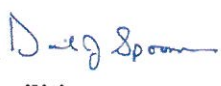


Memorandum

To: Duluth School Board
Cathy Erickson, CFO/Executive Director of Business Services

From: Dave Spooner 
Manager of Facilities

Date: March 28, 2019

Re: Annual Quotes for District-Wide Contract Services

The following quotes were solicited according to statute and School Board Policy for services to be performed from July 1, 2019 through June 30, 2020, with the option to renew for two (2) additional one-year periods if acceptable to both parties.

Quote #4309 - District-Wide Carpentry Labor

Quotes were solicited from six contractors for District-Wide Carpentry Labor. It is recommended the Duluth School Board approve entering into a contract with Donald Holm Construction Co., Inc. based on their low quote with an estimated value of \$32,974.40, with the option to renew for two (2) additional one-year periods if acceptable to both parties.

Recommendation: It is recommended that the Duluth School Board approve entering into a contract with Donald Holm Construction Co., Inc. for a total estimated value of \$32,974.40 for the period of July 1, 2019 through June 30, 2020. It is also recommended to approve the option to renew and sign this contract for two (2) additional one-year periods if the amount is determined to be acceptable by both the CFO and Facilities Manager. Contract extension signatures will be based on signing authority. Quote tabulation is attached for your reference.

Quote #4311 - District-Wide Annual Fire Extinguisher Service

Quotes were solicited from four contractors for District-Wide Annual Fire Extinguisher Service. It is recommended the Duluth School Board approve entering into a contract with Northland Fire and Safety, Inc. based on their low quote with an estimated value of \$2,223.30, with the option to renew for two (2) additional one-year periods if acceptable to both parties.

Recommendation: It is recommended that the Duluth School Board approve entering into a contract with Northland Fire and Safety, Inc. for a total estimated value of \$2,223.30 for the period of July 1, 2019 through June 30, 2020. It is also recommended to approve the option to renew and sign this contract for two (2) additional one-year periods if the amount is determined to be acceptable by both the CFO and Facilities Manager. Contract extension signatures will be based on signing authority. Quote tabulation is attached for your reference.

Quote #4312 - District-Wide Lawn Care Services

Quotes were solicited from five contractors for District-Wide Lawn Care Services. It is recommended the Duluth School Board approve entering into a contract with Blotti Contracting based on their low quote with an estimated value of \$50,768.00, with the option to renew for two (2) additional one-year periods if acceptable to both parties.

Recommendation: It is recommended that the Duluth School Board approve entering into a contract with Blotti Contracting for a total estimated value of \$50,768.00 for the period of May 5, 2019 through September 14, 2019. It is also recommended to approve the option to renew and sign this contract for two (2) additional one-year periods if the amount is determined to be acceptable by both the CFO and Facilities Manager. Contract extension signatures will be based on signing authority. Quote tabulation is attached for your reference.

Quote #4313 - District-wide Refrigeration Repair Services

Quotes were solicited from seven contractors for District-Wide Refrigeration Repair Services. It is recommended the Duluth School Board approve entering into a contract with Lakeshore Ice Co., Inc. dba Carlson Refrigeration based on their low quote with an estimated value of \$15,400.00, with the option to renew for two (2) additional one-year periods if acceptable to both parties.

Recommendation: It is recommended the Duluth School Board approve entering into a contract with Lakeshore Ice Co., Inc. dba Carlson Refrigeration for a total estimated value of \$15,400.00 for the period of July I, 2019 through June 30, 2020. It is also recommended to approve the option to renew and sign this contract for two (2) additional one-year periods if the amount is determined to be acceptable by both the CFO and Facilities Manager. Contract extension signatures will be based on signing authority. Quote tabulation is attached for your reference.

Quote #4314 - District-Wide Refuse Removal and Recycling Services

Quotes were solicited from two contractors for District-Wide Refuse Removal and Recycling Services. It is recommended the Duluth School Board approve entering into a contract with Waste Management based on their low quote with an estimated value of \$94,715.05 with the option to renew for two (2) additional one-year periods if acceptable to both parties.

Recommendation: It is recommended the Duluth School Board approve entering into a contract with Waste Management for a total estimated value of \$94,715.05 for the period of July I, 2019 through June 30, 2020. It is also recommended to approve the option to renew and sign this contract for two (2) additional one-year periods if the amount is determined to be acceptable by both the CFO and Facilities Manager. Contract extension signatures will be based on signing authority. Quote tabulation is attached for your reference.

Bid #1272 - District-Wide Snow Plowing Services

Bids were solicited from seven contractors for District-Wide Snow Plowing Services. It is recommended the Duluth School Board approve entering into a contract with the following contractors based on their low quote with a total estimated value of \$142,751.00 with the option to renew for two (2) additional one-year periods if acceptable to each party:

Billington Contracting: Denfeld HS, Homecroft ES, Lakewood ES, Rockridge Academy - \$32,497.00
Blotti Contracting: Central HS, Congdon Park ES, East HS, HOCHS, Laura MacArthur ES, Lincoln Park ES, Myers-Wilkins ES, Ordean East MS, Piedmont ES, Stowe ES, Transportation - \$96,124.00
Viele Contracting: Lester Park ES, Lowell ES - \$14,130.00

Recommendation: It is recommended the Duluth School Board approve entering into a contract with Billington Contracting – estimated value of \$32,497.00, Blotti Contracting - estimated value of \$96,124.00 & Viele Contracting - estimated value of \$14,130.00 for a total estimated value of \$142,751.00 for the period of July I, 2019 through June 30, 2020. It is also recommended to approve the option to renew and sign this contract for two (2) additional one-year periods if the amount is determined to be acceptable by the CFO and Facilities Manager. Contract extension signatures will be based on signing authority. Quote tabulation is attached for your reference.