

# Minutes of Regular Meeting

## Board of Education Mahtomedi Public Schools

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A **Regular** meeting of the Board of Education of Mahtomedi Public Schools was held **Thursday, January 5, 2017**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

### 1. CALL TO ORDER BY TEMPORARY CHAIRPERSON

Lucy Payne, acting as temporary chairperson, called the meeting to order at 7:00 p.m.

### 2. ROLL CALL OF ATTENDANCE

Present: Mike Chevalier; Kevin Donovan; Julie McGraw; Lucy Payne; Judy Schwartz; Stacey Stout; Superintendent Mark Larson, ex officio; and Audrey Anfang, school board student representative.

### 3. APPROVAL OF THE AGENDA

Schwartz moved, Donovan seconded, approval of agenda. Carried 6-0.

### 4. APPROVAL OF THE CONSENT AGENDA - See #15 for Consent Agenda Items

Temporary School Board Chair Lucy Payne noted the \$7,023.00 in donations and expressed the school district's formal thank you. McGraw moved, Stout seconded, approval of the actions recommended on the consent agenda. Carried 6-0.

#### A. Approval of Donations/Grants Totaling \$7,023.00

All donations and grants are greatly appreciated. The use of these funds will be to further the mission of the school district and are used towards the wishes of the donor.

1. From American Legion Post 507 to Mahtomedi Area Community Education Middle School Athletics/Activities - \$1,075.00
2. From American Legion Post 507 to Mahtomedi Area Community Education Middle School Athletics/Activities - \$895.00
3. From American Legion Post 507 to Mahtomedi Area Community Education Newsletter & Lunches - \$2,000.00
4. From Anthony & Alexis Vosooney to Mahtomedi Area Community Education - Mahtomedi Adventure Club - \$500.00

5. From Mahtomedi Christmas Luncheon Group to Mahtomedi High School Choir - \$300.00
6. From Lifetouch to Mahtomedi Middle School Student Needs - 1,803.00
7. From Mahtomedi PTO to O.H. Anderson Elementary Miscellaneous Student Items - \$200.00
8. From Ranell Tennyson to Mahtomedi Early Childhood Programs - Winter Wear
9. From St. Andrews Lutheran Church to Mahtomedi Middle School Glee Club - \$150.00

## 5. ORGANIZATIONAL MATTERS

### A. Swearing in of School Board Members

Superintendent Mark Larson swore in Lucy Payne, Judy Schwartz and Stacey Stout. Stout was elected and Payne and Schwartz were reelected in November.

### B. Election of Chairperson

Donovan moved, Schwartz seconded, to nominate Lucy Payne as chairperson. All those voting in favor thereof: Chevalier, Donovan, McGraw, Payne, Schwartz and Stout. Approval of Lucy Payne as chairperson. Carried 6-0.

### C. Election of Clerk/Vice Chair

Donovan moved, Stout seconded, to nominate Julie McGraw as clerk/vice chair. All those voting in favor thereof: Chevalier, Donovan, McGraw, Payne, Schwartz and Stout. Approval of Julie McGraw as clerk/vice chair. Carried 6-0.

### D. Election of Treasurer

McGraw moved, Chevalier seconded, to nominate Kevin Donovan as treasurer. All those voting in favor thereof: Chevalier, Donovan, McGraw, Payne, Schwartz and Stout. Approval of Kevin Donovan as treasurer. Carried 6-0.

### E. Salaries of Board Members and Officers (Review of Policy 202.1-School Board Compensation)

Schwartz moved, Stout seconded, approval to be compensated the average of the 916 member school districts. Compensation will be chair \$5,717; clerk/vice chair \$5,252; treasurer \$5,202; and other members \$5,123. Carried 6-0.

### F. Consideration of Board Member Appointments for 2017

McGraw moved, to amend the committee assignments as listed for District Curriculum Advisory Council from Julie McGraw to Judith Schwartz. Stout seconded.

Carried 6-0. McGraw moved, Schwartz seconded, approval of the committee assignments. Carried 6-0.

|                                       |  |
|---------------------------------------|--|
| Facilities Committee                  | Mike Chevalier/Kevin Donovan/Julie McGraw  |
| Finance Committee                     | Kevin Donovan/Julie McGraw/Judith Schwartz |
| Personnel Committee                   | Lucy Payne/Judith Schwartz/Stacey Stout    |
| Policy Committee                      | Mike Chevalier/ Lucy Payne/Stacey Stout    |
| AMSD Governing Board                  | Mike Chevalier                             |
| Integration District (EEA)            | Kevin Donovan                              |
| Mahtomedi Area Educational Foundation | Julie McGraw                               |
| Metro ECSU                            | Lucy Payne                                 |
| MSBA Legislative Committee Liaison    | Kevin Donovan                              |
| MSHSL                                 | Mike Chevalier                             |
| 916 Governing Board                   | Judith Schwartz                            |
| TIES                                  | Lucy Payne                                 |
| Elementary PTO                        | Mike Chevalier                             |
| Community Education Advisory Council  | Stacey Stout                               |
| District Curriculum Advisory Council  | Judith Schwartz/Lucy Payne                 |
| Special Education Committee           | Mike Chevalier                             |

