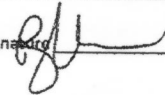



Card Holder: Sarah Bacalia
Purchases for: Indian Lake Elementary

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
8/13/24	Amazon	Teachers bulk order	\$ 106.95	11172	Y
8/14/24	Amazon	Teachers bulk order	\$ 9.58	11172	Y
8/14/24	Amazon	Goo gone	\$ 9.99	11172	Y
8/14/24	Amazon	Colored cardstock	\$ 26.13	11172	Y
8/14/24	Amazon	Paper cutter	\$ 152.77	11172	Y
8/15/24	Amazon	Teachers bulk order	\$ 12.00	11172	Y
8/15/24	Amazon	Pens and folders	\$ 57.54	11172	Y
8/15/24	Amazon	Supplies	\$ 165.05	11172	Y
8/19/24	Amazon	Teachers bulk order	\$ 16.58	11172	Y
8/19/24	Walmart	PD luncheon	\$ 47.18	22187	Y
8/19/24	Amazon	Shelving	\$ 52.94	11172	Y
8/19/24	Amazon	Shelving	\$ 52.94	11172	Y
8/19/24	Amazon	Teachers bulk order	\$ 78.00	11172	Y
8/19/24	Amazon	Command hooks	\$ 167.96	11172	Y
8/20/24	Crown Trophy	Plaque	\$ 48.00	11170	Y
8/20/24	Amazon	Teachers bulk order	\$ 463.48	11172	Y
8/21/24	Amazon	Magnetic erasers	\$ 8.99	11172	Y
8/21/24	Amazon	Sheet protectors	\$ 28.54	11172	Y
8/21/24	Amazon	Brooms and bulk	\$ 96.82	11172	Y
8/21/24	Taco Bobs	PD luncheon	\$ 500.00	22187	Y
8/22/24	Amazon	Teachers bulk order	\$ 60.16	11172	Y
8/22/24	Amazon	Command hooks	\$ 83.98	11172	Y
8/26/24	USPS	CA's	\$ 33.36	11172	Y
8/27/24	Amazon	Refund better than paper	\$ (18.95)	11172	Y
8/27/24	Dollar General	Class snack	\$ 4.85	11172	Y
8/27/24	Sign Company	Car tags	\$ 80.00	11170	Y
Total Amount of Purchases			\$ 2,344.84		

Summary by ASN	ASN #	Total	ASN #	Total
		11172	\$1,669.66	
	22187	\$547.18		
	11170	\$128.00		

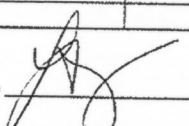
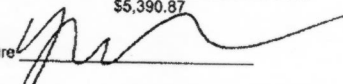
Employee Signature  Supervisor Signature 

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INFO ONLY
Total by summar \$ 2,344.84
Total above \$ 2,344.84
Difference \$ -

Card Holder: Mike Barwegen
Purchases for: August 2024

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
8/8/2024	Air Zoo	Summer School Field Trip	\$282.43	13287	Y
			\$245.57	13286	
8/9/2024	Speedway	Summer School Ice	\$2.94	13287	Y
			\$2.55	13286	
8/13/2024	Amazon	Magnets - Bulk Order	\$9.85	13172	Y
8/13/2024	Amazon	Classroom Floor Clings - Bulk	\$21.13	13172	Y
8/13/2024	Amazon	Carpets - Kindergarten	\$681.21	13172	Y
8/13/2024	Airway Lanes	Spring Semester Tobay Trip	\$1,066.00	64527	Y
8/14/2024	Amazon	Sharpies - Bulk	\$4.89	13172	Y (1 of 2)
8/14/2024	Amazon	Name Labels	\$8.99	13172	Y
8/14/2024	Amazon	Flash Cards/Markers - Bulk	\$23.48	13172	Y
8/14/2024	Amazon	Classroom Supplies - Bulk	\$57.70	13172	Y (2 of 2)
8/14/2024	Amazon	Hand Sanitizer - Bulk	\$138.99	13172	Y
8/14/2024	Amazon	Classroom Supplies - Bulk	\$164.82	13172	Y
8/15/2024	Amazon	Classroom Supplies - Bulk	\$420.59	13172	Y
8/16/2024	Amazon	Large Envelopes	\$24.99	24370	Y
8/16/2024	Amazon	Storage Bins - Bulk	\$60.00	13172	Y
8/19/2024	Amazon	Watercolor Refills - Bulk	\$13.92	13172	Y
8/19/2024	Amazon	Classroom Supplies - Bulk	\$42.88	13172	Y
8/19/2024	Amazon	Classroom Supplies - Bulk	\$69.67	13172	Y (1 of 2)
8/20/2024	Amazon	Certification Frame	\$6.47	24370	Y
8/20/2024	Amazon	Storage Bins - Bulk	\$15.00	13172	Y (1 of 2)
8/20/2024	Amazon	Flash Cards/Magnets - Bulk	\$34.97	13172	Y
8/20/2024	Rochester 100	Nicky's Folders - Bulk	\$50.00	13172	Y
8/20/2024	Amazon	Carpet - Kindergarten	\$397.09	13172	Y
8/20/2024	Amazon	Folding Tables	\$659.70	13172	Y
8/21/2024	Amazon	Line Up Dots - Bulk	\$11.49	13172	Y
8/21/2024	Amazon	Classroom Supplies - Bulk	\$14.99	13172	Y (2 of 2)
8/21/2024	Amazon	Classroom Supplies - Bulk	\$82.80	13172	Y
8/22/2024	Canney's Water	Water for Lounge	\$35.66	64537	Y
8/22/2024	Amazon	Plastic Storage Bins	\$44.49	13172	Y
8/22/2024	Qdoba	Staff Lunch	\$500.00	22187	Y
			\$223.89	13264	
8/23/2024	Amazon	Chair Cover - Office	\$12.99	24370	Y
8/23/2024	Acco (GBC)	Laminator Supplies	\$67.81	13172	Y
8/26/2024	Amazon	Refund	-\$14.19	13172	N
8/26/2024	Amazon	Refund	-\$340.60	13172	N
8/26/2024	Amazon	Door Stops	\$8.77	24370	Y
8/26/2024	Amazon	Broom and Dustpan	\$23.49	24370	Y
8/26/2024	Amazon	Classroom Supplies - Bulk	\$34.97	13172	Y
8/24/2024	Amazon	Watercolor Paints	\$58.86	13172	Y
8/26/2024	Integrity	Bulletin Board (Replacement)	\$83.79	24370	Y
8/27/2024	Amazon	Diffuser/Oils (Replacement)	\$35.83	13172	Y
Total Amount of Purchases			\$5,390.87		
Summary by ASN #					
	ASN #	Total	ASN #	Total	
	13287	\$285.37	22187	\$500.00	
	13286	\$248.12	64527	\$1,066.00	
	13172	\$2,871.33	13264	\$223.89	
	24370	\$160.50		\$0.00	
	64537	\$35.66		\$0.00	
		\$0.00		\$0.00	
				\$5,390.87	

