

**Minutes of FACILITIES COMMITTEE**  
**The Board of Trustees**  
**Gull Lake Community Schools**

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A Facilities Committee meeting of the Board of Trustees of Gull Lake Community Schools was held on the 19th day of May 2025, beginning at 8:02 AM in the Christopher L. Rundle Administration Building.

**Roll Call:** John McCann, Eddie Keene, Superintendent Christopher Rundle, Deputy Superintendent Lisa Anderson, Krystal Scott-Rhodes, Brad Glessner

**Guests:** Mike Stephayn, Josh Reames, Ellie Schilda (via Google Meet)

**1. Public Comments:** None

**2. Approval of Minutes:** The May 5, 2025 minutes were approved.

**3. Flock Safety Camera Presentation**

Ellie Schilda, Account Executive at Flock Safety, presented information to the Committee regarding the company's License Plate Reader (LPR) camera technology. She previously met with Superintendent Rundle and Technology Supervisor Mike Stephayn to discuss available options for the District.

Currently, more than 3,000 LPR cameras are deployed across Michigan and are utilized by law enforcement agencies, homeowners associations, and various communities. The proposal includes installing six solar-powered cameras throughout the District at an annual cost of \$3,000 per unit.

These cameras are mounted at a height of 12 feet and are capable of capturing images of both the front and rear license plates. Features include real-time alerts via a mobile app, 30-day data retention, and the option to download footage at any time.

Following the presentation, a Q&A session was held. Superintendent Rundle recommended proceeding with a pilot program involving six cameras at the main campus, totaling \$18,000. Expansion to Kellogg Elementary and Bedford is planned for the future. The Committee agreed to move forward with the pilot purchase.

**4. Excess Food Service Fund Balance Spend Down Plan**

Deputy Superintendent Anderson with assistance from Josh Reames presented the Excess Food Service Fund Balance Spend Down Plan to the Committee. The Committee reviewed the following: Why we have an excess fund balance, Projects completed in 24-25, Proposed action for 25-26, and Future considerations. Discussion took place.

**5. Kellogg Traffic Flow**

**A. Striping of Existing Lot**

Following additional discussions with Tim Britain from Viridis Design Group, it was determined that this option does not improve capacity. It will be removed from the to-do list.

**B. Align on Design for Estimate**

Tim Britain submitted an additional rendering for an alternate design. A traffic engineer will evaluate the situation at Kellogg and report findings to the Committee. This item will be revisited once the evaluation is complete.

**C. Notification to Finance Committee**

No action is required currently.

**6. Facilities Master Planning**

**A. Discuss Steps Forward**

The Committee discussed the Facilities Master Planning and how to proceed. The Committee agreed to wait until we receive the information requested from Viridis Design Group and Kingscott to further discuss the future needs.

**B. Approval of Viridis Items 2 & 3**

This agenda item was addressed at the May 5, 2025 Facilities Committee meeting, where the Committee requested Viridis Design Group and Kingscott to concentrate on Growth Trends and Item #2 of the proposal.

**7. Tennis Building: Align on Steps Forward**

Superintendent Rundle shared that a community member/parent has offered to assist the District with the development of a tennis building. The Committee will need to determine the appropriate size and location of the building. The community member is willing to consult with an architect to gather more detailed information. The Committee needs to meet with Karyn Furlong, Athletic Director, to gather her input on the project.

**8. GLHS Bathroom Remodel Plan**

Trustee Keene discussed the GLHS Bathroom Remodel Plan with the Committee. Superintendent Rundle provided his recommendations for the renovation. The Committee agreed to consult Kingscott for suggestions on improving the two bathrooms. Additionally, Administration has hired a hall monitor/maintenance staff member to help improve student culture. There was also discussion regarding the implementation of vape sensors; Mike Stephayn will look into pricing options.

**9. Bond Update**

No update at this time.

**10. Sinking Fund Update**

Deputy Superintendent Anderson presented a working spreadsheet to the Committee for their review. The document gives a description of the project, projected cost, and location. This list gets reviewed and updated as the projects progress.

Sinking Fund projects will take place over the summer.

**11. Next Meeting: June 2, 2025 @ 8:00 a.m.**