



Wharton County Junior College

Extended Cabinet Minutes

Item	Description
Date	October 14, 2021
Time	3:00 P.M.
Location	Zoom

1. Attendees

Role	Name
Chair	Betty McCrohan
Minute Taker	Deanna Feyen
Attendees	Amanda Allen; Peter Anderson; Mike Atkins; Vicky Baltz; Debra Barron; Mike Billingsley; Alyssa Cabrera; Samantha Cannell; Rachel Cavazos; Trish Chandler; Rhonda Clayton; Leigh Ann Collins; Kevin Dees; Carol Derkowski; Mike Feyen; Tammie Janik; Bryce Kocian; Leslie Kolojaco; Pat Korenek; Barbara Lee; Jandy Luong; Cindy Mahalitic; Monica Maldonado; Angela Manna; Marla Martinez; Robby Mathews; Deborah McGraw; Rebecca McKnight; Lindsey McPherson; Kimberly Mrnustik; Rose Ochoa; Matt Prasifka; Tommy Regan; Sheryl Rhodes; Stacie Ringleb-Krutilek; Haydee Ruiz; Selena Schmidt; Tamara Sealy; Don Smith; Sean Valdez; Emily Voulgaris; Cindy Ward; Hector Weir Gil; Gus Wessels; Vershonda Williams; Philip Wuthrich; and Pam Youngblood
Absent	

2. Agenda

	Description	Date	Participants
1.	Call to order – Betty called the meeting to order.		
2.	Approval of Minutes – September 23, 2021 -On a motion by Hector Weir and a second by Peter Anderson, the Extended cabinet approved the September 23, 2021 minutes as presented.		
3.	Faculty Items – <ol style="list-style-type: none"> 1. Updates on the status of live-streaming or otherwise broadcasting the board meetings -Deanna gave an update on the progress of streaming the board meetings on zoom. 2. Updates on the status of signage at the Sugar Land campus -No update. Betty hoped to have an update next month. 3. Updates on the status of installing water fountains or other means of securing water at the campuses -Water fountains should be installed by the end of April 2022. Touchless water faucets have been installed in bathrooms. 		
4.	Staff Items – NONE		

5.	Student Concerns – NONE		
6.	<p>Other Items</p> <p>1. Review of Strategic Plan and Process</p> <p>-Amanda gave an overview of the Strategic Plan and the process. A bound document will be completed soon.</p> <p>-Kevin asked how the strategic plan fits into the operational or space utilization plan at the College and where does the library remodel fit in the plan? Betty stated that everything should fit in the strategic plan. Kevin stated that it was important to have a place for students to congregate. Betty stated that she has asked for Abel Design to look at the library and learning resources.</p> <p>-Hector had concerns about the students not being included in any committees and will they be in the future? Leigh Ann stated that students are not involved in the discussion of the library renovation. Marissa met with Abel Design and gave requests. Betty will have student input on the projects in the future.</p> <p>2. IT Projects</p> <p>-Pam reminded faculty to submit IT tickets on spring software.</p> <p>-Betty announced that the Extended Cabinet meeting minutes will be on the board agenda.</p> <p>-Kevin clarified that there is no update on the signage at UHSL. Betty submitted concerns to UHSL and she had nothing else to present at this time. Betty stated that she hoped to have an update at the next meeting.</p>		

3. Information Items

	Description	Date	Participants
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4. Action Items

	Action Items	Owner	Date	Participants
1.	Update on signage at Sugar Land campus.	Betty McCrohan		
2.				
3.				

4.				
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5. Adjournment

	The meeting adjourned at 3:50 P.M.

Chair

Date