

# Board Meeting Agenda Summary

July 18, 2016

Trustees: If you have questions about any item on this summary prior to the board meeting please share them with me so that I can have the appropriate information at the board meeting.

## 2. Work Session Topic

- A. **Superintendent Evaluation Goals** – The Board will need to establish the goals they would like me to achieve during the upcoming year. I will share my personal professional goals with the Board as well.
- B. **Regular Meeting Dates/Work Session Topics** – You will see the attached tentative schedule for Board meetings, including training meetings on the fifth Mondays in October and January. The regular meeting in August was moved one week later to accommodate the Henry Winkler presentation on the 15<sup>th</sup>. If you feel there are further topics you would like to discuss in the meetings, please let me know. This schedule includes ISBA and election dates as additional information for trustees.

## 7. Data Report

- A. This report from Russ Taylor shows the current participation in our “Lunch in the Parks” Program so far this summer.

## 9. Board Reorganization

- A. **Selection of Chair, Vice-Chair of the School Board** – The Board will need to select a new Chair and Vice-Chair.
- B. **Appointment of Treasurer, Board Clerk and Legal Counsel** – It is assumed that these positions will be filled again this year by Michelle, Kerri and Mike, respectively for the 2016-17 school year.
- C. **Calendar of Regular Monthly Meeting and Places Notice of Posting** – The attachment shows the proposed dates and states where board meetings will take place.
- D. **School Board Ground Rules** – The Board will need to approve the use of Robert’s Rules of Order. In the past the Board has approved following these rules loosely with no second to a motion being needed.
- E. **School Board Operating Protocol** – It is recommended that the Board review the attached Operating Protocol for 2016-17 to ensure that 1) it covers all aspects of how the Board plans on operating and 2) Trustees are aware of, and adhere to, these protocols throughout the year. The only change was emphasis added to the phrase concerning confidentiality with regard to Executive Session conversations.
- F. **Review of Policy 102.50 “Code of Conduct School Trustees** – We will review this and all trustees will need to sign this for Board records.

## 11. Discussion Items

- B. **Administrator/Department/Committee Reports** – Written Reports attached.
- C. **Policy Discussion**

## Board Meeting Agenda Summary

July 18, 2016

**C.1. D505.30 Student Activities Fundraising** – This is the first draft of a proposed policy regarding student fundraising.

**C.2. D803.40 Purchasing Cards (803.40P)** – This is the first draft of a proposed policy and procedure regarding the use of Purchasing Cards in the District.

**D. Superintendent's Report** – Please note the following:

- Curriculum Budget from the State
- Minico Diesel ARTEC approved for one year
- Employee of the Year and Retirement Event proposed dates

### 12. Business Items

**A. ARTEC MoU Courses** – This agreement from ARTEC is for the programs they provide funding for at Minico, and includes the increase of the Diesel from .5 to .8 FTE.

**B. Elementary Student Accounts Moved to D.L. Evans** – Michelle is requesting board approval to create student accounts at D.L. Evans for Acequia, Paul and Rupert Elementary. Once this is done it will allow for elementary fees to be paid online and the student accounting in our Visions software.

**C. Renewal of PSR Contractor Agreement** – Sherry Bingham is recommending that we renew our contract with EduQuest for the same services they provided this year. This would be the second year of their services under last year's Request For Proposals (RFP), which allowed for the contract to be renewed twice (three years total) before publishing another RFP.

**D. New/Amended/Deleted Policies:**

**D.1. Policy 504.18 "Epinephrine"** – Second Reading.

**D.2. Policy 415 Service Animals in Schools – Staff ( & 515 ... Students)** – These policies were discussed briefly by the Policy Review Committee. They are new to our district from ISBA. Since we have a situation that they might apply to this coming year we wanted to get them before the board this month.

**D.3. Policy 1008.00 "Volunteers"** – As we were getting ready to post this policy we noticed the need for a clarification in who would need to receive volunteer orientation. The phrase 'other than parent guardian volunteers' was added on page 4 to exempt these individuals from needing to be oriented as volunteers when they are only visiting the classroom once or twice a year.

**E. Disposition of District Property (including Fixed Assets)** – There are a number for your review.

**F. Travel Approvals:** None

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## Upcoming Events & Board Meeting Agenda Items:

July 25 <sup>th</sup>	Board Training 5:00 – 8:00 p.m.
August 10 <sup>th</sup>	Minidoka Education Foundation Meeting 11:30
August 15 <sup>th</sup>	Henry Winkler Presentation 7:00 p.m. in Twin Falls
August 17 <sup>th</sup>	District Back to School Inservice 8:00 a.m.
August 22 <sup>nd</sup>	Regular Board Meeting
August 23 <sup>rd</sup>	First Day of School