

**Ector County Independent School District
Odessa, TX**

Memorandum

TO: Board of Trustees

FROM: Hector Mendez, Superintendent of Schools

**SUBJECT: REQUEST FOR APPROVAL OF PERMIAN HIGH SCHOOL CHOIR AND
THEATRE OUT-OF-STATE TRAVEL**

DATE: September 20, 2011

The Permian High School Choir and Theatre Department are requesting permission to travel to New York City, New York. The trip is scheduled for June 5-10, 2012. While in New York, the students will perform at The United States Military Academy at West Point and several other events. The students will also tour the area and attend shows and performances.

The cost of the trip will be approximately \$1700 per person. Numerous fund-raisers will be provided for students to raise the money. There will be approximately 55 students and adults traveling with the organizations.

It is recommended that the Permian High School Choir and Theatre trip to New York City, New York be approved.

Respectfully submitted,

Hector Mendez
Superintendent of Schools

Shawn Bell
Executive Director of Instructional
Support Services