



Engagement. Voice. Success.

July 10, 2012

William Gronseth
Duluth Public Schools
215 N. First Ave East
Duluth, MN 55802

Dear Bill:

I am writing to inform you that the Minnesota Alliance With Youth has filed for and become its own nonprofit organization with a 501(c)(3) designation. Therefore, we will be phasing out of the Duluth Public Schools as our fiscal administrator with the finalization of the two current grants.

One grant will be ending August 14, 2012 and the other will end September 30, 2012. It will take about a month to close out the grants and reconcile those accounts. It is estimated that everything should be completed by November, 2012.

We will begin taking over all fiscal operations of our new grant that begins on August 15, 2012. The staff currently hired by the Alliance will move with us as we make this transition. Most staff and Promise Fellows will move with us with the new grant with the exception of two employees who will stay with the district until the close of the second grant on September 30, 2012.

It has been a pleasure working with the Duluth Public Schools that last five years. The Alliance has grown each year and enjoyed the partnership we have shared and the relationships that have been built. The Alliance is excited to continue its partnership with the Duluth Public Schools through placement of Promise Fellows within the middle and high schools.

Sincerely,

A handwritten signature in black ink, appearing to read "Sarah Dixon".

Sarah Dixon
CEO & President



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Employee Transitions

Sarah Dixon	Retiring August 14, 2012	Last pay date August 17, 2012
Melissa Burwell	Contract ends August 14, 2012	Last pay date August 17, 2012
Renee Anderson	Contract ends August 14, 2012	Last pay date August 17, 2012
Stephanie Paumen	Contract ends August 14, 2012	Last pay date August 17, 2012
Elizabeth Rau	Resigned July 6, 2012	Last pay date July 20, 2012
Sarah Ullmer	Grant ends September 30, 2012	Last pay date September 28, 2012
Julie Muklebust	Contract ends August 14, 2012 Contract extension through September 30, 2012	Last pay date September 28, 2012
Promise Fellows	All will end August 14, 2012	Last pay date August 17, 2012