Employee Signature  Supervisor Signature 

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INFO ONLY
Total by summary \$5,390.87
Total above \$ 5,390.87
Difference \$ (0.00)

Card Holder: Adam Brush
Purchases for: August, 2024

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
8/21	WeVideo	Tech supplies	\$374.00	15188	x
8/22	Sweetwaters Donuts	1st day treat	\$224.85	64702	x
Total Amount of Purchases			\$598.85		

Summary by ASN #	ASN #	Total	ASN #	Total
	15188	\$374.00		\$0.00
	64702	\$224.85		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00

\$598.85

Employee Signature *Denise O'Berry* Supervisor Signature *[Signature]*

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INFO ONLY

Total by summary		\$598.85
Total above	\$	598.85
Difference	\$	-

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ</u>	<u>S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>	<u>DISC AMT</u>	<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>	<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>				
	<u>REF</u>	<u>CATALOG</u>	<u>QUICK KEY</u>	<u>ACCOUNT LEVEL DESCRIPTION</u>	<u>1099</u>	<u>QTY</u>	<u>LINE AMOUNT</u>					
	<u>ACCOUNT NUMBER(S)</u>						<u>ACCT AMOUNT</u>					

MIDWEST 006 MIDWEST ENERGY & COMMUNICATIONS
 1837601AUG24 *****CONTINUED*****
 1 MONTHLY BILLING - 07/08/24 - 08/08/24 24-25 1.00 \$293.85
 11E261 3410 00000 000 0000 0180 26860 TELEPHONE SERVICE \$293.85

MIDWEST 006 MIDWEST ENERGY & COMMUNICATIONS
 1837601JUL24 0000000000 RDCC AP MONTHLY BILLING B 07/14/2024 08/28/2024 W 24-25 1.00 \$190.26
 1 MONTHLY BILLING 26866 ELECTRICITY \$190.26
 11E261 5520 00000 000 0000 0110 \$190.26

NUMBER OF INVOICES: 2 \$484.11

READ TO 000 Read to Them 17019849 9602324059 RDCC AP Summer Curriculum F B 05/06/2024 08/12/2024 W \$7,841.96
 100 Stella Diaz Never Gives UP Student 24-25 1,146.00 \$7,841.96
 Copies \$7,964.70
 110 Teacher Copies 58.00 \$290.00
 120 Discount - Multiple School -1.00 \$-412.74
 11E119 5210 04185 000 2904 0000 13283 23g EL books summer curriculum \$7,841.96

NUMBER OF INVOICES: 1 \$7,841.96

SCHOOL D000 SCHOOL DATEBOOKS S24-0290912 0000000000 RDCC AP SCHOOL DATEBOOKS B 07/26/2024 08/28/2024 W \$3,191.02
 1 SCHOOL DATEBOOKS 15180 HS TEXTBOOKS 24-25 1.00 \$3,191.02
 11E113 5210 04299 000 0000 0000 \$3,191.02

NUMBER OF INVOICES: 1 \$3,191.02

WASTE MA000 WASTE MANAGEMENT OF MICHIGAN 7927699-2529-0 0000000000 RDCC AP DUMPSTER SERVICE FOR AUGUST B 07/29/2024 08/28/2024 W \$3,814.17
 1 DUMPSTER SERVICE FOR AUGUST 26862 WASTE & TRASH DISP 24-25 1.00 \$3,814.17
 11E261 3840 00000 000 0000 0175 \$3,814.17

VEN-KEY _____ VENDOR NAME _____ INVOICE # _____ PO NUMBER _____ BATCH _____ BANK _____ DESCRIPTION _____ LQ S _____ INV DATE _____ DUE DATE _____ C _____ NET AMOUNT _____
 ACH VOID DOWNLOAD _____ DISCOUNT DESCRIPTION _____ DISC AMT _____ ADJUSTMENT DESCRIPTION _____ FY _____ ADJ AMT _____ CHECK NBR _____ INVOICE AMOUNT _____
 REF _____ CATALOG _____ DESCRIPTION _____ LQ _____ QTY _____ LINE AMOUNT _____
 ACCOUNT NUMBER(S) _____ QUICK KEY _____ ACCOUNT LEVEL DESCRIPTION _____ 1099 _____ ACCT AMOUNT _____

NUMBER OF INVOICES: 1 \$3,814.17

TOTAL NUMBER OF BATCH INVOICES: 10 \$19,195.59
 10 WIRE TRAN CHECK INVOICES \$19,195.59

TOTAL INVOICES: 10 \$19,195.59

BANK TOTALS: BANK ACCOUNT # INVOICE AMOUNT NET AMOUNT
 AP **A101 0002 00000 001 0000 1005 \$19,195.59 \$19,195.59

LIQUIDATION STATUS (LQ) CODE LEGEND:

L = LIQUIDATION PENDING C = CLOSED PO/NOT RECEIVING
 P = PARTIAL LIQUIDATION F = FULL LIQUIDATION
 BLANK = NO LIQUIDATION

