



**Winfield School District 34**  
**Minutes of Regular Board of Education Meeting**

Thursday, December 18, 2025 7:00 PM

Winfield School Central Cafeteria, 0S150 Park St, Winfield, IL 60190

**I. CALL TO ORDER 7:01PM**

**ROLL CALL**

**Board of Education Members in attendance:** Lynn Kammes, Carrie Linden, Dave Hempe, Alisa Wolfe, Dan Krasinski, Heather Armstrong,

**Absent:** Matt Tibble,

**Also, Present:** Matt Rich, Superintendent; Melissa Doucet, Building Leader; Dave Baum, Tech Support; Lisa Honaker, CSBO; Amanda Melsa, Board Secretary;

**Staff:** Jennifer Gendel, Brianne Willix, Sarah Brackmann, Kate Cyrus,

**Visitor(s):** Skreens Family, Weaver Family, Trunk Family, Zlataric Family,

**III. PLEDGE OF ALLEGIANCE**

**Description:** Done during Levy Hearing

**IV. APPROVAL OF AGENDA - ADDITIONS OR CHANGES TO THE AGENDA**

**Action(s):** I move to approve the agenda as presented. A roll call vote was taken. This motion, made by Heather Armstrong and seconded by Alisa Wolfe, **Passed**.

**Voting Detail:** Heather Armstrong: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**, Carrie Linden: **Yea**, Alisa Wolfe: **Yea**,

**Absent:** Matt Tibble,

**V. PUBLIC COMMENT:**

**Michael Zalokar - December 18, 2025:** Can a better solution to the park street car line be found? During the mornings when the buses are not out of the way before 8:10 the numbers of cars that can drop off at one time are significantly reduced. The big pile of snow by the pre-school playground removed more space that kids could get out of their vehicle.

Perhaps the plow service could not pile snow in such a way to limit drop off space? Would it be possible to make the drop off zone longer?

It has been stressful for them getting in line before 8:10 and they are just able to get out at 8:19 and try to make it to class on time. Band kids are doubly stressed because they are required to drop off their instruments before classes begin and find they do not have enough time.

**VI. PUBLIC PRESENTATION / DISCUSSION**

**A. Student of the Month** - November (Gavin Skreens & Takoda Trunk) and December (Leah Weaver and Marcus Zlataric)

**B. Super Kids** - Teachers and administrators shared positive feedback on the Super Kids Reading curriculum, noting high student engagement and strong early literacy outcomes. The program integrates phonemic awareness, phonics, reading, and writing, with an emphasis on decodable text to support early reading development. Teachers reported that many students are able to decode and read before entering first grade.

Super Kids includes leveled and accelerated reading libraries and a digital app that adjusts to student skill levels. Updates to the curriculum include revised letter-sound sequencing, expanded decodable texts, enhanced illustrations, and increased social-emotional learning and diversity.

A phased implementation was proposed, beginning in kindergarten next year (2026-27) and

expanding to first grade the following year (2027-28), allowing for professional development and continuity for students. The program was noted for its long-term success and alignment with district literacy goals.

C. **Cardiac Plan** - The district reviewed its required Cardiac Emergency Response Plan, which must be finalized by January 1 for state compliance. Although staff have long been trained in CPR and AED use, the state now requires a formal written plan. The plan emphasizes immediate action: call 911 right away, begin CPR, and retrieve an AED. Roles are clearly defined so staff know who responds, who calls 911, and who gets the AED. Anyone on site may act; staff do not wait for administrators or the nurse. The district has four AEDs located throughout buildings and at athletic events, each equipped with Narcan. AEDs require no certification and provide step-by-step instructions. CPR certification is required for coaches, administrators, office staff, and lunch supervisors, with annual reviews of emergency procedures. The plan reflects current practices and strengthens readiness for cardiac emergencies involving both students and adults.

D. **2026-27 School Calendar** - The proposed 2026–2027 school calendar was reviewed and is similar to previously approved calendars. Input was provided by the Building Leadership Team. The main change is a shift in parent-teacher conferences from three nights over three weeks to two extended evenings over two weeks to better support families and reduce staff impact. Election Day is designated as a non-attendance day. The school year is scheduled to end on a Wednesday to allow flexibility for emergency days. The calendar will be presented for approval at a future meeting.

