

## **W-E-M BOARD OF EDUCATION MINUTES REGULAR MEETING**

Monday, June 24, 2024, 6:30 p.m.

The WEM Board of Education met in regular session on Monday, June 24, 2024 at the Waterville Building. The meeting was called to order by Board Chairman Gary Michael at 6:30 p.m.

Board Members Michael, June Rezac, Jon Bakken, Jay Schneider, Brenda Heuss, Jeff Stangler, and Troy Tolzman attended the meeting. Also present at the meeting were Superintendent John Regan and Business Manager Margaret Jewison.

Motion by Schneider and seconded by Michael to approve the agenda. Six members voted in favor - motion declared passed.

Motion by Rezac and seconded by Tolzman to approve the Regular Meeting Minutes from May 20, 2024. Six members voted in favor - motion declared passed.

Motion by Bakken and seconded by Schneider to approve the May Financial Report. The bills and payroll from the report were \$1,107,268.97, deposits were \$2,834,644.43, and transfers of \$350,000. Specific items discussed were a payment of \$6,525.00 to Coit Services Minnesota, Inc. for Fire Marshal Orders, and numerous county tax and state aid payments to the school district in the amounts of \$2,689,832.32, \$1,633.52, \$1,211,493.68, \$269,832.30, \$1,768.76, \$46,386.26 and \$41,170.55 - all county payments and \$439,593.38 - state aid payments. Seven members voted in favor - motion declared passed.

ISG Architect, Engineer, Environment, and Planning Company presented a facility Assessment and Planning Overview - see attachment.

### **VISITOR COMMENTS**

There were no visitor comments.

### **CONSENT AGENDA**

Motion by Rezac and seconded by Bakken to approve the consent agenda which included the following items:

Approve the following summer school staff:

- Deb Wollin, Administrative Assistant (July sessions) - \$16.75/hour.
- Melissa Dwyer, Paraprofessional - \$15.16/hour.

Bus Drivers

- Kari Cole, Special Education Route - \$29.35/hour.
- Roger Lamont, Regular Route - \$54.43/route.
- Heather Suemnick, Regular Route - \$54.43/route.
- Debra Lamont, Van Route to Waseca - \$29.35/hour.

Approve requests for lane changes:

- Angela Sammon, MS20 to MS30 effective September 1, 2024.
- Heather Snesrud, BS20 to BS30 effective September 1, 2024.
- Sara Anderson, BS10 to MS effective September 1, 2024.
- Kaitlin Zellar, BS10 to MS effective September 1, 2024.
- Michele Sutcliffe, BS10 to MS effective September 1, 2024.

Approve the following resignations:

- Daniel Lemcke, High School Yearbook Coordinator/Advisor effective June 30, 2024
- Kayla Bronk, Summer SACC Student Employee, effective June 5, 2024.
- Matthew Van Houdt, Paraprofessional, effective May 31, 2024.

Approve the following request to change part-time case facilitator hours:

Joyce Mace, Special Education Case Facilitator, change .5 FTE hours to .375 FTE hours effective for the 2024-2025 school year.

Approve the following 2024-2025 winter coaches:

- Girls Basketball: Tobin Pope, Head Coach, \$6,008.
- Boys Basketball: David Schuster, Head Coach, \$6,008.
- Wrestling: Skyler Petry, Head Coach, \$6,008.

Approve the following hires:

- Myles Knutson, WEM Elementary/Junior High Principal in Morristown, \$101,000.
- Andrew Stumbo, Secondary Vocal Music, BS/Step C, \$44,280.
- Sara Meihak, Food Service Director, \$15,000.

Approve the following pay for Dehn Mural Grant:

- Assistant to Artist in Residence, \$40/hour.
- Students artists, \$15/hour.

Seven members voted in favor - motion declared passed.

## **RECOGNITION**

Motion by Schneider and seconded by Stangler to approve the following monetary donations:

A donation of \$3,962.47 from WEM Moving Forward Foundation to Athletics Department.

A donation of \$2,000 from the Waterville Lions Club for Night of Excellence.

A donation of \$7,500 from Waterville Lions Club for Lions Club Scholarships.

A donation of \$500 from Elysian Auto for the Elysian Auto Scholarship.

A donation of \$1,000 from Iwealth for the Iwealth Scholarship.

A donation of \$6,045 from Travis' Trades for the Travis' Trades Scholarship.

A donation of \$2,000 from Jason Ziemer for the Jim Velishek Scholarship.

A donation of \$1,000 from NuChekPrep for the NuChekPrep Scholarship.

