

MINUTES
Pendleton School District 16R Board of Directors
REGULAR BOARD MEETING

April 14, 2025

6:00 pm | District Office Boardroom | 107 NW 10th Street, Pendleton, OR 97801

Present Patrick Gregg, Chair
Beth Harrison, Vice-Chair
Ryan Lehnert
Jill Pace
Mason Murphy
Anne Keeler
Michelle Jones, Director of Business Services
Ronda Thornburg, Executive Secretary
Matt Yoshioka, Director of Curriculum, Instruction, and Assessment
Julie Smith, Director of Special Programs
Kevin Headings, Superintendent

Absent: Preston Eagleheart (with prior notice)
Kevin Dinning, Director of Human Resources (with prior notice)

The meeting was in person and offered virtually.

1. Opening and Call to Order *Board Chair*

Chair Gregg welcomed everyone and called the regular board meeting to order at 6:00 p.m.

1.1. Pledge of Allegiance

The group stood and recited the Pledge of Allegiance.

1.2. Meeting Audio/Video Recorded

Chair Gregg stated that this meeting is being audio and video recorded.

2. Approve School Board Meeting Minutes *Board Chair*

Director Harrison motioned that the minutes of the February 4, 2025 Work Session, the February 10, 2025 Regular Board Meeting, the February 24, 2025 Special Session, the March 4, 2025 Work Session, and the March 10, 2025 Special Session be approved as presented. Director Murphy seconded. Motion carried unanimously.

3. Approve Board Agenda *Board Chair*

Director Keeler motioned to approve the April 14, 2025 Regular Board Meeting agenda as presented. Director Harrison seconded. Motion carried unanimously.

4. Correspondence/Communications *Board Chair*

None.

5. Reports

5.1. Goal 1 – Pursuit of Instructional Excellence

5.1.1. Monthly Student Recognition/Student in the Spotlight

April: Sherwood

May: PHS/Hawthorne

Sherwood students recognized tonight are:

Mari Poveda
Harper Keyser
Carter Allgood
Joseph Jeppe

5.1.2. Pendleton Association of Teachers *PAT Representative*
Amy Pitner, PAT Representative, did not have a report.

5.1.3. Oregon School Employees Association *Tammy Hillmick*
Nothing to report.

5.2. **Goal 2 – Responding to the Needs of All Students**

5.2.1. PL874/Indian Education Issues *Kendall Rosario*

Kendall Rosario gave a presentation on Title VI Update and Review that includes the mission and vision, what they do and don't do, 506 numbers by district and schools, staff assignments, how their grant funding works, and grant objectives. She also shared upcoming changes and events.

5.2.2. Sodexo Report *Suzanne Howard*

Suzanne shared the Future Chef winners from another successful year of competition.

3rd Place: Ethan Keys with Baked Mac & Cheese
2nd Place: Aily Norris with Family Crepes
1st Place: Damien Herrera with Mama's Minestrone

An invitation was extended to the board for a fine dining event in May with Chef Delores.

5.2.3. Enrollment Report *Kevin Headings*

Kevin Headings presented the April 1, 2025 enrollment report.

5.3. **Goal 3 – Innovative and Emerging Practices**

5.4. **Goal 4 – The Pendleton Brand**

6. **Suggestions and Comments from Visitors** *Board Chair*
None.

7. **Action Items**

7.1. **Superintendent** *Kevin Headings*

7.1.1. Approve Policy and ARs

- 7.1.1.1. AC – Nondiscrimination and Civil Rights
- 7.1.1.2. EHB – Cybersecurity
- 7.1.1.3. GBN/JBA – Sexual Harassment
- 7.1.1.4. IIA – Instructional Materials
- 7.1.1.5. IKF – Graduation Requirements
- 7.1.1.6. IKFB – Graduation Exercises
- 7.1.1.7. JBS/GBN – Sexual Harassment
- 7.1.1.8. JECA – Admission of Resident Students
- 7.1.1.9. JHCD & AR - Medications

Director Pace moved to approve the above-listed policies and AR as presented. Director Murphy seconded. Motion carried unanimously.

7.1.2. Approve Policy & AR Deletions

7.1.2.1. JHCD/JHCDA & AR – Medications

Director Harrison moved to approve the deletion of the above-listed existing policy and administrative rule. Director Murphy seconded. Motion carried unanimously.

7.1.3. Approve ODE Integrated Application

The Oregon Department of Education (ODE) requires school districts to create and implement an Integrated Plan for continuous improvement. The plan should be designed and carried out with a lens on equity for all our students, particularly those students who have been historically underserved in public schools. The Integrated Plan incorporates education and funding initiatives of High School Success, Student Investment Account, Early Indicator and Intervention Systems, and Early Literacy Success. The plan must also connect to Career and Technical Education plans and Federal School Improvement for Comprehensive or Targeted Supports. ODE requires every school board to approve its district's Integrated Plan and Budget every two years in a regular board meeting. Districts must submit 2025 plans by April 30.

