

**AGENDA ITEM  
BOARD OF TRUSTEES  
AGENDA**

<input type="checkbox"/> <b>Workshop</b>	<input checked="" type="checkbox"/> <b>Regular</b>	<input type="checkbox"/> <b>Special</b>
--	--	---

- (A) ☐ **Report Only** ☐ **Recognition**

**Presenter(s):**

**Briefly describe the subject of the report or recognition presentation.**

- (B) ☒ **Action Item**

**GILBERTO GONZALEZ, SUPERINTENDENT**

**Presenter(s): JESUS ARTURO COSTILLA, EXEC. DIRECTOR OF HUMAN RESOURCES**

**Briefly describe the action required.**

Consider and take action on the request to revise Board Policy GKD Local  
Community Relations Nonschool use of School Facilities

- (C) **Funding source: Identify the source of funds if any are required.**

- (D) **Clarification: Explain any questions or issues that might be raised regarding this item.**

## PROPOSED REVISIONS 1.31.19

The District has established a limited open forum for nonschool use of District facilities in accordance with this policy.

The District shall provide equal access to youth groups designated in federal law, including the Boy Scouts, as it provides to other nonschool users of District facilities. [See PATRIOTIC SOCIETIES in GKD(LEGAL)]

### Scope of Use

The District shall permit nonschool use of designated District facilities for educational, recreational, civic, or social activities when these activities do not conflict with school use or with this policy.

Not all facilities shall be available for use. The Board or Superintendent shall approve specific facilities available for specific nonschool use.

Approval shall not be granted for any purpose that would damage District property or to any group that has damaged District property.

---

**Note:** See the following policies for other information regarding facilities use:

- Use by employee professional organizations: DGA
  - Use of facilities for school-sponsored and school-related activities: FM
  - Use by noncurriculum-related student groups: FNAB
  - Use by District-affiliated school-support organizations: GE
- 

### Nonprofit Fund-Raising

The District may permit nonprofit organizations to conduct fund-raising events on District property when these activities do not conflict with school use or with this policy.

### For-Profit Use

The District may permit individuals and for-profit organizations to use its facilities for financial gain when these activities do not conflict with school use or with this policy.

### Campaign-Related Use

Except to the extent a District facility is used as an official polling place, District facilities shall not be available for use by individuals or groups for political advertising, campaign communications, or electioneering, as those terms are used in state law.

### Scheduling

Requests for nonschool use of District facilities shall be considered on a first-come, first-served basis.

COMMUNITY RELATIONS  
NONSCHOOL USE OF SCHOOL FACILITIES

GKD  
(LOCAL)

	Academic and extracurricular activities sponsored by the District shall always have priority when any use is scheduled. [See FM] The Superintendent or designee shall have authority to cancel a scheduled nonschool use if an unexpected conflict arises with a District activity.
<b>Approval of Use</b>	The Superintendent or designee is authorized to approve use of any District facility.
<b>Procedures, Terms and Conditions</b>	Nonschool use of designated District facilities shall be in accordance with administrative procedures and terms and conditions established by the Superintendent. The Superintendent shall take the scope of this policy into account when establishing administrative procedures and terms and conditions for the nonschool use of designated facilities. Each request for nonschool use of designated District facilities shall include a written acknowledgment by the requestor that the requestor has read this policy and all applicable administrative procedures and terms and conditions of use.
<b>Exception</b>	No approval shall be required for nonschool-related recreational use of the District's unlocked, outdoor recreational facilities, such as the track, playgrounds, tennis courts, and the like, when the facilities are not in use by the District or for a scheduled nonschool purpose.
<b>Emergency Use</b>	In case of emergencies or disasters, the Superintendent or designee may authorize the use of District facilities by civil defense, health, or emergency service authorities.
<b>Facilities Available for Limited Use</b>	The Student Activity Center and Fine Arts Center shall be available <u>only</u> for UIL sporting events and for use by nonprofit organizations. Any organization using these facilities shall be required to provide liability insurance and other coverage as may be required by the District. The amount of required insurance coverage shall be determined by the Superintendent or designee and, in all cases, shall be in an amount sufficient to safeguard District property, officers, and employees from any claim arising from the use of the facilities.
<b>Use Agreement</b>	Any organization or individual approved for a nonschool use of District facilities shall be required to complete a written agreement indicating receipt and understanding of this policy and any applicable administrative regulations and acknowledging that the District is not liable for any personal injury or damages to personal property related to the nonschool use.
<b>Fees for Use</b>	Nonschool users shall be charged a fee for the use of designated facilities.  The Superintendent or designee shall establish and publish a schedule of fees based on the cost of the physical operation of the

COMMUNITY RELATIONS  
NONSCHOOL USE OF SCHOOL FACILITIES

GKD  
(LOCAL)

facilities, as well as any applicable personnel costs for supervision, custodial services, food services, security, and technology services.

**Exceptions**

~~Fees shall not be charged when school buildings are used:~~

- ~~• For public meetings sponsored by state or local governmental agencies;~~
- ~~• By District employee professional organizations; or [see DGA]~~
- ~~• By any group or organization when the primary participants in the activities are school aged children.~~

**Required Conduct**

The following requirements shall apply to the use of all District facilities:

1. All business shall be conducted in an orderly and lawful manner.
2. All laws and District policies, including, but not limited to, those prohibiting the use, sale, or possession of alcoholic beverages, illegal drugs, firearms and the use of tobacco products on District property, shall be followed. [See GKA]
3. Alteration, temporary or permanent, to District property without prior written consent from the Superintendent is prohibited.
4. Possession of keys to buildings by anyone other than District employees and officials is prohibited.
5. The use of any District facility without a representative of the District being present is prohibited.
6. No meeting shall be held in a District facility or on District grounds for the purpose of advancing any doctrine or theory subversive to the Constitution or laws of the State of Texas or the United States, nor for any activity that may cause substantial disruption of or material interference with District activities or that is determined by the Superintendent or designee to create an unacceptable risk to the safety of students or other persons or to District property.
7. All nonschool users of District facilities and property shall be responsible for the cost of repairing or replacing District property if the property is damaged or destroyed, in whole or in part, because of nonschool use.
8. Administrative policies and procedures shall be followed for the nonschool use of any District facility.