fluid and adaptable. Dr. Galaviz thanked his team for all their hard work. Mr. Coronado stated he was not satisfied with the TEA Reopening Guidelines.
   B. Consider and approve a Resolution authorizing the issuance of "Canutillo Independent School District Maintenance Tax Notes, Series 2020"; providing for the payment of such Notes; and resolving other matters incident and related to the issuance, sale, payment, and delivery of such Notes.
   Presenter: M. Piekarski / R. Mejia
   Mr. Mejia informed the board that $10,000,000.00 in maintenance tax notes were sold at an interest rate of 2.33%. He also noted the district was able to maintain its Aa3 rating from Moody's. He noted that the coupling of the following purchases: iPad, laptops, connectivity, lighting project allowed for selling these bonds for a 10-year period with a 2-year call. The 1st payment will be due on Aug 15, 2021. Mr. Coronado confirmed that any unused portion of the notes could be used to paydown the principal of the loan. Mr. Cantu asked the board to discuss any additional expenditures RE: COVID-19 technology with him and he would work through these requests. Mr. Mejia informed the board that if they approved this item the funds would come in on July 15, 2020. Mrs. Searls voiced her concerns with the amount of the tax notes but did support the purchase of the computers (1 to 1 initiative). She stated LED lighting was not

essential at this time and asked how the Moody's report dated June 10 2020 did not take in to account this pending transaction. Mr. Mejia stated the district was in a good position, had taken advantage of the decline in rates and was growing. Mrs. Searls stated she was against the issuance of such huge debt without voter approval. Mrs. Searls mentioned the upcoming election however Mr. Coronado stated these purchases had been discussed at an earlier meeting. Mrs. Brigham stated she also was concerned with the amount of debt being taken on by the district without going to the voters. Mr. Rodriguez reminded the board that LED lighting had been discussed in August of 2019 and the "1 to 1" initiative had also been discussed at length previously. Mr. Rodriguez stated there was nothing political about this item. Mrs. Trout asked about connectivity. Ms. Piekarski stated connectivity would come at a cost of $1.5 million. Mrs. Trout stated she was in support of the computer purchases and connectivity however she could not support the LED Lighting Project. Ms. Brigham stated she felt the same. Mr. Cantu stated there was leeway in the resolution to allow for changes. Mrs. Trout noted she had a daughter in the district and was in support of the new devices.

It was motioned by Mr. Rodriguez, seconded by Mr. Payan to approve a Resolution authorizing the issuance of "Canutillo Independent School District Maintenance Tax Notes, Series 2020"; providing for the payment of such Notes; and resolving other matters incident and related to the issuance, sale, payment, and delivery of such Notes.

Vote:

Ms. Brigham- Yes, Mr. Coronado- Yes, Mr. Payan- Yes, Mr. Rodriguez- Yes, Mrs. Searls-Yes, Mrs. Trout- No and Mrs. Yglesias- Yes.

Motion passed.

C. Discussion and possible action to procure district wide LED lighting upgrades using Buy Board Contract for Energy Saving Lighting Products, Contract#: 602-20, Effective Date: 04/01/2020 and select Excel Energy Group as the approved vendor in the amount of $1,478,435.00.

Presenter: P. Galaviz/B. Vasquez

Mr. Colton Churchill from Excel Energy Group gave an overview of the Districtwide 100% LED lighting upgrade. He stated all obsolete technology would be upgraded however existing LED lighting and ballfield lighting would be excluded. The goal of the project would be to get the district fully upgraded to LED lighting, reduce energy consumption and provide incentives with El Paso Electric ($55,000.00). The project could begin in mid-July with a completion date in late August or September. It would be a turn key solution with a warranty of 10 years. Dr. Galaviz mentioned that even before COVID-19, LED lighting was being considered by the district. He mentioned when this went out to bid there were some proposals that were high and some that were low. Dr. Galaviz stated he did not feel that an engineer was needed and decided to go with Excel Energy Group because they were part of Buyboard. He then sought the advice of legal counsel which stated as long as this was a retro fit and energy savings was not a factor there would be no problem. Mr. Coronado stated for the record that

the district was looking into lighting last year however the Facilities Department lacked the manpower. Ms. Brigham felt there was no review process and asked why this couldn't wait until after the Facilities Master Plan was completed. She also stated not having the Executive Director of Facilities give a presentation was troublesome. Mrs. Searls asked Mr. Churchill if he had ever met with any of the board members and he responded he did not and had no relationship with any of them. Mrs. Searls asked administration if this project had gone through DAC or CIC. Dr. Galaviz stated it had not. Dr. Galaviz stated he chose the vendor and the process was expediated due to COVID. Mr. Payan stated DAC was never involved in major projects and that LED lighting was cost effective, no question about it. Mr. Rodriguez asked that the board move forward with this initiative. Mr. Coronado stated that LED lighting would provide a substantial savings to the district. In addition, moving forward the district should consider solar power.
It was motioned by Mr. Rodriguez, seconded by Mrs. Yglesias to procure district wide LED lighting upgrades using Buy Board Contract for Energy Saving Lighting Products, Contract#: 602-20, Effective Date: 04/01/2020 and select Excel Energy Group as the approved vendor in the amount of $1,478,435.00.
Vote:
Ms. Brigham- No, Mr. Coronado- Yes, Mr. Payan- Yes, Mr. Rodriguez- Yes, Mrs. Searls- No, Mrs. Trout- No and Mrs. Yglesias- Yes.
Motion passed.
Mrs. Trout wanted it noted for the record that she was not against the needs of the students however in such uncertain times she could not support this item.