***** End of report *****

Card Holder: Sarah Dyer
Purchases for: August

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
8/14/2024	Project School Nurtirion	Training/Speaker	\$ 3,500.00	46135	Yes
8/16/2024	Dollar Tree	Supplies	\$ 7.95	46173	Yes
8/16/2024	Aldi	Food	\$ 29.01	46170	Yes
8/16/2024	Aldi	Food	\$ 32.16	46170	Yes
8/18/2024	Amazon	Food	\$ 164.82	46170	Yes
8/18/2024	Amazon	Food	\$ 185.67	46170	Yes
8/19/2024	Hungry Howies	Food for Mtg	\$ 50.82	46135	Yes
8/20/2024	Amazon	Supplies	\$ 50.97	46173	Yes
8/21/2024	Amazon	Supplies	\$ 73.12	46173	Yes
8/22/2024	Amazon	Food	\$ 108.74	46170	Yes
8/25/2024	Dollar Tree	Supplies	\$ 14.31	46173	Yes
8/23/2024	Amazon	Food	\$ 186.11	46170	Yes
Total Amount of Purchases			\$ 4,403.68		

Summary by ASN #	ASN #	Total	ASN #
	46135	\$3,550.82	
	46173	\$146.35	
	46170	\$706.51	

Employee Signature *Debra S. Mapp* Supervisor Signature *Sarah Dyer*

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INFO ONLY
Total by summary \$ 4,403.68
Total above \$ 4,403.68
Difference \$ -

VICKSBURG COMMUNITY SCHOOLS CREDIT CARD RECONCILIATION FORM

Card Holder: **Allison Dygert**, Vicksburg Middle School

Purchases for: August, 2024

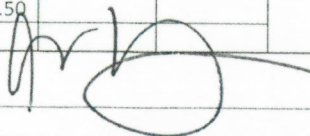
	Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
1	8/7	Amazon	Bulk Order Items	\$ 84.83	14172	Y
2	8/7	Amazon	Bulk Order Items	\$ 85.64	14172	Y
3	8/7	Amazon	Items for Tech Department	\$ 73.98	14170	Y
4	8/8	Amazon	Items for Office / Bulk Order Items	\$ 66.35	*	Y
5	8/7	Amazon	Bulk Order Items	\$ 821.81	14172	Y
6	8/9	Lacrosse Ball Store	Item for Track	\$ 1,588.54	64566	Y
7	8/12	Amazon	Art Supplies	\$ 58.02	14171	Y
8	8/12	Amazon	Art Supplies	\$ 79.98	14171	Y
9	8/12	Amazon	Art Supplies	\$ 33.82	14171	Y
10	8/12	Amazon	Items for Staff / Bulk Order Items	\$ 97.95	**	Y
11	8/12	Sam's Club	Items for Office and Staff	\$ 57.90	***	Y
12	8/14	Amazon	Bulk Order Items	\$ 60.01	14172	Y
13	8/14	Sam's Club	Items for Staff Meeting	\$ 99.66	64764	Y
14	8/12	Amazon	Art Supplies	\$ 221.12	14171	Y
15	8/14	Sam's Club	Items for Staff Meeting	\$ 192.81	64764	Y
16	8/7	School Specialty	Bulk Order Items	\$ 503.75	14172	Y
17	8/16	Amazon	Desk Item for Office	\$ 23.99	24470	Y
18	8/19	Amazon	Book for Staff	\$ 36.95	24470	Y
19	8/19	Meijer	Items for Staff	\$ 37.11	64764	Y
20	8/22	Amazon	Refund for Item	\$ (34.17)	14172	Y
21	8/22	Amazon	Refund for Item	\$ (68.32)	14172	Y
22	8/21	Amazon	Items for Office / Bulk Order Items	\$ 51.97	****	Y
23	8/22	Amazon	Bulk Order Items	\$ 69.74	14172	Y
24	8/14	School Specialty	Bulk Order Items	\$ 81.24	14172	Y
25	8/23	Amazon	Bulk Order Items	\$ 197.88	14172	Y
26	8/22	Amazon	Item for Track	\$ 204.99	64566	Y
27	8/22	Amazon	Chairs for Staff	\$ 234.97	14170	Y
28	*Bulk Order, 14172 \$42.87 / Office Supply, 24470 \$23.48					
	** Bulk Order, 14172 \$9.99 / School Improvement, 64764 \$87.96					
	*** Office Supply, 24470 \$ 34.94 / School Improvement, 64764 \$22.96					
	**** Bulk Order, 14172 \$34.98 / Office Supply, 24470 \$16.99					
Total Amount of Purchases				\$4,962.52		

Summary by ASN #	ASN #	Total	ASN #	Total
	14170	\$ 308.95		
	14171	\$ 392.94		
	14172	\$ 1,890.25		
	24470	\$ 136.35		
	64566	\$ 1,793.53		
	64764	\$ 440.50		

