



## Proposal for Overnight/Extended Student Trips (Athletic)

Email Address	<i>rebecca.brown@rimsd41.org</i>
Type of Trip	<i>IHSA State series Swimming</i>
Proposed Departure Date	<i>Nov 14, 2025</i>
Return Date	<i>Nov 15, 2025</i>
Proposer	<i>Rebecca Brown</i>
School	<i>RIHS</i>
Position	<i>Head Coach Swimming and Diving</i>
Date By Which Response Is Needed	<i>Nov 01, 2025</i>
What is the major place to be visited or event to be attended?	<i>FMC Natatorium at Ty Warner Park, Westmont, IL</i>
How is the trip related to the educational program of the District?	<i>Athletes earn the opportunity to attend the state meet with times and place at sectionals.</i>
In what ways will the students benefit?	<i>Opportunity to compete at a high level and represent Rock Island High School.</i>
In what ways will the District benefit?	<i>Student-Athletes will showcase their athletic ability to other schools across the state. They will represent Rock Island at the highest level of competition in swimming/diving.</i>
How will the trip be evaluated to determine the extent to which these benefits were realized?	<i>Observations and media</i>
Which students (grade, class, or organization) will be going?	<i>Grades 9-12 swimmers that make the time or place at sectionals.</i>
How many students in total?	<i>1-8 athletes depending on sectional swims</i>
How many students are currently experiencing academic problems?	<i>0</i>
Which staff members will be in charge?	<i>Coach Rebecca Brown</i>
What previous experience has the staff member had in conducting overnight or extended field trips?	<i>I have chaperoned the East Coast trip for 10 years.</i>
What other staff members will be going?	<i>None</i>
How many chaperones, in addition to staff	<i>None</i>

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<b>members, will be going?</b>	
<b>What are their names and affiliations with the students?</b>	<i>NA</i>
<b>How many days of school will be missed?</b>	<i>1</i>
<b>How will teachers be advised in advance that the students will be out of school?</b>	<i>Athletes will inform their teachers with a letter from the coach.</i>
<b>How will missed work be made up?</b>	<i>Athletes will communicate with their teachers and complete all missed work.</i>
<b>What special assistance will be provided to students with academic problems?</b>	<i>Students will ask teachers for help and attend rock time or come in after school.</i>
<b>What is the destination?</b>	<i>Westmont, IL</i>
<b>What will be the mode of transportation? What liability insurance does the carrier have?</b>	<i>Depending on number of athletes the activity bus, act 2 bus, or car</i>
<b>Where will the group be housed and fed?</b>	<i>Meal money or coach will purchase to be reimbursed from the swim team development fund. Hotel: Best Western Oak Brook Inn</i>
<b>What enroute or supplementary activities are planned?</b>	<i>NA</i>
<b>What arrangements have been made for dealing with emergency situations?</b>	<i>Healthy Roster, Snap, Group Ma, Cell phone communication with parents and school staff.</i>
<b>If tour guides are involved, what liability insurance do they carry?</b>	<i>NA</i>
<b>What is the estimated total cost and cost per student?</b>	<i>100-150 depending on number of swimmers sharing a room.</i>
<b>What is the source of funds?</b>	<i>Swimming development fund</i>
<b>How will the funds be collected and safeguarded?</b>	<i>Coach Rebecca Brown</i>
<b>How will any shortfall be made up or excess funds used?</b>	<i>NA</i>
<b>What provision has been made for students who</b>	<i>Coach will help with swimming development funds.</i>

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are financially unable to pay any necessary costs?	
How will you communicate to parents prior to, during, and after the trip?	<i>Group Me, Cell Phone, Letter Home, Parents will be preset for the trip</i>
List telephone numbers at destination where group will be housed.	<i>Best Western Oakbrook 6303231515</i>
What information will be provided to the media and the community?	<i>Facebook posts on swim page and media contacted.</i>
Athletic Director Approval (Athletic trips only)	Approved by <i>Mike Emendorfer</i>
Principal approval	Approved by <i>Patricia Ulrich</i>
Superintendent/Designee approval	Approved by <i>Scott Vance</i> on Aug 25, 2025 16:00
Signature of School Board Representative	