# Browning Public Schools Board Agenda Request Meeting To Be Held: 9/28/22



ion: Students	Staff	Parents
tion: 🗌 Building Report	Old Business	Superintendent's Report
Resignation	Hiring	Contract Service Agreements
Travel Out-of-State	Travel In State	Approvals
Termination	Legal Matters	Other:
This action request pertains to	Elementary (only)	High School/District Wide
9/8/22		
Corrina Guardipee-Hall Browning Public Schools	<b>From</b> Title:	Jennifer Wagner BHS Principal
	tion: Building Report Resignation Travel Out-of-State Termination This action request pertains to 9/8/22 Corrina Guardipee-Hall	ion: Building Report Old Business   Resignation Hiring   Travel Out-of-State Travel In State   Termination Legal Matters   This action request pertains to Elementary (only)   9/8/22 From

#### Subject: Approval of BHS GEAR UP Staff to attend GEAR UP West Meeting

**Justification:** As a State GEAR UP School, Kari McKay and Ronnel Goss were selected as part of the state team to attend the GEAR UP West meeting. This conference will be in Salt Lake City, Utah on October 23<sup>rd</sup> – 25<sup>th</sup>, 2022.

**Financial Impact: \$646.75** All expenses will be reimbursed by State GEAR UP. The only cost to the district (out of high school budgets per administrator approval) will be the difference between the State and BPS Per Diem rates which will be approximately \$62 per person x 2 staff or \$128 which will impact the BHS school budget as noted in the leave slips.

Funding Sou	rce (Budget/grant	etc.): Montana	GEAR UP	/ BHS 226.60.	150.2410.582
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Attachment(s): Conference Agenda (email); Leave Slip; Professional Development Form

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial)

# 16th Annual GEAR UP West Conference

- ng

Salt Lake City, UT | 2022

## Sunday | Oct 23

#### Monday | Oct 24

7:00 am Registration Desk Opens

7:30 am - 8:45 am Breakfast - Keynote Speaker, Logan Taylor, 'Y.B. Normal?"

9:00 am - 10:15 am Breakout Sessions

10:30 am - 11:45 am Breakout Sessions

12:00 - 1:30 pm Lunch - Keynote Speaker, Dr. Astrid Tuminez, President of Utah Valley University

1:45 pm - 3:00 pm Breakout Sessions

3:00 pm - 5:00 pm University of Utah Campus Tour+

3:15 pm - 4:30 pm Breakout Sessions

4:30 pm - 6:00pm Networking Session

 Must register in advance using conference app, Whova, Limited space is available. Tuesday | Oct 25

7:00 am Registration Desk Opens

7:30 am - 8:45 am Breakfast - Keynote Speaker, Braxton Nielsen, 'Bom to Succeed''

9:00 am - 10:15 am Breakout Sassions

10:30 am - 11:45 am Breakout Sessions

12:00 - 1:30 pm Networking Luncheon

egearuputah

All times are Mountain Time. The schedule will be updated as needed.

8/29/2022



Download Whove for quick eccess to conference into 5

networktage



Join us in Salt Lake City, Utah for the Annual GEAR UP West Conference: Reach Your Peak

from October 23-25, 2022! For additional information regarding the conference like hotel location and accommodations, keynote

speakars, and more, please visit uvu,edu/gearup/gearup-west-2022

12:00 pm -Registration Opens

1:00 pm - 4:30 pm Pre Conference - Keith Orchard, LCSW

5:00 pm - 6:30 pm

Welcome Dinner - Keynote Speaker, Or. Kyle A. Reyes, Utah Valley University, "Lenses of Humanity"

## **BROWNING PUBLIC SCHOOLS** Leave Report/Travel Request

Employee Name Ronnel Goss	Employee #		
Building Browning High School	Substitute Name		
LEAVE REPORT			
Date of Leave	<u>Hours</u>	Type of Leave	
10/24 - 26/2022	20 hrs	SR	
Employee Signature	D	ate	
$\boxtimes$ Approved; Condition upon the spe	cific leave being available for the sp	ecific employee 🗌 Not Approved	
Principal/Supervisor	· · · · ·		
TYPE OF LEAVE			
AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay	
SL Sick Leave *EX/SR Extra-Curricular/School Related	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay SWP Suspended w/Pay	
EA/SK Extra-Currental/School Related	FN Funeral	SWOP Suspended w/o Pay	
	(Master Contract) Relationship)	2	
*If taking School Related/Extra-Curricular TRAVEL REQUEST (If receiving pa			
Conference/Workshop <u>GEAR UP We</u>	•		
Location Salt Lake City, UT			
Departure Date <u>10/23/22</u>	<b>Return Date</b> 10/25	5/22	
Departure Time <u>9:30 a.m.</u>	<b>Return Time</b> 1:00		
<b>Transportation:</b> Personal Ve		Mileage625 x 254 =\$ 158.75	
-	hicle <b>Per Diem</b> 2days@\$105+10	8	
	l Development		
	·	ration PO# =\$ 0	
	0	PO# = \$ 0	
		$\frac{0}{10000000000000000000000000000000000$	
		PO# Luggage=\$ 0	
Parking/Tay	<i>xi/Shuttle is reimbursable only with</i>		
	•		
Budget <u>226.60.150.2410.582</u> BHS \$		Check Total <u>\$402.75</u>	
MTGU will reimburse by State	Rate Only \$62 estimate		
Employee Signature		Date	
Principal/Supervisor		Date	
		Dun	
Superintendent Signature		Date	

## BROWNING PUBLIC SCHOOLS Leave Report/Travel Request

Employee Name Kari McKay	E	mployee #			
Building Browning High School	Substitute Name				
LEAVE REPORT	Палан	Trans of Lange			
Date of Leave	Hours	<u>Type of Leave</u>			
10/24 - 26/2022	_20 hrs	<u>SR</u>			
Employee Signature	Date				
Approved; Condition upon the spe	cific leave being available for the spe	ecific employee 🗌 Not Approved			
Principal/Supervisor	· · · · ·				
TYPE OF LEAVE					
AN Annual SL Sick Leave	PL Personal Leave JD Jury Duty (attach verification)	ALWO Approved Leave W/O Pay ULWO Unapproved Leave w/o Pay			
*EX/SR Extra-Curricular/School Related		SWP Suspended w/Pay			
	FN Funeral	<b>SWOP</b> Suspended w/r dy			
	(Master Contract) Relationship)	1 2			
TRAVEL REQUEST (If receiving particular of the series	st Conference (flying out of Great I Return Date	Falls) (Attach Brochure/Agenda)			
<b>Departure Time</b> $9:30 \text{ a.m.}$	<b>Return Time</b> <u>1:00</u>				
Transportation: $\square$ Personal Ve $\square$ District Vel		$\mathbf{Mileage} = \$ 0$			
District Ver	l Development	$\underline{a}$ $14+1 \underline{a}$ $35+1 \underline{a}$ $47 = 244.00$			
	· _	ation_PO# =\$ 0			
	e	O# =\$ 0			
		PO# Airfare = $\$ 0$			
		PO# Luggage=\$ 0			
Parking/Tax	ci/Shuttle is reimbursable only with				
Budget 226.60.150.2410.582 BHS \$		Check Total <u>\$244.00</u>			
MTGU will reimburse by State					
Employee Signature		Date			
Principal/Supervisor		Date			
Superintendent Signature					