E. **Strategic Plan Update** - The administration shared an annual update on Building Leadership Team (BLT) action goals aligned to the Board's strategic plan. The BLT reviewed data and progress in November and identified priorities moving forward.

#### **Facilities & Resources**

- Completed projects include security upgrades, wall padding, and a new primary gym floor.
- Upcoming work includes gym floor striping, technology infrastructure upgrades, LED lighting, and roof replacement planning.
- The district is preparing to transition from the 2017–2027 capital plan to the 2028–2037 plan, including a required life safety review.

#### **Learning Environment & Climate**

- School climate survey questions were aligned across grade levels to improve data consistency.
- Bullying prevention continues through staff training, policy review, and incident monitoring.

#### **Technology & Digital Learning**

- Focus areas include student creativity with technology, K–5 coding experiences, and exploration of responsible AI use.

#### **Student Growth**

- Due to statewide MAP assessment changes, growth targets were suggested to be temporarily frozen while new baseline data is collected. The Board decided not to set targets but rather to monitor in Winter 2026, Spring 2026, and Winter 2027 to set a new baseline and targets appropriate to the data.
- Student growth continues to be monitored and reported.

#### **Professional Learning & Community Engagement**

- Professional development is being differentiated based on staff goals.
- Efforts are underway to strengthen family engagement through school-based events and partnerships.

F. **2026-27 Preschool Tuition Program Fees** - The board reviewed proposed preschool tuition for the upcoming year. Tuition is recommended to increase by 2.9%, in line with the CPI and past practice. This program is tuition-based, but the district continues to offer a tuition-free option for all students who qualify for the Preschool for All grant program.

G. **Summer 2026 At-Risk Summer School Intervention** - Last year's pilot at-risk summer school showed positive outcomes for 18 students, improving readiness and reducing skill regression. For Summer 2026, approximately 30 K–5 students are eligible for three classrooms funded by Title I. The program will run in July, with three teachers, pending staffing confirmation. Board approval is requested in January to begin family outreach and planning. Middle school implementation is limited due to staffing constraints.

H. **Vision Insurance** - The board discussed offering vision insurance to administrators. Options included no coverage, following the teacher model, or following the administrator contract. The administration recommended aligning with the administrator contract. Estimated cost under the administrator contract model would be \$604/year.

I. **Athletic/Activity Buses** - The board discussed the new athletic bus procedures. Coaches managing multiple teams requested flexibility in tracking student pickups, and the 24-hour notice requirement remains. Parents may consistently authorize the same individual for multiple events. The system will initially cover core league sports (girls volleyball, boys volleyball, girls/boys basketball, soccer) with a trial period this school year. Other activities may be revisited later. The proposal will be brought to a board vote next month.

J. **TIF 2** - A legal ruling with the Village is anticipated by the Village to occur around February.

## VII. APPROVAL OF MINUTES

**Action(s):** I move to approve the minutes as presented. A roll call vote was taken. This motion, made by Heather Armstrong and seconded by Alisa Wolfe, **Passed**.

**Voting Detail:** Heather Armstrong: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**, Carrie Linden: **Yea**, Alisa Wolfe: **Yea**,

**Absent:** Matt Tibble,

## VIII. CONSENT AGENDA (Routine matters that do not require discussion)

**Action(s):** I move to approve the Consent Agenda action items A and B (read every listed item) as presented. A roll call vote was taken. This motion, made by Heather Armstrong and seconded by Alisa Wolfe, **Passed**.

