

TO: Board of Directors
Region One Education Service Center

SUBJECT: Adult Education Satellite Learning Center McAllen Location – Lease Extension

DATE: December 15, 2015

ITEM 17: Action

BACKGROUND AND SIGNIFICANT ISSUES: The Region One Education Service Center has several satellite locations for Adult Education Learning Centers throughout the Region One area. Those locations are leased from various local entities to afford the best location for students to access the program. On an annual basis, the ESC must exercise the extension option of the original lease. As set forth in the Lease Agreement with LBJ Family Limited Partnership, there were four (4) one (1) year extension options following the original one (1) year lease. The current period at the McAllen Adult Learning Center location will expire on December 31, 2015. This is the second extension option of the lease for this location. Monthly lease payment will be \$8,800, or approximately \$1.10/square foot, from Jan 1, 2016 – December 31, 2016.

RELATED GOAL(S): To assist ESC in operating more effectively and efficiently.

COST AND FUNDING SOURCES: Lease payments, custodial services, supplies and utilities are funded through Account 751 - Space Management Services.

EXECUTIVE DIRECTOR'S RECOMMENDATION Recommend approval to exercise the extension option for the 2016 year for the McAllen Adult Learning Center location.

Respectfully submitted,



Dr. Cornelio Gonzalez
Executive Director

Staff Person(s) Responsible:

Dr. Antonio Lara, Deputy Director
Frances Guzman, Deputy Director
LeeRoy Corkill, Administrator for Adult Education
Mark Wallace, Director of Facilities/Operations

Adult Education Satellite Learning Center McAllen Location – Lease Extension

Action Taken

_____ made a motion to approve to exercise the extension option for the 2016 year for the McAllen Adult Learning Center location.

Seconded by: _____

Vote: _____