A donation of \$1,000 from the WEM FFA Alumni to the FFA program.

A donation of \$750 from the Waterville Lions Club to the PBIS Program.

Seven members voted in favor - motion declared passed.

## **REPORTS**

**WEM Principal Bobbie Jo Bastian and WEM Principal Dr. Jennifer Wilson submitted the following report:**

### ***All District***

All K-11th grade students completed the 2023-2024 school year on May 30. Our seniors completed their high school careers the week prior to Memorial Day. All teachers finished their contractual work on May 31.

We welcomed the Catalyst team for a half day inservice and training for teachers on May 31. Catalyst will be a part of best practices with behavior and instructional management in the classroom. We are excited to join arms with Catalyst for the coming year. We received a lot of positive feedback from staff about the training and the training moving forward to next year.

Summer professional development is occurring across the district. Many WEM staff members are taking advantage of the time to work on curriculum and instructional development in their respective departments/grade levels.. Leadership and PBIS teams are meeting this summer to prepare for the next school year as well!

The first elementary summer school session began the week of June 17. Session 2 will take place July 8-18. Preschool summer sessions (Little Bucs Camp) will happen in July

Staff celebrated Mrs. Jackie Molitor who is retiring after a 30 plus year career at WEM. Mrs. Molitor has served students and the district with class and has been a beacon of dependability when it comes to doing right by kids. Congratulations Mrs. Molitor.

The annual Night of Excellence marked its 20th anniversary and was held on Wednesday, May 22. A big thank you to all our donors, sponsors and to Mr. Boran and Mrs. Reuvers for all the work they do to make this event possible. In total the graduates from the Class of 2024 were awarded \$71,400.00 primarily stemming from local scholarships. In addition to that very generous amount, 29 of the 53 graduates are receiving a free two year degree plus \$1,000.00 for supplies through the Frandsen Foundation. This puts the donation and scholarship total at roughly \$319,000.00 for 2024! This is incredibly impressive and we are truly grateful and honored.

Commencement for the Class of 2024 was held on Friday, May 24. There were 55 graduates. All WEM senior students for the Class of 2024 graduated! Thank you to Board Chair Michael and Board Member Bakken for being in attendance and helping with speaking and awarding diplomas.

To date we are fully staffed and all open teaching positions for the secondary have been filled. We will be welcoming two new staff for the upcoming year in the secondary, both of them will be serving students in the high school. No new teaching staff is expected at this time for Morristown.

Mr. Larson and the WEM Marching Band kicked off summer with two early season parades. They participated in the Dam Days and Bullhead Days parades.

**WEM Community Education and Activities Director Jeff Boran submitted the following report:**

**SPRING ACTIVITIES**

All-Conference

Spring

Athletes:

Baseball: Ivan Pratt (11) 3rd Team, Caleb Caron (12) Honorable-Mention, Luke Michael

Sportsmanship Award, Academic All-Conf. (3.5 or + GPA 4th Quarter) Jacob Androli, Jackson Dahl, Luke Michael, Ivan Pratt, and Caleb Caron.

Softball: Robynn Schwichtenberg (11) All-Conference, Alayna Atherton (12) Honorable Mention, Izzy Slechta (12) Sportsmanship Award. Academic All-Conference (3.5 or higher GPA 4th Quarter): Anna Voegele, Izabela Slechta, Lindy Caldwell, Alayna Atherton, Liza Baker, Kaedyn Judd, Miranda Krystosek, Miley Roemhildt, Robynn Schwichtenberg, Alix Velzke, and Paetyn Judd. Alayna Atherton was recognized by the Minnesota Softball Coaches Association as All-State Academic.

Track and Field: Addison Condon (LJ and 4 x 100), Ella Duenes (4 x 100), Madison Zimbrich (4 x 100), McKenna Schuster (4 x 100), Wyatt Jans (1600-meter), Gavin Brown (3,200-meter), Evan Lange-Wenker (4 x 400), Brody Holicky (4 x 400), Ethan Einertson (4 x 400), and Gavin Atherton (4 x 400). Honorable Mention: Macy Anderson and Talen Taylor. Sportsmanship Award: Brody Holicky and Tatum Richards. Academic All-Conference (3.5 or higher GPA 4th Quarter): Loryn Caldwell, Addison Condon, Abigail Crosby, Ella Duenes, Madeline Heuss, Alenka Jans, Kyeria Morris, Ashlyn Pelant, Tatum Richards, McKenna Schuster, Jaelyn Wilmes, Madison Zimbrich, Gavin Atherton, and Dawson Slechta.