Director Keeler moved to approve the Integrated Plan as presented to be submitted to ODE. Director Pace seconded. Motion carried unanimously.

7.2. Business Services

7.2.1. Approve March 31, 2025 Financial Report

Mrs. Jones presented the March 31, 2025 financials.

Expenditures and Revenues for the month of March are within expectations.

Director Murphy motioned that the March 31, 2025 financial reports be approved as presented. Director Harrison seconded. Motion carried unanimously.

7.2.2. Approve Grants

Mrs. Jones presented the following grants for approval:

Altrusa International Foundation of Pendleton	
WES/Christina Hall – Decodable Books	\$350
PELC/Melissa Monkman – Space Exploration Curriculum	\$350
MES/Katelen Leighty – Art Project Supplies	\$196.95
Pendleton Basketball Club	
SMS – Small Gym Sound System Upgrade	\$739.99
Buck Boosters	
PHS Athletic Dept. – Resurface Warberg Gym Floor	\$50,000
Rotary Club of Pendleton	
SMS/Chris Demianew – Leadership Class	\$375
Oregon Well-Being Trust	
WES/H. Krokosz & H. Paullus – support well-being of education employees	\$10,000
Dirt Dabblers Garden Club of Pendleton	
PELC/Rachele Johnson – Life Science Unit	\$240

Amy Krouse Rosenthal Foundation

800 Copies of the Exclamation Mark by Amy Krouse Rosenthal and Tom Lichtenheld

Director Murphy motioned the grants be approved as presented and a letter of appreciation be sent to each agency. Director Harrison seconded. Motion carried unanimously.

7.2.3. Approve Superintendent Contract 2025-28

The recommendation is to approve the Superintendent contract for Michelle Jensen for the term of July 1, 2025, through June 30, 2028.

Director Harrison moved to approve the Superintendent contract for Michelle Jensen as presented. Director Keeler seconded. Motion carried unanimously.

7.3. Human Resources *Kevin Dinning*

7.3.1. Approve Personnel Report

Mr. Dinning presented the personnel report for consideration and action:

NEW HIRE	Certified	Katie Groshong	5th Grade Teacher (2025-26 SY)	MES
		Katelynn Evans	1st Grade Teacher (2025-26 SY)	SHE
		Brenda Stringham	1st Grade Teacher (2025-26 SY)	SHE
		Kearsten Connor	Kindergarten Teacher (2025-26 SY)	PELC
RESIGNATION	Certified	Bailey Sorey	Special Education Teacher	WES
	Classified	Mariah Fox	Paraprofessional	PELC
	Extra Duty	Jessica Macias	Assistant Soccer Coach	PHS
		Steve Hoffert	Boys Basketball Coach	PHS
EXTRA DUTY	Outdoor School	John Summerfield	ODS Coordinator	District
		Annalise Oertwich	ODS Coordinator	District
		Cathy Walters	ODS Teacher	MES
		Linzie Noble	ODS Teacher	MES
		Hailey Stuvland	ODS Teacher	SHE
		Julie Murphy	ODS Teacher	SHE
		Jacey Dirisu	ODS Teacher	SHE
		Brittany Mustoe	ODS Teacher	WES
		Jen DeGrofft	ODS Teacher	WES
		Enes Kaplanovic	ODS Teacher	WES
		Hollie Chay	ODS Teacher	WES
VOLUNTEER	Soccer	Jessica Macias	Girls Coach (2025-26 SY)	PHS

Director Pace motioned the personnel recommendation for the April 14, 2025 regular board meeting be approved as presented. Director Murphy seconded. Motion carried unanimously.

8. Information

8.1. IMESD Crystal Apple Awards May 13, 2025, 5:15 p.m., Pendleton Convention Center

Chair Gregg received a letter of resignation from Director Eagleheart. It was accepted, and a vacancy was declared to be filled by the May special elections.

9. Professional Development Opportunities for Board Members *Board Chair*

9.1. OSBA Summer Conference – August 8-10, 2025 @ Salem Convention Center

10. Future Meetings *Board Chair*

10.1. Agenda Items for Next Board Meeting

11. Board Member Comments *Board Chair*

12. Adjournment *Board Chair*

With no further business brought forward for the good of the order, the meeting adjourned at 6:40 p.m.

Patrick Gregg, Board Chair

Kevin Headings, Superintendent

Ronda Thornburg, Executive Secretary

Date