

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: October 30, 2024



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- Recognition:**     Students                       Staff                       Parents  
**Information:**     Building Report               Old Business               Superintendent's Report  
**Action:**         Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State               Travel In State               Approvals  
                     Termination                       Legal Matters               Other:  
                    This action request pertains to     Elementary (only)               High School/District Wide
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**Date:**        October 22, 2024

**To:**            Rebecca Rappold  
                    Superintendent

**From:**        Robert Hall  
**Title:**        BNAS Director

**Subject: Blackfoot Geography Map Proposal 2024-2025**

**Description:** Request to approve a contract service agreement for Kendal Edmo to Research Ethnohistorical Literature: Conduct thorough research into Blackfoot geographic place names, conducting literature review of ethnohistorical texts and archival material including names and locations of major rivers, mountains, lakes, and other geographic features Collaborate with Blackfeet NAS Director: Will consult with Blackfeet NAS Director for accurate translations of Blackfoot Place Names GPS Data Collection: In cases where place names are tied to physical landmarks or geographic features, collects precise GPS coordinates Data compilation: once research and Latitude and Longitude coordinates are collected, organize information into a structured format to create a CSV or GPX file. The fields in the file will include Blackfoot place name (Blackfoot language), Latitude, Longitude, and Site Description with historical or cultural information. Data Validation: Ensure all GPS data and place names are accurate and correspond to the correct locations. Cross-reference research sources to ensure the historical accuracy of each entry. Uploading GIS Data to ArcGIS Online: Access ArcGIS Online and log into account. Create new map project specifically for this project titled "Blackfoot Geography Map," "Add data and stylize the base map, configure the pop-ups and adjust scale of the map Develop Comprehensive Guide for Educators: With the guidance of BNAS, develop a guide for educators to integrate map into curriculum Consult with Director of BNAS: Present map and teacher guide to BNAS, get feedback and make additional adjustments Deliver Final Map: Deliver the URL Address/Link to the BNAS Director to share with educators.

**Financial Impact: \$2,300.00**

**Funding Source (Budget/grant, etc.):** ILIP grant 115.90.374.2213.320.510

**Attachment(s):** CSA

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

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**Board Action:**     N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
(406) 338-2715 • (406) 338-2708

**Date:** 10/22/24

**Board Approval:** 10/30/24

**Contractor:** Kendall Edmo

**Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_

P.O. Box or Street Address      City, State, Zip

**Type of Project/Service** (be specific) Research Ethnohistorical Literature; Collaborate with Blackfeet NAS Director; GPS Data Collection; Data compilation; Collect CSV or GPX file. The fields in the file will include Blackfoot place name (Blackfoot language), Latitude, Longitude, and Site Description with historical or cultural information; Data Validation; Upload GIS Data to ArcGIS Online: Access ArcGIS Online and log into account. Create new map project specifically for this project titled "Blackfoot Geography Map"; Develop Comprehensive Guide for Educators; With guidance of BNAS, develop guide for educators to integrate map into curriculum Present map and teacher guide to BNAS, get feedback and make additional adjustments; Deliver Final Map: Deliver the URL Address/Link to the BNAS Director to share with educators

**Contracted Dates:** October 31, 2024

Rate per hour/per day: \$25.00 x 92 hours # of Days = \$2,300.00

Per Diem/per day: \_\_\_\_\_ x \_\_\_\_\_ # of Days = \_\_\_\_\_

Mileage: \_\_\_\_\_ miles @ \_\_\_\_\_ per mile = \_\_\_\_\_

Other costs (explain): \_\_\_\_\_ = \_\_\_\_\_

**Total Project Cost** = **\$2,300.00**

**Contract to be paid from:**

115.90.374.2213.320.510 (100%)

\_\_\_\_\_

**Independent Contractor:**

Submit invoice on completion

Other \_\_\_\_\_

**Employee:**

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

\_\_\_\_\_  
**Contractor's Signature**

Robert Hall  
**Principal/Supervisor**

92-2652733  
**Federal ID Number/EIN**

\_\_\_\_\_  
**Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White-Contractor

Yellow-Business Office