Employee Signature

Brenda Peters

Supervisor Signature



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INFO ONLY

Total by summary	\$	4,962.52
Total above	\$	4,962.52
Difference	\$	-

Goss credit card

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LO	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT					
REF CATALOG	DESCRIPTION		QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099	LO	QTY	LINE AMOUNT				ACCT AMOUNT
A PARTS 000	A PARTS WAREHOUSE	185321	0000000000	SGCC	AP	CAMERA SYSTEM	B	08/07/2024	09/26/2024	R		\$19,343.00
1	CAMERA SYSTEM INSTALLATION/PARTS					INSTALLATION/PARTS	24-25					\$19,343.00
11E271	6450 00000 000 0000 0000	27198				TRANS OTHER CAP/OUTLAY	1.00					\$19,343.00
AMAZONCO000	AMAZON.COM	112-7530570-8805801	0000000000	SGCC	AP	SUPPLIES	B	08/05/2024	09/26/2024	W		\$16.99
1	SUPPLIES						24-25		202400148			\$16.99
11E252	5910 00000 000 0000 0000	25275				FISCAL SVC OFFICE SUPPLY	1.00					\$16.99
AMAZONCO000	AMAZON.COM	113-3526505-8002650	0000000000	SGCC	AP	SUPPLIES	B	08/14/2024	09/26/2024	W		\$67.18
1	SUPPLIES						24-25		202400148			\$67.18
11E221	5113 00000 000 0000 4321	22179				PROF DEV SUPPLY	1.00					\$67.18
AMAZONCO000	AMAZON.COM	114-5007008-5617804	0000000000	SGCC	AP	SUPPLIES	B	08/20/2024	09/26/2024	W		\$67.98
1	SUPPLIES						24-25		202400148			\$67.98
11E232	5610 00000 000 0000 0000	23272				VAB STAFF MEETINGS	1.00					\$67.98
AMAZONCO000	AMAZON.COM	114-7391830-3166661	0000000000	SGCC	AP	SUPPLIES	B	08/21/2024	09/26/2024	W		\$12.50
1	SUPPLIES						24-25		202400148			\$12.50
11E231	5990 00000 000 0000 0000	23170				BOARD MEETING EXP	1.00					\$12.50
BEAVER R000	BEAVER RESEARCH CO	0373597-IN	0000000000	SGCC	AP	NY DEGREASER	B	07/24/2024	09/26/2024	W		\$93.20
1	NY DEGREASER						24-25		202400145			\$93.20
11E261	5990 00000 000 0000 0000	26771				MAINTENANCE SUPPLY	1.00					\$93.20

NUMBER OF INVOICES: 1

NUMBER OF INVOICES: 4

\$164.65

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT	
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT						
REF CATALOG	DESCRIPTION			LQ	QTY		LINE AMOUNT						
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099				ACCT AMOUNT						
EAI EDUC000	EAI EDUCATION	ORDWEB00208051	0000000000	SGCC	AP	SUPPLIES			B	08/06/2024	09/26/2024	R	\$30.48
1	SUPPLIES							24-25					\$30.48
11E111 5211 01836 000 0000 0000	11181	IL ELEM CURRICULUM					\$30.48		1.00				\$4.79
11E111 5211 04104 000 0000 0000	12181	SL ELEM CURRICULUM					\$11.95						\$11.95
11E111 5211 04185 000 0000 0000	13181	TY ELEM CURRICULUM					\$13.74						\$13.74
													\$172.83
													NUMBER OF INVOICES: 2
EDMENTUM000	EDMENTUM	INV2339695	9602425012	SGCC	AP	Edmentum Quote - 644700 VPHS			F	07/25/2024	09/26/2024	R	\$16,100.00
100	7/15/2024							24-25					\$16,100.00
11E113 5111 04135 000 0000 9003	18384	PATHWAYS SUPPLIES					\$16,100.00		1.00				\$16,100.00
													\$30.48
													NUMBER OF INVOICES: 1
FIDELITY002	FIDELITY SECURITY LIFE INSURANCE C	166381627	0000000000	SGCC	AP	INSURANCE PREMIUMS FOR AUGUST 2024			B	07/30/2024	09/26/2024	W	\$1,570.19
1	INSURANCE PREMIUMS FOR AUGUST 2024							24-25					\$1,570.19
11L451 0019 00000 000 0000 0000	30157	Eye Med VISION ACCRUAL					\$1,570.19		1.00				\$1,570.19
													\$16,100.00
													NUMBER OF INVOICES: 1
FOUNDATION000	FOUNDATION BUILDING MATERIALS	906002156-00	0000000000	SGCC	AP	ARM CORTEGA 2X4 SQ WHITE			B	08/16/2024	09/26/2024	R	\$2,649.60
1	ARM CORTEGA 2X4 SQ WHITE							24-25					\$2,649.60
11E261 5990 00000 000 0000 0000	26771	MAINTENANCE SUPPLY					\$2,649.60		1.00				\$2,649.60
													\$2,649.60
													NUMBER OF INVOICES: 1
FRANKCOV000	FRANKLIN, COVEY	IS10778749	0000000000	SGCC	AP	membership			B	09/05/2024	09/26/2024	R	\$5,500.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	REF	CATALOG	ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099				FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT	LINE AMOUNT
										LQ	QTY			ACCT AMOUNT
FRANKCOV000	FRANKLIN, COVEY	IS10778749		*****CONTINUED*****										
1	membership		11E111 3210 04104 001 0000 0000	12166	LEADER IN ME -TCI					24-25	1.00		\$5,500.00	\$5,500.00
NUMBER OF INVOICES: 1														
HOLLAND 000	HOLLAND BUS COMPANY	203133		0000000000	SGCC	AP	PARTS			B	07/24/2024	09/26/2024	W	\$1,443.54
1	PARTS		11E271 5730 00000 000 0000 0130	27176	TRANS PARTS					24-25	1.00	202400150		\$1,443.54
NUMBER OF INVOICES: 1														
HOLLAND 000	HOLLAND BUS COMPANY	203145		0000000000	SGCC	AP	SUPPLIES			B	07/24/2024	09/26/2024	W	\$520.68
1	SUPPLIES		11E271 5730 00000 000 0000 0130	27176	TRANS PARTS					24-25	1.00	202400150		\$520.68
NUMBER OF INVOICES: 2														
INTEGRIT000	INTEGRITY BUSINESS SOLUTIONS	2602132-0.1		0000000000	SGCC	AP	CHART TABLETS			B	08/06/2024	09/26/2024	R	\$535.86
1	CHART TABLETS									24-25	1.00			\$535.86
11E111 5211 01836 000 0000 0000		11181			IL ELEM CURRICULUM									\$132.87
11E111 5211 04104 000 0000 0000		12181			SL ELEM CURRICULUM									\$202.65
11E111 5211 04185 000 0000 0000		13181			TY ELEM CURRICULUM									\$200.34
INTEGRIT000	INTEGRITY BUSINESS SOLUTIONS	C2602132-0CR		0000000000	SGCC	AP	CREDIT MEMO CHART TABLETS			B	08/21/2024	09/26/2024	R	\$-9.45
111471 0000 00000 007 0000 1001		30207			CHANGE ASN FOR PAYABLES					24-25				\$-9.45
NUMBER OF INVOICES: 2														
MPAAA 000	MPAAA	MEMBERDUES24		0000000000	SGCC	AP	2024/25 MEMBERSHIP DUES			B	08/22/2024	09/26/2024	W	\$90.00
										24-25		202400151		\$90.00
NUMBER OF INVOICES: 2														