D. Discussion and possible action to approve purchase from Pivot Technology Services Corp. in an amount not to exceed $300,000.00 utilizing Texas DIR Contract DIR-TSO-4167.
Presenter: O. Rico
Mrs. Trout and Mr. Coronado both expressed how important connectivity was to the success of the student body. Dr. Rico stated that with this initiative most if not all connectivity issues would cease. Mrs. Searls also wanted reassurance that the sites the children could visit would be safe. Dr. Rico stated the same safety students had in the classroom would carry over to remote learning
It was motioned by Mr. Rodriguez, seconded by Mrs. Trout and passed unanimously to approve purchase from Pivot Technology Services Corp. in an amount not to exceed $300,000.00 utilizing Texas DIR Contract DIR-TSO-4167.

3. **CONSENT AGENDA- VOTING**

A. *BUSINESS SERVICES*

1. Approval of Monthly Minutes.
   a. May 26, 2020 Regular Board Meeting
2. Approval of the Monthly Financials.
   Presenter: C. Pulley

3. Approval of the Monthly Warrant List.
   Presenter: C. Pulley
4. Approval of Monthly Donations.
   Presenter: C. Pulley
5. Approval of Budget Amendments.
6. Approval of Investment Resolution - Officer Designation, Training Sources and Investment Sources and Review and Approval of the Investment Policy.
   Presenter: C. Pulley
7. Approval of continued membership with various Cooperative and Interlocal programs that support the districts day to day purchases while maintaining compliance with state procurement requirements and district policy (CH) Legal.
   Presenter: E. Sida
8. Approval of final payment to Basic IDIQ, Inc. for the interior construction of the CTE Ag Building project in the amount of $44,543.90
   Presenter: B. Vasquez
9. Approval of the Annual Financial Report (AFR) due date extension waiver.
   Presenter: C. Pulley

B. *CURRICULUM*

1. Approval of a Memorandum of Understanding (MOU) Between Canutillo ISD and Texas Tech University of Health Science Center for Mental Health Services.
   Presenter: M. Rocha/M. Reyes
2. Approval of purchase from Istation (Imagination Station) to renew program that supports our elementary schools utilizing Socorro ISD Cooperative # E1901 in the amount of $67,984.00.
   Presenter: D. Kerney
3. Approval of Interlocal Cooperative Agreement with The University of Texas at Austin for implementation of OnRamps distance College Courses.
   Presenter: M. Rocha
4. Approval of a Memorandum of Understanding (MOU) Between Canutillo ISD and Common Threads.
   Presenter: M. Reyes
5. Approval of a Memorandum of Understanding (MOU) Between Canutillo ISD and The University of Texas for the New Teacher Mentor Pilot.
   Presenter: M. Rocha/M. Reyes

C. *HUMAN RESOURCES*

1. Approval to renew District Insurance Consulting Services with Hub International Insurance utilizing Region 19 Contract RFP 17-7256 in the amount of $75,600.00 through August 31, 2022.
   Presenter: M. Carrasco

Approval of the Consent Agenda

It was motioned by Mrs. Trout, seconded by Mr. Rodriguez and passed unanimously to approve the Consent Agenda as presented by Administration.

4. **EXECUTIVE SESSION**

The meeting is to be closed under *Texas Government Code* Sections 551.071, 551.072 and 551.074

The meeting was closed at **4:32 pm** under *Texas Government Code* Sections 551.071, 551.072 and 551.074

A. Discussion regarding administration's recommendation for Alderete Middle School Principal.

B. Discussion regarding the sale of Real Estate Property owned by Canutillo ISD adjacent to Garcia Elementary.

5. **NEW BUSINESS (continued): OTHER**

The meeting reconvened into Open Session at **5:20 pm.**

A. Discussion and possible action to approve recommendation of the Alderete Middle School Principal.

It was motioned by Mrs. Trout, seconded by Ms. Brigham and passed unanimously to approve the appointment of Nidia Avila as the Alderete Middle School Principal.

B. Discussion and possible action regarding sale of Real Estate Property owned by Canutillo ISD adjacent to Garcia Elementary.

Presenter: C. McCluskey

It was motioned by Mrs. Trout, seconded by Mrs. Searls and passed unanimously to reappraise the property adjacent to Garcia Elementary and return to the board at a later date.

6. **ADJOURNMENT**

The meeting adjourned at **5:23 pm.**

Presented to the Board of Trustees for approval on August 25, 2020. The minutes reflect all agenda items in the order as originally posted and do not necessarily reflect the order in which they were discussed.