

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING

October 5, 2017

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:00 p.m. on Thursday, October 5, 2017, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Luke Odegaard, Jeff Peterson, Robert Rapheal, Gail Theisen, and Superintendent Steve Massey, ex officio. Member Karen Morehead arrived at 7:20 pm. Members Julie Corcoran and Jill Olson were absent.

The meeting agenda was reviewed and no changes were made.

4. VISITORS:

Listening Session: Member Theisen reported two attendees at the Listening Session.

5. STUDENT ACHIEVEMENT:

CLC/ALC Principal Kelly Lafean reported on alternative options for families and support in the district. ALC teacher Teri Gieschen was present and an ALC student shared her story of moving from the high school to the ALC for her education and the success she is having there.

Positive Happenings: School Board members reported on the many programs, events, meetings and visits to district schools during the past month including: homecoming football game, lacrosse and football games, tours of: Columbus Elementary, Forest Lake Elementary and the senior high school, Growing TEFFLA at Waldoch Farm, PTO meetings, and Wyoming Elementary had Halloween costumes donated to them as a fund raising event.

6. REPORTS:

Communications – Member Theisen reported the committee discussed the upcoming referendum, reviewed the district generated brochure and website, talked about upcoming tours.

916 – Member Theisen received an update from the Career and Technical Center, approved hiring an equity and curriculum coordinator, received a finance overview, went over a preliminary transition plan for restructuring due to a retirement, discussed the NSBA annual conference, and reviewed policies.

Equity Alliance MN –Member Morehead reported the next meeting would be in Forest Lake on October 18 beginning with a closed session at 4:30 pm., two students were added to the Board, and reviewed policies.

Policy Committee – Member Peterson reported there are new members on the committee, moved the recommended changes for the three policies that are on tonight's agenda for the first reading.

Buildings & Grounds – Member Peterson reported they reviewed the summer building progress.

Staff Welfare Committee – Member Odegaard reported the committee talked about the naming process and timeline for the 7/8 building. A separate committee is in charge of this and will be presenting the new name for consideration to the Staff Welfare Committee at the December 7 meeting, received an enrollment update, and looked at referendum information on the district website.

Finance Committee – Member Odegaard reported the committee looked at student enrollment and the financial impact, and looked at property taxes payable in 2018.

City of Forest Lake – Member Rapheal reported they looked at changing the speed on North Shore Trail that could affect busing, had a special meeting determining whether a board member lives in the district.

Reshaping Opportunities for Success 2016-2020 - Andy Faulkner from ICS Construction gave a building and construction update.

Superintendent’s Report: Dr. Massey thanked ICS, DLR, and the architectural teams for the great work they are doing, he thanked Kelly Lafean for her leadership at the ALC/CLC building, and for Teri Gieschen and the ALC student for speaking tonight. MDE recognized the high school for its work on closing the achievement gap for students of color. Five students qualified for the National Merit Scholarship program and after completing the application process, two students were named National Merit Scholars and three were named Commended Scholars. Dr. Massey congratulated these students. FLHS teacher Devon Vojtech was named 2017 Formal Environmental Educator of the Year by the Minnesota Association of Environmental Education, and Wyoming Elementary was recognized by the state of Minnesota as an exemplary PBIS school.

7. CONSENT AGENDA ITEMS: Member Morehead moved to approve Consent Agenda Items 7.1-7.4. Member Theisen seconded the motion. All members present voted aye and the motion carried.

7.1 Approved the Minutes of September 7 and 21, 2017

7.2 Approved the bills as of October 5, 2017

7.3 Approved Classified Personnel:

Authorization of Transfer:

- Nelson, Maria – School Age Childcare Program Aide at Forest View Elementary, from 10 to 20 hours per week and 40 weeks per year, effective September 25, 2017

- Raway, Tracy – from Special Education Paraprofessional at Wyoming Elementary to Behavior Intervention Specialist, District-wide, 37.5 hours per week and 37 weeks per year, effective October 2, 2017
- Kiesow, Carley – Early Childhood Family Education Preschool Educator from 9.71 hours per week to 21.80 hours per week and 31 weeks per year effective October 9, 2017.

Leave of Absence:

- Berg, Pamela – School Bus Aide from September 15 through 29, 2017.
- Boulineau, Kathy – School Bus Aide from September 13 through October 18, 2017.
- Carlson, Joyce – School Bus Driver from October 11, 2017 through December 11, 2017
- Erickson, Dustina – Activity Office Assistant IV at Century Junior High from September 18 through October 27, 2017.
- Loescher, Michael – Custodian at the Central Learning Center from December 5, 2017 through January 16, 2018.
- McGlade, Barbara – Special Education Paraprofessional II at Southwest Junior High from September 25, 2017 through May 23, 2018.
- Prestegaard, Bruce – School Bus Driver from September 18 through 29, 2017
- Thell, Laura –Cook Helper at Southwest Junior High from September 25 through October 6, 2017.

Recommendation of Employment:

- Brandt, Jaedyn – School Age Childcare Program Aide at Scandia Elementary, 13.75 hours per week and 40 weeks per year, effective September 25, 2017
- Cohoes, Jennifer – Short Hour Cook Helper at Wyoming Elementary, 12.5 hours per week and 35 weeks per year, effective September 18, 2017.
- Fogarty, Kevin – School Bus Driver, 25 hours per week and 37 weeks per year, effective August 30, 2017.
- Ives, Allison – School Age Childcare Program Aide at Wyoming Elementary, 10 hours per week and 40 weeks per year, effective September 5, 2017
- Knies, Tanya – Special Education Paraprofessional at Wyoming Elementary 3 hours per day and 37 weeks per year, effective October 2, 2017.
- Murray, Susan – School Age Childcare Program Aide at Linwood Elementary, 10 hours per week and 40 weeks per year, effective September 5, 2017
- Ritchie, Jennifer – Special Education Paraprofessional at Wyoming Elementary, 15 hours per week and 37 weeks per year, effective October 2, 2017.
- Thell, Colton – Custodian at Senior High, 40 hours per week and 52 weeks per year, effective September 25, 2017.