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJ AMT	CHECK NBR	INVOICE AMOUNT							
REF CATALOG	DESCRIPTION				LINE AMOUNT							
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099		ACCT AMOUNT							
ROAD EQU000	ROAD EQUIP PARTS CENTER	2400208749	0000000000	SGCC	AP	NY PARTS	B	07/03/2024	09/26/2024	R		\$570.00
1	NY PARTS						24-25					\$455.16
11E271 5730 00000 000 0000 0130	27176	TRANS PARTS						1.00				\$455.16
ROAD EQU000	ROAD EQUIP PARTS CENTER	2400220071	0000000000	SGCC	AP	PARTS	B	07/15/2024	09/26/2024	R		\$1,717.87
1	PARTS						24-25					\$1,717.87
11E271 5730 00000 000 0000 0130	27176	TRANS PARTS						1.00				\$1,717.87
ROSE PES000	ROSE PEST SOLUTIONS	241513C	0000000000	SGCC	AP	PEST CONTROL CONTRACT	B	06/30/2024	09/26/2024	W		\$329.00
1	PEST CONTROL CONTRACT						24-25		202400143			\$329.00
11E261 4912 00000 000 0000 0170	26660	GROUND PURCH SVC						1.00				\$329.00
ROTO ROO000	ROTO ROOTER	438788	0000000000	SGCC	AP	NY SERVICE CALL, TOBEY ELEM. DRAIN CLEANING	B	07/22/2024	09/26/2024	W		\$319.95
1	NY SERVICE CALL, TOBEY ELEM. CLEANING						24-25		202400144			\$319.95
11E261 4911 00000 000 0000 0160	26762	MAINT PURCH SVC						1.00				\$319.95
SPEEDWAY000	SPEEDWAY	523141	0000000000	SGCC	AP	SPEEDWAY FUEL ACTIVATE	B	08/26/2024	09/26/2024	R		\$520.00
1	SPEEDWAY FUEL ACTIVATE						24-25					\$520.00
11E271 5712 00000 000 0000 0099	27355	HOMELESS FUEL						1.00				\$520.00

NUMBER OF INVOICES: 1

NUMBER OF INVOICES: 2

NUMBER OF INVOICES: 1

NUMBER OF INVOICES: 1

NUMBER OF INVOICES: 1

NUMBER OF INVOICES: 1

NUMBER OF INVOICES: 1

VEN-KEY _____ VENDOR NAME _____ INVOICE # _____ PO NUMBER _____ BATCH _____ BANK DESCRIPTION _____ LQ S INV DATE _____ DUE DATE _____ C _____ NET AMOUNT _____
 ACH VOID DOWNLOAD _____ DISCOUNT DESCRIPTION _____ DISC AMT _____ ADJUSTMENT DESCRIPTION _____ FY _____ ADJ AMT _____ CHECK NBR _____ INVOICE AMOUNT _____
 REF _____ CATALOG _____ DESCRIPTION _____ QUICK KEY _____ ACCOUNT LEVEL DESCRIPTION _____ 1099 _____ LQ _____ QTY _____ LINE AMOUNT _____
 ACCOUNT NUMBER(S) _____ ACCT AMOUNT _____

NUMBER OF INVOICES: 1 \$7,424.70

TOTAL NUMBER OF BATCH INVOICES: 39 \$77,248.68

18 COMPUTER CHECK INVOICES \$67,068.66

21 WIRE TRAN CHECK INVOICES \$10,180.02

TOTAL INVOICES: 39 \$77,248.68

BANK TOTALS: BANK BANK ACCOUNT # INVOICE AMOUNT NET AMOUNT
 AP **A101 0002 00000 001 0000 1005 \$77,248.68

LIQUIDATION STATUS (LQ) CODE LEGEND:

L = LIQUIDATION PENDING C = CLOSED PO/NOT RECEIVING
 P = PARTIAL LIQUIDATION F = FULL LIQUIDATION
 BLANK = NO LIQUIDATION

***** End of report *****

VICKSBURG COMMUNITY SCHOOLS CREDIT CARD RECONCILIATION FORM

Card Holder: Amie M McCaw
Purchases for: Sunset Lake- Master Card
Statement Date: 8/27/24

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
16-Aug-24	Canva US Inc.	Business cards-Austin/Sprinkle	\$42.00	24270	Y
20-Aug-24	Family Fare	Staff lounge supplies	\$65.94	64519	Y
21-Aug-24	Family Fare	Staff lounge supplies	\$15.16	64519	Y
21-Aug-24	Taco Bob's Portage	Staff Luncheon- VAB acct.	\$429.60	22187	Y
Total Amt. of Purchases			\$552.70		
Summary by ASN #		ASN #	Total	ASN #	Total
		24270	42.00		
		64519	81.10		
		22187	429.60		