## 6. PRESENTATIONS/RECOGNITION

### A. Student/Staff/Community Recognition

The following employees and students were recognized by the school board and administration:

- White Bear Lake Rotary Academic Achiever Award: Evelyn Cigielski
- MN State Swim Team Participants: Annikki Neubeck and Maggie Liska
- MN State High School League - Triple "A" Award Nominees: Not Present: Mitch Bradley and Marcella Manivel
- Hennepin Theater Trust Recognition's: Spotlight Education Achievement in Musical Theater Honorable Mention: Entire cast of Mahtomedi High School Play "You're a Good Man, Charlie Brown"; Spotlight Education Outstanding Performance in a Leading Role Award: Kambrie Prochazka; Spotlight Education Outstanding Performance in a Leading Role Award: Tony Peterson; Spotlight Education Outstanding Performance in a Supporting Role Award: Jack Scharrer; Spotlight Education Honorable Mention for Performance in a Supporting Role Award: Mirabel Gibson; Spotlight Education Evaluator Shout-Out Award: Ben Dohmeier; Spotlight Education Technical Leadership Nomination: Ajah Williams; Spotlight Education Technical Leadership Nomination; Zach Husten
- MN Association of Secondary Principals' Office Professional of the Year: Not Present: Joan DeMars

### B. O.H. Anderson Update

#### 1. Growth Mindset at O.H. Anderson

O.H. Anderson Elementary Principal Kirsten Bouwens presented on Growth Mindset at O.H. Anderson Elementary which included challenging students and staff to exhibit a growth mindset, learning targets for students and staff to have a shared understanding of what a growth mindset means, an overview of learning activities and resources which teach and foster a growth mindset and how it impacts teaching and learning. O.H. Anderson Elementary mission statement: At OHA we believe with effort, persistence and motivation, people can learn and become smarter. Bouwens stated “A growth mindset can engage, challenge, inspire and empower learners.”

2. Presidential Award for Excellence in Mathematics and Science Teaching (PAEMST) - Fifth Grade Science

O.H. Anderson Elementary Science Teacher Fran Stang presented on the Presidential Award for Excellence in Math and Science Teaching (PAEMST), which she received in 2014 but was awarded last September in Washington D.C. along with \$10,000 from the National Science Foundation. Stang explained how she has used PAEMST as an experience in growth mindset for her students: P- Persistence and Best Practices; A- Active learning for all; E-Effort and Equity, Every student succeeds; M- Motivation and Mindset; S-Science + Special Education= Success; T-Technology and Teamwork. Stang’s innovative and rigorous science curriculum includes using animal skulls and catapults to bring the excitement of being a scientist to her students. She developed an after school science program for at risk students called Smores (which student get to make) to help improve MCA scores. Stang thanked her team and the administration for all their support.

3. Heart Monitors

O.H. Anderson Elementary Physical Education Teacher Paul Peltier presented on the HeartZone program and the new student armband heart monitors purchased with the help of a Safety and Health Investment Projects (SHIP) Grant and the Mahtomedi Area Educational Foundation (MAEF). Peltier explained the monitors track how many heartbeats per minute for each student in real time and the data is transmitted to the HeartZones app. on his iPad and then projected onto a screen in the gym through an apple television. The displayed squares for each student change color as their heart rate zone increases with red being the highest zone. Peltier noted his students’ excitement about the program, increase movement and motivation, even jogging while waiting for a turn in an activity. A one page student activity summary can be emailed to parents. Peltier also thanked the Districts’ Tech Support for their help with the program.

7. PUBLIC COMMENT

The following members of the audience spoke to the school board about:  
Safe Walking and Biking Path Development: Steve Wolgamot

#### 8. REPORT FROM STUDENT REPRESENTATIVE

A. School Board Student Representative Audrey Anfang reported on the following events at Mahtomedi High School: Lunch & Learn, Silverbelle Winter Formal Dance at the Mall of America Ballroom & Rides, Dress Sale, Winter Sports, Band and Choir Showcase Night, Principles of Democracy Students attending the MN Senate Electoral Voting, Prisoner speakers from Oak Park Heights Correctional Facility and upcoming Finals.

#### 9. APPROVAL OF MINUTES

##### A. December 8, 2016 - Regular Meeting

Donovan moved, Stout seconded, approval of the minutes from the December 8, 2016, regular school board meeting. Carried 6-0.

##### B. December 22, 2016 - Study Session

Donovan moved, Stout seconded, approval of the minutes from the December 22, 2016, school board study session. Carried 6-0.

#### 10. DISCUSSION/INFORMATION ITEMS

##### A. Calendar of Events

The calendar of events was reviewed.