Congratulations to Addison Condon on her Personal Best/School Record and 2nd Place State Class A Long Jump! Also congratulations to the girls 4X100 relay team for medaling (8th place) in the Class A 4 x 100 Relay!

**COMMUNITY ED**

51 kids are registered for 2024 Summer SACC. 6:30 am – 5:30 pm

Driver Education - The June classroom session ended Friday June 14. 19 Students completed the classroom session (40 this far through 2024). One more classroom session will be held in Oct./Nov. For BTW, 38 students have completed or are registered to complete Behind the Wheel Training for 2024. More to hopefully be completed as time allows in the fall. Babysitter training, swimming lessons, and other activities have good registrations for this summer

**WEM Board Member Reports**

There were no Board Member reports.

**WEM Board Committee Reports**

June Rezac talked about the new policies.

**WEM Superintendent John Regan presented the following:**

- Superintendent Regan commented on having a WEM junior serving on the school board, draft strategy round-up, our desired daily experience, flood water in the school tunnels, football field may not be able to get sod in time for the season, and the Morristown parking lot area work is beginning.

**INFORMATION/DISCUSSION**

The board had the first readings of the following policies (See attachments):

404 Employment Background Checks

427 Workload Limits for Certain Special Education Teachers

603 Curriculum Development

616 School District System Accountability

**ACTION**

Motion by Schneider and seconded by Stangler to approve the Environmental, Health, and Safety Management Services Agreement.

Fiscal years 2025 through 2027 - July 1, 2024 to June 30, 2025 (\$18,237), July 1, 2025 to June 30, 2026 (\$19,447), and July 1, 2026 to June 30, 2027 (\$20,742).

Seven members voted in favor - motion declared passed.

Motion by Rezac and seconded by Stangler to approve the following policies (See attachments)

207 Public Hearings

408 Subpeona of a School District Employee

422 Policies Incorporated by Reference

507.5 School Resource Officers

Four members voted in favor - motion declared passed.

Motion by Bakken and seconded by Huess to approve a Resolution to Certify Updated District Population Estimate.

Seven members voted in favor by roll call vote - motion declared passed.

Motion by Rezac and seconded by Tolzman to approve the 2024-2025 MREA Membership Renewal (\$1,871)

Seven members voted in favor - motion declared passed.

Motion by Schneider and seconded by Rezac to approve the Minnesota School Board Association Dues, Board Book Subscription, and Policy Services Renewal (\$7,552).  
Seven members voted in favor - motion declared passed.

Motion by Bakken and seconded by Heuss to approve the ISG Contract with an amendment to #12. See attachments.  
Seven members voted in favor - motion declared passed.

Motion by Bakken and seconded by Rezac to approve the Dehn Mural Grant artist Contract with Thomas Janssen from Art by Tom Jay (\$4,500).  
Seven members voted in favor - motion declared passed.

Motion by Schneider and seconded by Bakken to approve the following contracts (see attachments):

- 2023-2025 Clerical Contract
- 2023-2025 Bus Driver Contract
- 2023-2025 Laundry Contract
- 2023-2025 Administrative Assistant to the Superintendent Contract for Cathy Hermel
- 2023-2025 Business Manager Contract for Margaret Jewison
- 2023-2025 Community Education/Athletic Director Contract for Jeff Boran

Seven members voted in favor - motion declared passed.

Motion by Bakken and seconded by Rezac to approve the Resolution Requiring the Tally of Write-In Votes Only if Write-In Votes are Greater than a Ballot Candidate's Total Votes. (See attachment)  
Seven members voted in favor by roll call vote - motion declared passed.

Motion by Rezac and seconded by Stangler to approve the Education Identity and Access Management Resolution to designate John Regan, Superintendent, as Designated Identified Official with Authority for Education Identity Access Management (IOWA). See attachment  
Seven members voted in favor - motion declared passed.

Motion by Schneider and seconded by Stangler to approve the Resolution Adopting the School District's Fiscal Year 25 Long-Term Facilities Maintenance 10-Year Plan. (See attachment)  
Seven members voted in favor by roll call vote - motion declared passed.

Motion by Schneider and seconded by Bakken to approve the 2024-2025 Preliminary Budget. (See attachment)  
Seven members voted in favor - motion declared passed.

Motion by Schneider and seconded by Stangler to adjourn the meeting at 8:35 p.m.  
Seven members voted in favor - motion declared passed.

Gary Michael, Attest

Jay Schneider, Attest