

**PRE-EMPLOYMENT  
TRANSITION  
LEARNING**

For Work Based  
Learning

# INTRODUCTION

My name is Kayden, I am a Junior in Highschool and this is my first year of Work Based Learning.

I do filing, paper work, computer work, and selling tickets through Ms. Noles. I have struggled to find employment and I went to Ms. Noles to find help and she got me into the Pre- Employment program.



# POST HIGH SCHOOL GOAL

I plan to attend MHCC after high school to start my Pre- Requisites for their Radiology program to get into Ultrasounds. Doing this program through Ms. Noles will assist me in the future for this goal because of the customer service aspect and social skills that come with future patient interaction.

# ORGANIZATION SKILLS

Organization skills have helped me with my job when it comes to assisting Ms. Noles by filing paperwork and filing and organizing the cash box. This skill will follow me into the Ultrasound Profession to keep patients charts organized, along with equipment that comes with the instruments.



# TIME MANAGEMENT

Being on time is very important, especially when it comes to immediately working. We support each other through our breaks, knowing when to count the money at the right time, leaving when job is completed, and filling out timesheets. This skill of time management will help me in Ultrasound by knowing when my patients appointments are scheduled for, when to be at the Hospital, and prioritizing patients scan priority.



# TEAM WORK

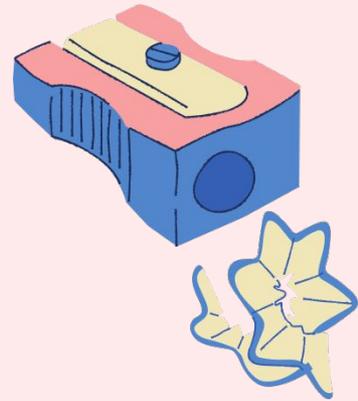
- Teamwork is the most important skill I have learned, I found a way to get along with different people, how to share responsibilities to get the job done, stay on schedule, difficult customers and more. This is an important skill that will help me in future jobs because having a strong team to work with will make tasks more efficient through stressful situations.



# CUSTOMER SERVICE



- Any job comes with customer service and we helped at the gate to enhance their experience and to be more fun. Due to issues with games switching we used our skills to direct customers to the right destination in parking and where the game is. This skill is important for health care because of the patient interactions and hands-on patient care.



# PHOTO GALLERY

