

Board of Trustees

Meeting Date: August 2026

Executive Summary of Board Agenda Item

Subject/Title for Agenda Posting: Approval of of Student Support Services Stipends
1. Lead Physical Education Teacher
Justification Statement: 2. Lead Health Education Teacher

Purpose of Agenda Item: ☐ Information ☐ Discussion ☐ Action
Item Type: ☐ Curriculum & Instruction ☐ HumanResources ☐ Business Services

Staff Responsible:

Signature of Requester(s)

Signature of Presenter(s)

Business Services Approval (Initials)

Date

Agenda Summary:

RECOMMENDATION:

PRIOR BOARD ACTION: AWARDED: AWARDED AMOUNT:

AMOUNT(S):

ACCOUNT NO(S):

PROCUREMENT METHOD TYPE(3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)

REQUESTING DEPARTMENT:

CONSEQUENCES OF NON-APPROVAL:

IMPLEMENTATION TIMELINE:

ATTACHMENT(S): ☐



Position Title: Lead Physical Education Teacher (Stipend Role)

Reports To: Executive Director of Student Support Services

Term: One Academic Year

Compensation: District Stipend \$ 2500.00

Qualifications & Expectations

- **Certification:** Current state Teaching Certification in Physical Education (K–12).
- **Experience:** Minimum of 3–5 years of successful classroom experience as a physical education teacher (district experience preferred).
- **Skills:** Strong organizational, communication, and technological skills (including proficiency with Fitnessgram software and basic web maintenance tools). Demonstrates proven leadership ability in facilitating adult learning and team collaboration.

Position Summary

The Lead Physical Education Teacher serves as a district-wide instructional leader, liaison, and subject-matter expert for physical education. Working in close collaboration with district administration and the Health Education department, this individual drives continuous curriculum improvement, facilitates staff development, oversees mandatory assessment reporting, and supports PE educators across all campuses to advance student wellness and physical literacy.

Key Responsibilities & Duties

Professional Learning Communities (PLCs) & Staff Development

- Prepare, organize, and facilitate recurring district-wide Professional Learning Community (PLC) work sessions for physical education staff.
- Design and deliver targeted professional development (PD) sessions aligned with state physical education standards, best pedagogical practices, and district priorities.
- Provide peer coaching, mentorship, and targeted onboarding support for all new physical education teachers to ensure seamless transition and policy alignment.

Fitnessgram & Data Administration

- Oversee district-wide implementation, administration, and compliance for Fitnessgram assessment protocols.
- Coordinate and assist with the collection, aggregation, and analysis of physical education data to track student outcomes, evaluate programming effectiveness, and meet state reporting requirements.

Curriculum & Departmental Leadership

- Support ongoing curriculum refinement, vertical alignment, and instructional resource development for K–12 physical education.
- Actively drive strategies to move the PE department forward, fostering innovation, inclusivity, and active engagement across all campuses.
- Collaborate directly with the Lead Physical Education Teacher to align health and physical education outcomes, co-facilitate joint wellness initiatives, and ensure vertical and horizontal program integration.
- Maintain and continuously update the district Physical Education/Health Education webpage with current curriculum resources, health guidelines, and departmental updates for staff and families.

Administrative & Governance Collaboration

- Meet and collaborate directly with the Executive Director of Student Support Services to align physical education goals with overall student wellness initiatives.
- Serve as the primary departmental liaison between PE teachers and the School Health Advisory Council (SHAC) Health and Wellness sub-committee, representing teacher perspectives, communicating SHAC recommendations, and communicating policy recommendations and community health initiatives.

Position Title: Lead Health Education Teacher (Stipend Role)

Reports To: Executive Director of Student Support Services

Term: One Academic Year

Compensation: District Stipend \$2500.00

Qualifications & Expectations

- **Certification:** Valid State Teaching Certification in Health Education
- **Experience:** Minimum of 3–5 years of successful classroom teaching experience in Health Education (district experience preferred).
- **Leadership Capabilities:** Demonstrated ability to lead adult learners, collaborate across departments, manage digital resources, and communicate effectively with district leadership and community committees.

Position Summary

The Lead Health Education Teacher serves as a district-wide instructional leader, curriculum steward, and advocate for health literacy. Working in close partnership with district administration, the Physical Education department, and community advisory groups, this leader facilitates professional growth, drives continuous curriculum improvement, supports instructional staff, and ensures a cohesive, high-quality Health Education program across all campuses.

Key Responsibilities & Duties

Professional Learning Communities (PLCs) & Staff Development

- Plan, organize, and facilitate recurring district-wide Professional Learning Community (PLC) work sessions for health education staff.
- Design, schedule, and deliver targeted professional development (PD) aligned with current state health TEKS/standards, health trends, and evidence-based instructional strategies.
- Provide comprehensive onboarding support and mentorship to new health education teachers to ensure smooth transition, curriculum familiarity, and policy compliance.

Departmental Leadership

- Actively lead initiatives to move the Health Education department forward, promoting student wellness, mental health awareness, and lifelong healthy behaviors.
- Collaborate directly with the Lead Physical Education Teacher to align health and physical education outcomes, co-facilitate joint wellness initiatives, and ensure vertical and horizontal program integration.
- Support, maintain, and update the district Physical Education/Health Education webpage with current curriculum resources, health guidelines, family tools, and departmental updates.

Curriculum & Data Management

- Support ongoing curriculum refinement, vertical alignment, and instructional resource development for K–12 health education.
- Assist with the collection, organization, and reporting of departmental data to evaluate program effectiveness, student engagement, and health education outcomes.

Administrative & Governance Collaboration

- Meet and collaborate with the Executive Director of Student Support Services to align Health Education goals with overall student support and health services priorities.
- Serve as the primary departmental liaison between Health Education teachers and the School Health Advisory Council (SHAC) Health and Wellness sub-committee, representing teacher perspectives, communicating SHAC recommendations, and communicating policy recommendations and community health initiatives.