- Waldren, Jill – Early Childhood Family Education Teacher Assistant II at the Central Learning Center 12.69 hours per week and 29 weeks per year, effective September 25, 2017.

Resignation:

- Brehm, Leah - School Age Childcare Program Aide at Linwood Elementary, effective September 29, 2017.
- Johnson, Lakeea – Health Office Assistant IV at Forest Lake Elementary, effective October 18, 2017.
- Peterson, Nicole – School Age Childcare Program Aide at Lino Lakes Elementary, effective September 26, 2017.
- Seekon, Jennifer – Early Childhood Family Education Preschool Educator, effective October 9, 2017.
- Thompson, Alycyn – Noon Duty Supervisor at Forest Lake Elementary, effective October 3, 2017.

Retirement(s):

- Erickson, Dustina – Activity Office Assistant IV at Century Junior High effective October 27, 2017.
- Haag, Lois – School Bus Driver effective September 30, 2017.

7.4 Approved Licensed Personnel:

A. UNPAID LEAVE(S) OF ABSENCE (LOA):

1. Anderson, Kristin M: unpaid LOA extended from approximately 12/14/17 through the end of the 2017-18 school year
2. Burk, Terry: unpaid LOA for 2017-18 school year
3. Schwecke, Brittany: unpaid LOA for approx dates: 9/26/17-11/20/17

B. NON-CURRICULAR ASSIGNMENT(S):

1. Boegeman, William: Head History Day Club (SR)
2. Culp, Katherine: .75 1st Asst Fall Musical (SR)
3. Granias, Kristine: Elem Gen Music (COL)
4. Irish, Casey: Football 9 (SR)
5. Kendrick, Paul: Acting Head Boys' Cross Country (SR)
6. Larson, Kelly: Elem Gen Music (SC)
7. Newcomb, Timothy: .8 Head Fall Musical (SR)
8. Schueller, Jay: .70 2nd Asst Fall Musical (SR)
9. Stegmeir, Emily: Student Council & DI (SC)

C. EMPLOYMENT:

1. Cordie, Sarah: 735 hours during the 17-18 school year only
2. McDonald, Samantha: 735 hours during the 17-18 school year only

D. RETIREMENT/RESIGNATION(S):

1. Burris, Ronald: Resign effective 6/29/18
2. Leet, Shawn: Resign effective end of day on 10/4/17
3. Madson, Robyn: Resign effective end of day on 10/18/17
from teaching position & resign from head debate coach
at the end of the 17-18 season in January 2018

E. CHANGE IN FTE:

Stein, Ruthie: from .5 FTE to 1.0 FTE effective 9/28/17
(Add'l .5 FTE approved @ 9/21/17 School Board meeting.)

F. AUTHORIZATION OF ADDITIONAL POSITION(S)

Two Title I Teachers @ Forest View Elem for 735 hours each during
the 17-18 school year only (Sarah Cordie & Samantha McDonald)

8. Donations: Member Odegaard moved, seconded by Member Theisen, to adopt the resolution and accept with appreciation the following donations: dictionaries to Scandia Elementary 3rd graders from Scandia Marine Lions, valued at \$1,095.25; \$105.00 from Wells Fargo Community Support to Century Jr. High for general support; \$500.00 from American Legion Auxiliary – Unit 225, FL, to Forest Lake Elementary for school supplies; school supplies from Flyaways Gymnastics, FL, to Wyoming Elementary, valued at \$100.00; \$35.56 from Christy Fletcher, FL, to Wyoming Elementary for kindergarten supplies; school supplies from Jennifer Millsap, FL, to Wyoming Elementary valued at \$15.00; alto saxophone from Corrine and James Harris, FL, to FLHS band for student use, valued at \$400.00; \$2,800.00 from FLE/FVE PTA to Forest Lake Elementary to lower the cost of field trips per class; Gopher recess balls from FLE/FVE PTA to FLE for recess equipment, valued at \$150.00; 17 backpacks with school supplies from Verizon, FL, to Forest View Elementary; 2 wheelchairs, one overbed table, 2 boxes of linens and 100 plastic Fairview bags from Fairview Medical Center, Chisago City, to FLHS Intro to Healthcare program; school supplies from Osceola Medical Center Employees in Scandia, to Scandia Elementary for students in need, valued at \$75.00; school supplies from Lyn and Wren Brandenburg, Scandia, to Scandia Elementary for students in need, valued at \$50.00; \$1,000.00 from Coon Lake Community and Sr. Center to Columbus Elementary for supplies or anything needed; \$1,500.00 from Landmark Insurance Services, FL, to FL Food Service Department to help families with payments for school meals; 15 gift bags for dog owners from Chuck & Don's, Forest Lake, to Community Education Adult Lifelong Learning to distribute to participants attending Dog First Aid & CPR classes. All members voted aye and the motion carried.
9. OLD BUSINESS: There was no old business reported.

10. NEW BUSINESS:

First Readings: Family and Medical Leave Policy 428; Mandated Reporting of Maltreatment of Vulnerable Adults Policy 414; Mandated Reporting of Child Neglect or Physical or Sexual Abuse Policy 522. These policies will be placed on the next regular agenda for school board action.

11. COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Theisen moved, 2nd by Member Peterson to adjourn. All members present voted aye and the meeting adjourned at 8:01pm.

Rob Rapheal

President

Jill Olson

Clerk