Employee Signature B. Clouston Supervisors Signature Amie M McCaw

INFO ONLY

Total by summary	\$552.70
Total above	\$552.70
Difference	\$0.00

VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM

Card Holder: Don Puckett
Purchases July 27, 2024

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
	AMZN MKTP	2-Surface Pro Laptop Chargers	\$ 47.51	28470	X
	COMCAST BUSINESS	Internet service for OEC	\$ 107.95	28474	X
	AMAZON MARK	1-16" Fan and 2- Powerstrip 10ft	\$ 58.27	28470	X
	AMZN MKTP	Replacement Projector Screen for MS	\$ 286.39	28499	X
	MAEDS	4- MAEDS 2-day Fall Conference Tickets	\$ 1,000.00	28462	X
	AMAZON MKTP	SS Spatula Pry Tool Cleaner for CB repair	\$ 17.97	28470	X
	Grand Traverse Resort	Deposit for reservation at MAEDS Fall Cor	\$ 189.00	28462	X
	Grand Traverse Resort	Deposit for reservation at MAEDS Fall Co	\$ 189.00	28462	X
	AMZN MKTP	16" Black & Decker EZ-Chill Fan	\$ 38.80	28470	X
	AMZN MKTP	5- 10ft Surge Protector Power Strips	\$ 74.90	28470	X
	AMAZON RETA	1-100 ft flat ethernet cable for HS	\$ 12.49	28470	x
	AMZN MKTP	9- HDMI to VGA Adapters for MS	\$ 62.42	28470	X
	EPSON STORE	2-ELPLP92 Replacement Projector Bulbs	\$ 152.64	28499	X
Total Amount of Purchases			\$ 2,237.34		

Summary by ASN #	ASN #	Total	ASN #	Total
			28470	312.36
			28474	\$ 107.95
			28462	\$ 1,378.00
			28499	\$ 439.03
			Total	\$ 2,237.34

Employee Signature Chris L. Allen

Supervisor Signature [Signature]

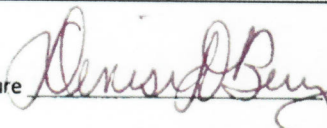
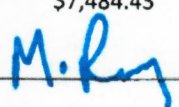
Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

Card Holder: Mike Roy
Purchases for: August 2024

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
7/29	Hampton Inn	Cheer camp	\$2,335.20	64607	x
7/31	Greenleaf Parking	Conference parking	\$5.00	42135	x
8/1	La Familia Cafe	Conference meal	\$34.90	42135	x
8/1	CDI	Athletic store supplies	\$290.59	64736	x
8/5	Sam's Club	BLT meeting	\$56.90	64702	x
8/5	Peace, Love & Little Donut	BLT meeting	\$73.96	64702	x
8/6	MIVCA	Volleyball membership	\$83.20	64713	x
8/7	MHSAA	Girls Tennis Finals	\$75.00	42161	x
8/7	The Postman	Fencing supplies	\$180.00	42144	x
8/7	Jaspares	Maintenance lunch	\$248.89	64702	x
8/7	Motor Mouth	Football meeting	\$690.00	64635	x
8/8	Jaspares	Custodial lunch	\$195.43	64702	x
8/9	Golf Team Products	Girls Golf apparel	\$543.25	64652	x
8/12	Webstaurant Store	Boosters concessions supplies	\$646.87	42148	x
8/15	Webstaurant Store	Sales tax credit	-\$30.72	42148	x
8/19	The Danielson Group	Principal course	\$300.00	24562	x
8/20	Golf Team Products	Girls Golf apparel	\$42.75	64652	x
8/20	Varsity Spirit Fashion	Cheer uniforms	\$1,202.00	64607	x
8/21	Hungry Howies	Volleyball tournament	\$68.16	42161	x
8/22	SW Donut Mill	GK Girls Golf	\$33.73	42161	x
8/23	MIAAAA	DeVries membership	\$57.20	42135	x
8/22	Hungry Howies	Volleyball tournament	\$103.91	42161	x
8/23	MIAAAA	DeVries conference	\$156.00	42135	x
8/23	Hungry Howies	Volleyball tournament	\$92.21	42161	x
Total Amount of Purchases			\$7,484.43		

Summary by ASN #	ASN #	Total	ASN #	Total
	24562	\$300.00	64652	\$586.00
	42135	\$253.10	64702	\$575.18
	42144	\$180.00	64713	\$83.20
	42148	\$616.15	64736	\$290.59
	42161	\$373.01		\$0.00
	64607	\$3,537.20		\$0.00
	64635	\$690.00		\$0.00

\$7,484.43

Employee Signature  Supervisor Signature 

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VICKSBURG COMMUNITY SCHOOLS CREDIT CARD RECONCILIATION FORM

Card Holder: Gail Van Daff
 Purchases for: Curriculum Office

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
8/2/24	MASFPS	Membership Renewal	\$ 85.00	22166	1
8/2/24	MASFPS	MASFPS Professional Learning - Fall	\$ 468.00	22148	2
8/6/24	Amazon	HS Science Supplies	\$ 17.97	15181	3
8/6/24	Amazon	Dry Erase Markers and Erasers	\$ 96.19	13181	4
8/6/24	Amazon	Pocket Folders, dry erase markers	\$ 276.46	12181	5
8/6/24	Amazon	Resistance Bands - HS PE	\$ 311.88	15181	6
8/6/24	Fitness Finders	Tobey PE Toe Tokens	\$ 385.45	13181	7
8/6/24	Discovery Education	Chemistry Licenses	\$ 550.00	15181	8
8/7/24	Amazon	Whiteboard Markers MS	\$ 43.69	14181	9
8/7/24	Arbor Scientific	50g Mass Hanger HS Latham	\$ 65.00	15181	10
8/7/24	Amazon	Simpson Dry Erasers, rulers, batteries	\$ 92.14	14181	11
8/7/24	Amazon	Latham Science Supplies	\$ 113.82	15181	12
8/7/24	Amazon	Tibbetts folders, highlighters index card	\$ 118.17	13181	13
8/7/24	Carolina Biologic	Petrefilm HS Science	\$ 124.95	15181	14
8/7/24	Wiris	Yearly Subscription - Mathtype HS	\$ 148.68	15181	15
8/7/24	Arbor Scientific	Science Supplies, Latham HS	\$ 154.30	15181	16
8/7/24	Fitness Finders	PE Supplies, Tobey	\$ 165.00	13181	17
8/7/24	Arbor Scientific	Ratashak HS Science Supplies	\$ 166.00	15181	18
8/7/24	Really Great Reading	Letter Tile Boxes	\$ 311.36	12181	19
		Total Amount of Purchases	\$ 3,694.06		

