

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 5/31/17



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☒ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 5/22/17

To: **John P. Rouse**
 Superintendent

From: Jason Andreas
 Title: Executive Director

Subject: **Contract Service Agreement - Arlan Edwards, PowWow**

Description: Patrick Armstrong, Pow Wow Committee Chair, is requesting a contract services agreement for Arlan Edwards who will provide services as the Assistant Master of Ceremonies for BPS Spring Pow Wow on May 26 and May 27, 2017. Mr. Edwards is being compensated at the board approved rate as a Special Events Performer.

Earl Old Person (\$250 per day 2 days) = \$500.00

Financial Impact: **\$500.00**

Funding Source (Budget/grant, etc.): Pow Wow Committee Fundraised Resources

Attachment(s): None

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-3200

Date: May 16, 2017

Board Approval: _____

Contractor: Arlan Edwards

Phone: 470-4542

Address: P.O Box Browning MT 59417
P.O. Box or Street Address

Type of Project/Service (be specific): Contractor will provide services for the Spring Youth Conference/Powwow on May 26th and 27th 2017. Contractor will be the Assistant Master of Ceremonies for the Youth Powwow and be present to run the event for two days as the MC. (Special Event Performer board approved , market value)

Contracted Dates: 5/26/17-5/27/17

Rate per hour/per day: 2 days at \$250.00 = \$500.00

Per Diem/per day: _____ x _____ # of Days = N/A

Mileage: _____ miles @ _____ per mile = N/A

Other costs (explain): Not to exceed total \$ amount = N/A

Total Project Cost = \$ 500.00

Contract to be paid from:

115.90.365.1700.610.922

Powwow Committee Budget

Independent Contractor:

☐ Submit invoice on completion

☐ Other _____

Employee:

☒ Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Jason Andreas
Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.