

Pana Community School District #8

Pana Educational Foundation Committee Minutes
Monthly Meeting

Date: April 21, 2021

Time: 7:00AM

Location: Pana High School Library

Call to Order By: Rebecca Carter-Beeson

Roll Call: Members present in person meeting were (Rebecca Carter-Beeson, Mark Beyers, Sarah Burris, Mike Cothorn, Josh Ishmael Eric Kingery and Al Stupek.

Members Absent: None

Superintendent Present: Superintendent Jason Bauer was present.

Visitors: None

Approval of Minutes:

Cothorn made a motion to approve the minutes from the March 17, 2021 PEF meeting. Seconded by Burris All Yes.

Treasurer's Report

1. Regular checking account balance as of March 31, 2021 was \$67,889.47.
2. Total fund balance for PEF as of March 31, 2021 was \$197,255.19.
3. Checks Outstanding
 - a. None
4. Checks clearing the PEF Regular Account
 - a. \$24,025 to the Pana School District for Chrome Book, 2019 Wall of Fame, Mini-Grant and Postage.
 - b. \$60 to Rose City Printers for fundraiser ticket printing.
5. Checks to be Written.
 - a. None
6. Notable Deposits or Donations
 - a. \$4,000 from Business Sponsors on 3-11-21
 - b. \$1,150 from Business Sponsors on 3-22-21
 - c. \$775 from Business Sponsors on 3-25-2021
 - d. \$3.69 in interest on our general account.
7. Jacob McLeod Scholarship Funding
 - a. After some discussion, Ishmael made a motion to approve the payment of

\$250 to Jacob McLeod for his final semester of college even though Jacob finished his degree a semester early due to extra work and class load.

Motion was seconded by Stupek. All Yes.

- b. We will revisit the rules for payment of PEF Scholarships.
8. **David Budds Insurance Gift:** Cothorn requested that funds that have not been used from David Budds' life insurance gift be placed in the PEF's general fund.
 - a. Ishmael made a motion to make that transfer of funds seconded by Beyers. All yes.
9. **Budget:** Cothorn estimated that the PEF has annual expenses to meet of \$26,000 and \$28,000 in annual income.
10. **ESSER Grant:** Superintendent Bauer stated that the School District may be able to use funds from this grant to help with some of PEF's annual funding commitments. We still need to look for new funding ideas.
11. **Fundraiser Ticket Sales Concerns:** There was considerable discussion about the lack of support the PEF receives from school personnel to help sell fundraiser tickets. An option the PEF is considering is not awarding Mini-Grants to teachers that do not help with ticket sales.
12. Ishmael made a motion to approve the Treasurer's Report, seconded by Stupek. All Yes.

Old Business

Committee Reports:

1. Scholarship –
 - a. We will be giving out 2 Scholarships this year.
2. Courtyard –
 - a. Nothing new to report.
3. Mini-Grant –
 - a. Mini-Grants have all been funded now.
4. Publicity –
 - a. Scoring for Education has been taken.
 - b. Becky will talk to Amanda Skinner about setting up a Business Showcase event.
 - i. Showcase may be a virtual showcase.
 - c. The PEF will gear up to participate in Pana's Labor Day Parade this year unless we are informed otherwise.

New Business:

1. Spring fundraiser is set for Wednesday, April 28, 2021 from 4:00PM to 6:00PM at the high school's circle drive. Meal will include a marinated chicken breast, twice baked potato casserole, green beans and roll. Cost is \$10.00 per ticket.
2. Scholarship dinner is set for Sunday, May 16, 2021.
3. Graduation is set for Friday, May 21, 2021.

Next PEF Meeting is set for 7:00 AM, Wednesday, May 19, 2021 with meeting place to be determined.

Motion to adjourn was made by Ishmael and seconded by Cothorn. All Yes.

Meeting adjourned 7:50AM.