##### B. Student Support and Student Sleep Update

Superintendent Mark Larson updated the school board members on the research/work being done on the student support review and adolescent sleep times including: attending the AMSD presentation on sleep and school start times in August 2016 with school board members; the MN Sleep Society's presentation on adolescent sleep patterns and school start times and Erin Walsh's, national expert on adolescence, presentation on trauma and sleep to the student support review team and the community; the research from AMSD provided to staff and families and solicited feedback; and listening session held with staff at each site where school start times were discussed to gain input. Larson stated the opinions were mixed and the main concerns on changing school start times were weather, after school activities and jobs. More information is needed on the impact on families, childcare, after school activities and transportation/busing. Short term ideas included; eliminate zero hour classes, making electronic homework submission deadlines earlier in the evening, ending official school activities no later than 10 hours before bus pick-up the next day,

include sleep education in health class and assess for sleep deprivation when counseling students about behavioral issues.

## 11. ACTION ITEMS

### A. Approval of Operating Practices

Superintendent Mark Larson recommended that the school board adopt the Mahtomedi School Board and Superintendent Leadership Team Operating Practices that were reviewed/revised at the July school board retreat. The four expectations are 1) How we relate to one another (unity, conflict and decision making), 2) How we communicate (boundaries, transparency, being informed), 3) How we govern (roles, responsibilities and expectations), and 4) How we conduct meetings (meeting protocol/process and participation). During meetings, the use of technology will only be allowed to further the agenda or the issue at hand was added under #4. Schwartz moved, Donovan seconded, approval of the Operating Practices. Carried 6-0.

### B. Approval of 2017 Phase II School Pavement Reconstruction Advertisement for Bids

Stout moved, Chevalier seconded, approval of the 2017 Phase II School Pavement Reconstruction Advertisement for Bids. Carried 6-0. Bid approval will take place at the February 9 school board meeting.

### C. Approval of Policies

Superintendent Mark Larson offered a change to Policy 509 - Enrollment of Nonresident Students that made the language in the policy consistent and recommended approval of the polices that contain the modifications recommended by the school board at the first and second readings, required by change in Minnesota statue, or recommended by MSBA. Schwartz moved, McGraw seconded approval of the following policies: Policy 102 - Equal Educational Opportunity, Policy 413 - Harassment and Violence, Policy 506 - Student Discipline, Policy 509 - Enrollment of Nonresident Students, Policy 520 - Student Surveys. Carried 6-0.

## 12. SCHOOL BOARD COMMITTEE REPORTS

### A. Association of Metropolitan School Districts (AMSD) Board

School Board Director Mike Chevalier reported the next AMSD meeting is tomorrow morning.

### B. Integration District: Educational Equity Alliance (EEA)

None

### C. Minnesota School Boards Association (MSBA) Legislative Liaison

School Board Treasurer Kevin Donovan reported on the upcoming MSBA winter conference on January 12-13, 2017 and on the MSBA Executive Board Members trip to Washington D. C. on January 26 - February 1, 2017 to speak with legislators on educational issues.

D. Northeast Metro 916 Board

School Board Director Judy Schwartz reported the December 14<sup>th</sup> 916 Talking Points were included in the packet.

E. Other Items/Reports

None

13. SUPERINTENDENT'S REPORT

Superintendent Mark Larson reported on the following: TIES Technology Conference, TIES Exceptional Teachers, more advanced presentations, the use of technology in teaching, testing technology, standard based report cards and next week's future technology strategies meeting.

14. ADJOURNMENT

Donovan moved, McGraw seconded, adjournment. Meeting adjourned at 8:42 p.m. Carried 6-0.

15. CONSENT AGENDA ITEMS (Items Approved Under #4)

A. Approval of Treasurer's Report

B. Approval to Pay Bills

1. Check Register 02 - Check No. 393836 to 394120 and 80007955 to 80008063
2. Check Register 05 - Check No. 50000432 to 50000438

C. Approval of Wire Transfer Transactions

D. Selection of Official School Publication: *White Bear Press*

E. Selection of Official School District Depositories: *Associated Bank Corp, MN Trust, PMA Financial Network Inc., U. S. Bank of St. Paul, U. S. Bank of White Bear Lake, and designated depositories of the Minnesota School District Liquid Asset Fund*

F. Designation of Legal Counsel: *Karen Kepple at Northeast Metro 916; Larkin Hoffman; Ratwik, Roszak, and Maloney; and others as needed*

G. Designation of Financial Advisor: *Springsted, Inc.*

H. Approval of Resolution Providing Limited Authorization for Superintendent and Business Manager to Sign Contracts

Minutes – January 5, 2017

- I. Approval of Resolution Relating to Authorization and Use of Facsimile Signatures by School District Officers
- J. Authorization to Approve and Pay Vendors before School Board Meetings and Use Wire Transfers
- K. Approval of Mahtomedi High School Music Trip to San Jose, Costa Rica - March 9 - 20, 2017
- L. Approval of the Revised 2016 School Board Meeting Schedule

JULIE MCGRAW, CLERK