

**Manistee Intermediate School District  
Finance Director Report**

Name: Kris Mauntler  
Department: Business Office  
Month/Year: January 2012

Below is a report of progress on our goals, for this month, as they relate to my program. Note highlighted areas for desired action or key dates to remember.

**Manistee ISD will provide services**

<b>that will improve teaching and learning.</b> <ul style="list-style-type: none"><li>•</li></ul>
<b>to assist local districts to comply with local, state and federal mandates.</b> <ul style="list-style-type: none"><li>• 1512 reports will be filed by January 5th for all districts within the Cooperative.</li><li>• We are updating amended budgets for the ISD and districts within the Cooperative.</li><li>• We will be working on W-2's and 1099's in early January for all districts within the Cooperative</li></ul>
<b>to improve the quality, enhance efficiency, and foster cooperation and collaboration in our educational service area.</b> <ul style="list-style-type: none"><li>•</li></ul>
<b>Other comments</b>