

Board of Trustees

Executive Summary of Board Agenda Item

Meeting Date: _____

Subject/Title for Agenda Posting:

Justification Statement:

Purpose of Agenda Item:

☐ Information ☐ Discussion

☐ Action

Item Type:

☐ Curriculum & Instruction

HumanResources

Business Services

Staff Responsible:

Signature of Requester(s)

Signature of Presenter(s)

CPulley
Business Services Approval (Initials)

Date

Agenda Summary:

RECOMMENDATION:

PRIOR BOARD ACTION:

AWARDED:

AWARDED AMOUNT:

AMOUNT(S):

ACCOUNT NO(S):

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)

REQUESTING DEPARTMENT:

CONSEQUENCES OF NON-APPROVAL:

IMPLEMENTATION TIMELINE:

ATTACHMENT(S): ☐





August 5, 2026

Subject: Action Requested: Resolution Authorizing EPCAD Representation in the Property Value Study Process

Dear Superintendent and Board Chair:

The El Paso Central Appraisal District (EPCAD) requests that your school board pass a resolution to allow EPCAD to act if the State Comptroller's Property Value Study (PVS) places the school district outside of the confidence level.

This resolution will grant EPCAD the authority to act only if necessary to defend EPCAD's values in your district. Please submit the resolution no later than **October 1, 2026**. Your resolution will then be included on the EPCAD Board's **November 19, 2026**, meeting agenda.

Attached is a copy of Rule 9.4302 and a sample resolution.

If you have any questions, please contact Mr. Rick Medina, Director of Administrative Services, at 915-780-2083, or you may contact me at 915-780-2088.

Thank you,

A handwritten signature in black ink that reads "Dinah L. Kilgore". The signature is written in a cursive style with a large, flowing "D" and "K".

Dinah L. Kilgore
Executive Director/Chief Appraiser

**RESOLUTION AUTHORIZING REPRESENTATION IN THE
PROPERTY VALUE STUDY PROCESS**

WHEREAS, the Texas Comptroller's Office has published preliminary findings of taxable value for Canutillo Independent School District for tax year 2026; and

WHEREAS, Canutillo Independent School District desires to protest such preliminary value findings pursuant to Texas Government Code §§ 403.303 and 34 Texas Administrative Code §§ 9.4301-9.4317; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF CANUTILLO INDEPENDENT SCHOOL DISTRICT THAT:

1. The El Paso Central Appraisal District is hereby designated as Canutillo Independent School District 's agent for all property tax matters related to protesting the Texas Comptroller's preliminary findings of taxable value for tax year 2026
2. The Superintendent of Canutillo Independent School District is authorized to submit all documents and forms necessary to evidence such designation, as required by law.

This Resolution was adopted upon a motion made by Trustee _____, seconded by Trustee _____, and approved by a vote of _____ in favor and _____ opposed on this 25th day of August, 2026.

Sergio Martinez, Board President

Cindy Zuniga, Board Secretary