Card Holder: Gail Van Daff
Purchases for: Curriculum Office

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
8/7/2024	MFAC, LLC	Husker Pwer Lock Wt Collar	\$ 399.60	15181	20
8/7/2024	Gopher Family	PE Supplies SL	\$ 638.00	12181	21
8/7/2024	Gopher Family	PE Supplies TY	\$ 756.25	13181	21
8/7/2024	Gopher Family	PE Supplies MS	\$ 218.00	14181	21
8/8/2024	Amazon	Math Match Game Blough	\$ 13.49	11181	22
8/8/2024	Amazon	Microscope Covers MS Science	\$ 15.50	14181	23
8/8/2024	Amazon	MS Science - Pens	\$ 19.99	14181	24
8/8/2024	Amazon	Mason Highlighters	\$ 21.99	12181	25
8/8/2024	Amazon	HS Science Supplies Petridish	\$ 41.79	15181	26
8/8/2024	Amazon	EL Math Supplies IL	\$ 44.44	11181	27
8/8/2024	Amazon	Instructional Skills Supplies	\$ 49.18	22179	28
8/8/2024	Flinn Scientific	HS Science blood typing	\$ 56.18	15181	29
8/8/2024	Amazon	TY - Dry Erase Markers	\$ 75.60	13181	30
8/8/2024	Amazon	MS Science - Top Solil	\$ 90.82	14181	31
8/8/2024	MAEOE NEON	MAEOE Conference - Christiansen	\$ 125.00	14169	32
8/8/2024	Amazon	Noise Reduction Ear Muffs IL	\$ 63.90	11181	33
8/8/2024	Amazon	Noise Reduction Ear Muffs SL	\$ 63.90	12181	33
8/8/2024	Amazon	Noise Reduction Ear Muffs TY	\$ 63.90	13181	33
8/8/2024	Amazon	Rapitest Test Kit, Owl Pellets	\$ 206.20	15181	34
8/8/2024	Amazon	Colored Pencils MS Science	\$ 270.96	14181	35
		Total Amount of Purchases	\$ 3,234.69		

Card Holder: Gail Van Daff
Purchases for: Curriculum Office

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
8/8/2024	Didax	4th Grade Math Manip	\$ 421.80	12181	36
8/8/2024	Physical Ed Equip	Hockey Goal Posts	\$ 605.59	14181	37
8/9/2024	Amazon	MS Science Supplies	\$ 30.28	14181	38
8/9/2024	Amazon	Teach Like A Champion	\$ 170.60	22179	39
8/9/2024	Voyager Sopris	Rewards Student Book	\$ 303.60	11181	40
8/9/2024	Pasco Scientific	PasCar - HS Science	\$ 346.00	15181	41
8/9/2024	Amazon	HS ELA Reading	\$ 895.85	15180	42
8/9/2024	Amazon	MS Science Supplies	\$ 1,306.53	14181	43
8/12/2024	Amazon	MS Science Supplies	\$ 18.49	14181	44
8/12/2024	Amazon	EL Supplies	\$ 44.04	11181	45
8/12/2024	Amazon	EL Supplies	\$ 74.40	12181	45
8/12/2024	WCEPS	WIDA Webinar	\$ 500.00	22140	46
8/12/2024	VSP School Special	IL MC Books	\$ 765.70	11181	47
8/12/2024	VSP School Special	SL MC Books	\$ 268.20	12181	47
8/13/2024	Amazon	IL Misc Supplies	\$ 127.68	11181	48
8/13/2024	Amazon	SL Misc Supplies	\$ 54.72	12181	48
8/13/2024	Special Population	GV Conference	\$ 180.00	22148	49
8/13/2024	Special Population	AS Conference	\$ 180.00	22148	49
8/13/2024	Amazon	IL Misc Supplies	\$ 907.84	11181	50
8/14/2024	Amazon	SL Misc Supplies	\$ 3,258.97	12181	50
8/14/2024	Amazon	TY Misc Supplies	\$ 2,690.45	13181	50
8/14/2024	Amazon	Refund Misc Supplies	\$ (100.92)	13181	51
		Total Amount of Purchases	\$ 13,049.82		

Card Holder: Gail Van Daff
Purchases for: Curriculum Office

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
8/14/2024	Amazon	IL Misc supplies	\$ 1,009.00	11181	52
8/14/2024	Amazon	SL Misc Supplies	\$ 57.86	12181	52
8/14/2024	Amazon	TY Misc Supplies	\$ 18.24	13181	52
8/15/2024	Amazon	MS Science	\$ (90.82)	14181	53
8/15/2024	Amazon	HS Sci Misc Supplies	\$ 27.54	15181	54
8/16/2024	Vex Robotics	MS Science	\$ (620.31)	14169	55
8/16/2024	Vowel Valley	TY Curriculum	\$ 123.40	13466	56
8/16/2024	Vowel Valley	TY Curriculum	\$ 187.00	13466	57
8/16/2024	Vowel Valley	TY Curriculum	\$ 277.00	13466	58
8/16/2024	Vex Robotics	MS Science	\$ 620.31	14169	59
8/19/2024	Vowel Valley	TY Curriculum	\$ (123.40)	13466	60
8/19/2024	Vowel Valley	TY Curriculum	\$ (187.00)	13466	61
8/19/2024	Amazon	Karen McKinstry Order	\$ 39.98	27179	62
8/19/2024	CNS	Engineering Notebooks	\$ 700.00	14169	63
8/20/2024	Hungry Howies	Pizza for New Teacher Orientation	\$ 186.98	23273	64
8/21/2024	Amazon	Mesh Zipper Pouches	\$ 31.98	13466	65
8/21/2024	MASFPS	Workshop for GV	\$ 500.00	22148	66
8/22/2024	WCEPS	WIDA EL Language Development	\$ 52.50	13181	67
8/22/2024	WCEPS	WIDA EL Language Development	\$ 52.50	14181	67
		Total Amount of Purchases	\$ 2,862.76		