**Voting Detail:** Heather Armstrong: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**, Carrie Linden: **Yea**, Alisa Wolfe: **Yea**,

**Absent:** Matt Tibble,

### A. Approval of Finance Reports

1. Bill List - Payable List and List of Other Payments
2. Treasurer/Fund Balance/Bank Reconciliation Report

### B. Other Approvals

#### 1. Approve Destruction of Verbatim Tapes Form: *Confidential Attachments*

- a. January 25, 2024
- b. February 22, 2024
- c. March 21, 2024
- d. April 25, 2024
- e. May 23, 2024
- f. May 23, 2024
- g. June 20, 2024

#### 2. Approve Closed Session Minutes Open To the Public Form: *Confidential Attachment*

- a. May 22, 2025
- b. June 12, 2025
- c. September 25, 2025
- d. October 30, 2025
- e. November 4, 2025

## IX. COMMUNICATION TO THE BOARD

### A. Superintendent's Report

#### 1. Legislative Update

*Discussion:*

**Legislative Update** - While the legislature is out, work continues behind the scenes on several items. We know next year's funding will be tight as such, many groups are advocating for maintaining their funding. School districts will be watching the reimbursement levels allocated to categorical grants such as transportation. While we bus very few students, there is a big difference between 50% reimbursement and 80% reimbursement. We will be monitoring negotiations around this. Other items being discussed include the implementation of cell phone ban in schools. While our policy covers the academic day, often phones are used to contact parents at the end of extracurricular activities. The specifics of the potential law we are monitoring and LEND, our lobbyist for DuPage, is in the discussions on this as it has a significant impact at the high school level. Finally, ISBE is working on revising its state report card ranking system. They are gathering feedback now and the DuPage superintendents and LEND have provided insights regarding the language and impact of potential revisions.

## 2. Facility Updates

### *Discussion:*

**Facilities Update** - We had a unique challenge with a frozen pipe after the bitter cold this weekend. We ended up needing to replace an RPZ valve and 2 ball valves. The work was completed on Monday. The issue ended up costing \$4700. A big thank you to Eduardo for all of his hard work to get the plumbing running and to Winfield's own Essential Plumbing for managing the project on the day of the incident. Work on putting the lines and logo on the gym begins this weekend. There will be a cleaning crew in on Saturday with the putting the lines on shortly afterwards

## 3. WEF Update

### *Discussion:*

**PTO/WEF Update** - Thank You to all the generous Project Hope supporters! We are deeply grateful to our school families and community for your incredible generosity in supporting this year's Project Hope gift-giving program. Our list of children in need was longer than ever before, and thanks to your kindness, every single child has been covered! Your support truly makes a difference and brings joy to families in our district.

Trivia Night: TICKETS ON SALE NOW! Saturday, January 10, 2026, 6:00 p.m. Save the date for our upcoming Trivia Night which will be held at the American Legion Post 76 (570 S. Gary Ave, Carol Stream). We hope you can join us for this adults-only (21+), fun-filled evening of friendly competition, laughs, and great company! Individual Tickets (\$25 each) & Full Table Tickets (\$200 for up to 10 people) are on sale NOW! Order form is posted in Tiger Prints and a flyer will be sent out in backpacks tomorrow. Pre-K through 5th grade classroom parties are tomorrow. Thanks to all the volunteers that are taking the time to create fun experiences for the kids!

## B. Principal's Report

### *Discussion: [Principal Report](#)*

## C. Finance Report from Director of Business Services

## X. OLD BUSINESS

### A. 2025 Tax Levy

**Action(s):** I move to approve the 2025 Tax Levy as presented. A roll call vote was taken. This motion, made by Heather Armstrong and seconded by Alisa Wolfe, **Passed**.

**Voting Detail:** Heather Armstrong: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**, Carrie Linden: **Yea**, Alisa Wolfe: **Yea**,

**Absent:** Matt Tibble,

### B. Approve Second Reading of Policies

**Action(s):** I move to approve the Second Reading/Adoption of Policies as presented. A roll call vote was taken. This motion, made by Lynn Kammes and seconded by Heather Armstrong, **Passed**.

