

**BOARD OF TRUSTEES  
AGENDA**

<input type="checkbox"/> WORKSHOP	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> SPECIAL
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- (A)  Report Only  Recognition

Presenter(s):

Briefly describe the subject of the report or recognition presentation.

- (B)  Action Item

Presenter(s): **John Cox, Deputy Superintendent for Curriculum & Instruction**  
**Ana Laura Castellón, Career & Technical Education Director**

Briefly describe the action required.

**CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO APPROVE THE MEMORANDUM OF UNDERSTANDING BETWEEN EAGLE PASS ISD AND SOUTHWEST TEXAS JUNIOR COLLEGE THAT WILL PROVIDE THE EPHS AND CCWS HEALTH SCIENCE STUDENTS THE OPPORTUNITY TO OBTAIN A CERTIFICATION AND DUAL CREDIT IN THESE COURSES; CERTIFIED NURSE AIDE, CERTIFIED MEDICAL TECHNICIAN AND PHLEBOTOMY/ELECTROCARDIOGRAPHY TECHNICIAN.**

- (C) Funding source: Identify the source of funds if any are required.

**244 – Carl Perkins Grant**

- (D) Clarification: Explain any questions or issues that might be raised regarding this item.



# *Eagle Pass Independent School District* *Career and Technical Education*


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## MEMORANDUM

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**DATE:** August 8, 2019  
**TO:** Samuel Mijares, Superintendent  
**FROM:** Ana Laura Castellón, CTE Director   
**RE:** Memorandum of Understanding between EPISD and SWTJC

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Attached is the renewal Memorandum of Understanding for 2019 - 2020 school year between Eagle Pass ISD and Southwest Texas Junior College. This is to provide instruction/training to EPISD students enrolled in this Health Science programs; Certified Nurse's Aide (CNA), Certified Medical Assistant (CMA), and Phlebotomy/Electrocardiography (EKG) Technician.


Students will be have the opportunity to obtain a certification that will allow them to obtain employment with different medical entities; hospitals, nursing homes, clinics and doctor's office's and also obtain Dual Credit.

I respectfully request this item be presented to the EPISD Board of Trustees at the next regular scheduled meeting for their consideration and approval.

Please call me should you have any questions.

Enc: 2 originals

Approved: \_\_\_\_\_

  
John Cox, Deputy Superintendent for Curriculum & Instruction

**Southwest Texas Junior College  
Eagle Pass Independent School District – Dual Credit Technical Agreement  
2019-2020**

**PURPOSE:**

The purpose of the “Memorandum of Understanding” is to disclose all contract fees as well as to confirm and sustain a positive and mutually beneficial working relationship between the Eagle Pass Independent School District and Southwest Texas Junior College. Fundamental to this agreement is the belief that these two institutions working together can be a significant provider of career and technology education for the social and economic betterment of their service areas.

To this end, this agreement will set forth the operational plan for the delivery of contract courses in the following SWTJC certificate program areas for Eagle Pass High School Students:

1. *Certified Nursing Assistance*
2. *EKG/Phlebotomy*
3. *Medical Assistant*

**PARTIES:**

Southwest Texas Junior College (SWTJC)  
Eagle Pass Independent School District (EPISD)

**FUNDAMENTAL PRINCIPLES:**

The parties agree to:

- I. SWTJC
  - A. If no qualified high school instructor is available. SWTJC will provide an instructor for the contract period of one academic school year, approximately 180 days as determined by the UCISD official calendar.
  - B. Provide curricular materials and instructional equipment as required to ensure student success rate is maximized.
  - C. Provide student evaluation and reporting as required by both EPISD and SWTJC.
  
- II. EPISD
  - A. Provide classroom and lab adequate for delivery of the courses for students.
  - B. Provide recruitment, assessment, and referral services for potential students in the course.
  - C. Limit the class size as indicated in each program.
  - D. Enroll only eligible students based on Texas Higher Education Coordinating Board dual credit rules as stated in “Dual Credit Partnerships Between Secondary Schools and Texas Public Colleges” Chapter 4, Subchapter D, A§4.85, (b) Student Eligibility.
  - E. Enroll students in the appropriate sequence of courses.
  - F. Notify SWTJC of any proposed changes to program offerings 6 months prior to beginning of the next academic school year.
  - G. Pay to SWTJC the following program contract fees:

**1) CERTIFIED NURSING ASSISTANT-\$23,000 a cohort (20 students maximum per section)**

GRADE LEVEL/TERM	HIGH SCHOOL COURSE	COLLEGE COURSE EQUIVALENT
12 <sup>th</sup> Fall	Practicum in Health Science Certified Nursing Assistant	NURA 1401- Nurse Aide for Healthcare (CNA Exam) NURA 1307- Body Systems NURA 1160- Clinical Nursing Assistant

**2) EKG/ PHLEBOTOMY-\$27,000 a cohort (20 students maximum per section)**

GRADE LEVEL/TERM	HIGH SCHOOL COURSE	COLLEGE COURSE EQUIVALENT
12 <sup>th</sup> Spring	Health Science Certified Medical Assistant	*MDCA 1317- Procedures in Clinical Settings (CET-Exam) PLAB 1323- Phlebotomy (CPT Phlebotomy)

**3) MEDICAL ASSISTANT- \$23,000 a cohort (20 students maximum per section)**

GRADE LEVEL/TERM	HIGH SCHOOL COURSE	COLLEGE COURSE EQUIVALENT
12 <sup>th</sup> Fall & Spring cohort	Health Science Certified Medical Assistant	*MDCA 1210- Intrapersonal and Communication Skills *MDCA 1352- Medical Assistant in Laboratory Procedures (CCMA Exam)

- Two cohorts of CNA requested total price- \$46,000
- Two cohorts of EKG/PHLEBOTOMY requested total price - \$54,000
- Two cohorts of Medical Assistance requested total price-\$46,000
- Testing/Material Fee per respective class exam

	Study Material	Exam Fee	Total per Student
CNA- Certified Nursing	NA	104.00	104.00
CET-EKG	69.00	117.00	186.00
CPT-Phlebotomy	69.00	117.00	186.00
CCMA-Medical Assistant	74.00	155.00	229.00

- NURA 1160-Clinical Days (8 hours x 6 Saturdays per semester)
- (\*)Medical Assistant Certification-Students must be 18 years of age within one year of completion of program
- TB Skin Test & Hepatitis B series must be completed prior to first day of class

**PERIOD OF CONTRACT:**

2019-2020 Academic School Year

**SIGNING FOR THE PARTIES:**

\_\_\_\_\_  
EPISD Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
SWTJC President

\_\_\_\_\_  
Date