Card Holder: Gail Van Daff
 Purchases for: Curriculum Office

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
8/22/2024	Gopher	Shipping/Handling for Order OR414265	\$ 75.24	12181	68
8/22/2024	Gopher	Shipping/Handling for Order OR414265	\$ 75.24	13181	68
8/22/2024	Gopher	Shipping/Handling for Order OR414265	\$ 75.24	14181	68
8/23/2024	Grainger	PLTW MS Supplies	\$ 51.62	14169	69
8/23/2024	Weber's	MASFPS Fall PL GV	\$ 226.80	22148	70
8/26/2024	Walmart	MS Science Supplies	\$ 48.27	14181	71
8/26/2024	Walmart	MS Science Supplies	\$ 144.77	14181	72
8/26/2024	Senor Wooly	Annual Subscription	\$ 199.00	14181	73
8/26/2024	MusicPlay	Annual Subscription	\$ 200.00	11181	74
8/26/2024	MusicPlay	Annual Subscription	\$ 200.00	12181	74
8/26/2024	MusicPlay	Annual Subscription	\$ 200.00	13181	74
Page Total			\$ 1,496.18		
Total Amount of Purchases			\$ 24,337.51		

Summary by ASN	ASN #	Total	ASN #	Total
	11181	\$ 3,479.69	15181	\$ 2,729.91
	12181	\$ 5,722.90	22140	\$ 500.00
	13181	\$ 4,596.07	22148	\$ 1,554.80
	13466	\$ 308.98	22166	\$ 85.00
	14169	\$ 876.62	22179	\$ 219.78
	14181	\$ 3,140.95	23273	\$ 186.98
	15180	\$ 895.85	27179	\$ 39.98

Employee Signature *Shelly Reynolds* Supervisor Signature *Gail Van Daff*

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INFO ONLY
 Total by summar \$ 24,337.51
 Total above \$ 24,337.51
 Difference \$ (0.00)

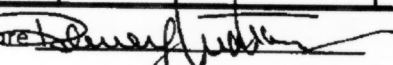
VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM

VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM

Card Holder: Dewey Waterman
Purchases for: August 2024

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
7/30/2024	Amazon	Wheelbarrow wheels, (2)	\$119.98	26771	Y
7/29/2024	Amazon	Light bulbs, 1 case of 30	\$201.54	26771	Y
7/30/2024	Amazon	120/240V circuit breaker	\$11.20	26771	Y
7/31/2024	Amazon	Hitch receiver, ball hitch, hitch pins	\$106.12	26771	Y
7/30/2024	Amazon	3" sink drain waste valve, qty:3	\$225.09	26771	Y
8/1/2024	Servicemaster	Dehumidifier rental for middle school	\$600.00	26771	Y
8/8/2024	Amazon	Graco pump armor, 1 gal.	\$44.66	26771	Y
8/8/2024	Amazon	Corbinruswin lockset	\$659.24	26771	Y
8/11/2024	Amazon	Chain hooks w/quick link, 15 pack	\$41.18	26771	Y
8/13/2024	Amazon	3" sink drain waste valve, qty:3 **RETURN**	-\$225.09	26771	
8/13/2024	Amazon	3M hearing protection headphones	\$71.94	26771	Y
7/30/2024	Amazon	3 1/2" sink drain waste valve, qty:3	\$196.98	26771	Y
8/8/2024	Amazon	Corbinruswin lockset	\$663.59	26771	Y
8/16/2024	Amazon	"L" keys, 10 pack	\$18.76	26771	Y
8/16/2024	Amazon	"LN" keys, 10 pack	\$45.97	26771	Y
8/19/2024	Amazon	"LF" keys, 10 pack	\$28.48	26771	Y
6/16/1900	Amazon	Hitch anti-rattle clamp,50' hose, antirust coating	\$168.21	48787	Y
8/19/2024	Amazon	Water cooler filters, 12 pack	\$762.77	26771	Y
8/19/2024	Amazon	Custodian equipment for VAB	\$971.80	26771	Y
8/22/2024	Amazon	Micro fiber cleaning cloths	\$38.13	26771	Y
8/22/2024	Amazon	Edger blades	\$41.98	26771	Y
8/23/2024	Home Depot	Blaze Torch	\$61.98	26771	Y
			\$4,854.51		

Summary by ASN #	ASN #	Total	ASN #	Total
	26770			
	26771	\$4,686.30		
	26772			
	48787	\$168.21		

Employee Signature 

Supervisor Signature 

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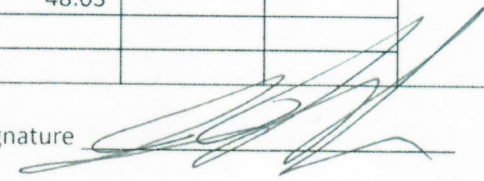
VICKSBURG COMMUNITY SCHOOLS CREDIT CARD RECONCILIATION FORM

Card Holder: **Joe Werkema**, Vicksburg Middle School
 Purchases for: August, 2024

	Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
1	8/15	Dollar General	Supplies for Staff Start of Year Bags	\$ 42.05	64764	Y
2	8/21	MSBOA	Band Registration	\$ 397.84	14166	Y
3	8/21	Shell	Ice for Staff	\$ 5.98	64764	Y
4	8/21	Jaspere's Pizza	Lunch for Staff	\$ 31.36	64564	Y
5	8/21	Amazon	Supplies for Social Studies	\$ 52.20	64555	Y
6	8/22	Athletic.net	Items for Athletics	\$ 255.00	64553	Y
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
Total Amount of Purchases				\$784.43		

Summary by ASN #	ASN #	Total	ASN #	Total
	14166	\$ 397.84		
	64553	\$ 255.00		
	64555	\$ 52.20		
	64564	\$ 31.36		
	64764	\$ 48.03		

Employee Signature Brenda Peters

Supervisor Signature 

Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

INFO ONLY
 Total by summary \$ 784.43
 Total above \$ 784.43
 Difference \$ (0.00)