**Voting Detail:** Heather Armstrong: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan

Krasinski: **Yea**, Carrie Linden: **Yea**, Alisa Wolfe: **Yea**,

**Absent:** **Matt Tibble**,

1. Draft Update Policies:

2:120 Board Member Development

2:150 Committees

2:270 Discrimination and Harassment on the Basis of Race, Color, and National Origin  
Prohibited

4:10 Fiscal and Business Management

4:30 Revenue and Investments

4:80 Accounting and Audits

4:140 Waiver of Student Fees

4:190 Targeted School Violence Prevention Program

5:10 Equal Employment Opportunity and Minority Recruitment

5:90 Abused and Neglected Child Reporting

5:100 Staff Development Program

5:190 Teacher Qualifications

5:200 Terms and Conditions of Employment and Dismissal

5:220 Substitute Teachers

5:280 Duties and Qualifications

5:300 Schedules and Employment Year

6:20 School Year Calendar and Day

6:40 Curriculum Development

6:60 Curriculum Content

6:130 Program for the Gifted

6:160 English Learners

6:210 Instructional Materials

6:260 Complaints About Curriculum, Instructional Materials, and Programs

6:315 High School Credit for Students in Grade 7 or 8

7:10 Equal Educational Opportunities

7:70 Attendance and Truancy

7:180 Preventing Bullying and Other Aggressive Behaviors

7:190 Student Behavior

7:290 Suicide and Depression Awareness and Prevention

7:310 Restrictions on Publications; Elementary Schools

8:30 Visitors to and Conduct on School Property Draft Update Policies:

7:150 Agency and Law Enforcement Requests

Review and Monitoring:

6:280 Grading and Promotion

## XI. NEW BUSINESS

### A. Personnel

1. Accept Resignation of Maggie Lawson

**Action(s):** I move to accept the resignation of Maggie Lawson as presented. A roll call vote was taken. This motion, made by Heather Armstrong and seconded by Alisa Wolfe, **Passed**.

**Voting Detail:** Heather Armstrong: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**, Carrie Linden: **Yea**, Alisa Wolfe: **Yea**,

**Absent:** **Matt Tibble**,

2. Accept Resignation of Kathy Keefe

**Action(s):** I move to accept the resignation of Kathy Keefe as presented. A roll call vote was taken. This motion, made by Heather Armstrong and seconded by Alisa Wolfe, **Passed**.

**Voting Detail:** Heather Armstrong: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan

Krasinski: **Yea**, Carrie Linden: **Yea**, Alisa Wolfe: **Yea**,

**Absent:** Matt Tibble,

3. Accept Resignation of Mary Carbonari

**Action(s):** I move to accept the resignation of Mary Carbonari as presented. A roll call vote was taken. This motion, made by Heather Armstrong and seconded by Alisa Wolfe, **Passed**.

**Voting Detail:** Heather Armstrong: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan

Krasinski: **Yea**, Carrie Linden: **Yea**, Alisa Wolfe: **Yea**,

**Absent:** Matt Tibble,

4. Approve Change of Employment Status for Gianna Stornello

**Action(s):** I move to approve the change of employment status for Gianna Stornello to 0.5 paraprofessional and 0.5 long term substitute interventions teacher at a salary of \$36,661.50 prorated by days worked as presented. A roll call vote was taken. This motion, made by Heather Armstrong and seconded by Alisa Wolfe, **Passed**.

**Voting Detail:** Heather Armstrong: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan

Krasinski: **Yea**, Carrie Linden: **Yea**, Alisa Wolfe: **Yea**,

**Absent:** Matt Tibble,

5. Approve Change of Employment Status for Nuvia Hernandez

**Action(s):** I move to approve the change of employment status for Nuvia Hernandez to District Administrative Assistant for Student Services & State Reporting and District Registrar at a salary of \$57,000 prorated by days worked as presented. A roll call vote was taken. This motion, made by Heather Armstrong and seconded by Alisa Wolfe, **Passed**.

**Voting Detail:** Heather Armstrong: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan

Krasinski: **Yea**, Carrie Linden: **Yea**, Alisa Wolfe: **Yea**,

**Absent:** Matt Tibble,

6. Approve Boys Volleyball Coach

**Action(s):** I move to approve the employment of Mark Melsa as Boys' Volleyball Coach for the 2026 season at a stipend amount of \$2340 as presented. A roll call vote was taken. This motion, made by Heather Armstrong and seconded by Alisa Wolfe, **Passed**.

**Voting Detail:** Heather Armstrong: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan

Krasinski: **Yea**, Carrie Linden: **Yea**, Alisa Wolfe: **Yea**,

**Absent:** Matt Tibble,

7. Approve Employment of Long Term Substitute Teacher Art

**Action(s):** I move to approve the employment of Evangelia Vogiatzi as a Long Term Substitute Teacher for Art (0.5 FTE) at a daily rate of \$159.93 for the remainder of the 2025-26 school year as presented. A roll call vote was taken. This motion, made by Heather Armstrong and seconded by Alisa Wolfe, **Passed**.

**Voting Detail:** Heather Armstrong: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan

Krasinski: **Yea**, Carrie Linden: **Yea**, Alisa Wolfe: **Yea**,

**Absent:** Matt Tibble,

8. Vision Insurance for Administrators

**Action(s):** I move to approve the Vision Insurance to match the Administrators contracts for the 2025-2026 school year as presented. A roll call vote was taken. This motion, made by Heather Armstrong and seconded by Alisa Wolfe, **Passed**.

**Voting Detail:** Heather Armstrong: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan

Krasinski: **Yea**, Carrie Linden: **Yea**, Alisa Wolfe: **Yea**,

**Absent:** Matt Tibble,

9. Approve Employment of a 10-month Employee for Primary Administrative Assistant.

**Action(s):** I move to approve the employment of Karla Sanchez as the 10 month administrative assistant for Winfield Primary School at a rate of \$19 per hour as presented. A roll call vote was taken. This motion, made by Heather Armstrong and

seconded by Alisa Wolfe, **Passed**.

**Voting Detail:** Heather Armstrong: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**, Carrie Linden: **Yea**, Alisa Wolfe: **Yea**,

**Absent:** Matt Tibble,

B. Approve First Reading of Policies:

7:250 Student Support Services

**Action(s):** I move to approve the first reading of policies as presented. A roll call vote was taken. This motion, made by Lynn Kammes and seconded by Heather Armstrong, **Passed**.

**Voting Detail:** Heather Armstrong: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**, Carrie Linden: **Yea**, Alisa Wolfe: **Yea**,

**Absent:** Matt Tibble,

C. **Board Procedures and Exhibit Updates**

*For information only, no Board approval needed.*

D. **Freedom of Information Act Requests**

1. David Freeman
2. Max Binnington
3. Sheri Reid - SmartProcure

XII. **Items for Future Agendas**

A. Social Studies - February

B. Attendance - February

XIII. **ADJOURN TO CLOSED SESSION – Reason 1.** *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. 5 ILCS 120/2(c)(1).*

**Action(s):** I move to adjourn from closed session. A roll call vote was taken. This motion, made by Heather Armstrong and seconded by Alisa Wolfe, **Passed**.

**Voting Detail:** Heather Armstrong: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**, Carrie Linden: **Yea**, Alisa Wolfe: **Yea**,

**Absent:** Matt Tibble,

XIV. **ADJOURN CLOSED SESSION TO REGULAR SESSION**

**Action(s):** I move to adjourn to closed session to open session. A roll call vote was taken. This motion, made by Dave Hempe and seconded by Heather Armstrong, **Passed**.

**Voting Detail:** Heather Armstrong: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**, Carrie Linden: **Yea**, Alisa Wolfe: **Yea**,

**Absent:** Matt Tibble,

XV. **ACTION FROM CLOSED SESSION**

A. None

XVI. **ADJOURNMENT**

**Action(s):** I move that the Board of Education meeting be adjourned. A roll voice vote was taken at 10:14PM. This motion, made by Dave Hempe and seconded by Heather Armstrong, **Passed**.

**Voting Detail:** Heather Armstrong: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**, Carrie Linden: **Yea**, Alisa Wolfe: **Yea**,

**Absent:** Matt Tibble,

Regular Board of Education Meetings:

**\*Unless otherwise noted, all Board of Education Meetings are on Thursdays and begin at 7:00 PM. They are located in the Winfield Central School Cafeteria.**

Regular Thursday, December 18, 2025

**Approved:**

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Dan Krasinski, President  
Board of Education

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Lynn Kammes, Secretary  
Board of Education