

March 16, 2022

Mr. Phillip Francis
Asst. Superintendent of District Services
Livonia Public Schools
15125 Farmington Road
Livonia, MI 48154

RE: 2021 Bond Program
Contract Award Recommendation for Move Management Bids
Coolidge ES / Kennedy ES / Randolph ES / Cooper UES / Emerson MS

Dear Mr. Francis:

This letter transmits an update from Plante Moran Cresa (PMC) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its selection of Move Management Vendors for the Projects listed above. This update represents the mutual efforts of PMC and LPS administration and staff (the Bond Team) to present a framework in order to identify, evaluate and recommend Vendors for these Projects.

On February 17, 2022, Bid Documents were formally issued and made available. An advertisement for bids was published in a local newspaper and also posted to the required State of Michigan websites.

On March 9, 2022, three (3) bid proposals were received and publicly opened. Over the next few days, the bid proposals were reviewed to determine the budget implications. An interview was held with the apparent low bidder on March 15, 2018. The scope of work, project schedule, phasing, manpower requirements, and other particulars regarding the work were reviewed and discussed.

Upon completion of the interviews, and after subsequent clarifications and discussions, the Bond Team is recommending **DMS Moving Systems** for contract award:

Including project acceptance of Alternates #1 through #3 and contingency dollars of \$20,000, the total Project award recommendation equals **\$100,215.00**.

The costs for this work will be detailed in the contract, which was included in this RFP, pending final review and approval of terms by district legal counsel.

The Project Team is available at the Board's convenience to answer any questions regarding bidding, the proposals, interview process, or the recommendations of the Bond Team. Please direct all questions through me via email at brian.weber@plantemoran.com.

Mr. Phillip Francis
Livonia Public Schools

March 16, 2022
Page 2

Sincerely,

PLANTE MORAN CRESA

A handwritten signature in blue ink, appearing to read "Brian Weber", with a long horizontal flourish extending to the right.

Brian Weber
Vice President

Enclosures: Summary of Costs
 Bid Tabulations
 Vendor Proposal



**MOVE MANAGMENT - 2022 CONSTRUCTION
BUDGET SUMMARY**

	Base Cost		
Buildings	Budget	Actual	Variance
Listed Below	\$ 90,000	\$ 80,215	\$ 9,785
Totals	\$ 90,000	\$ 80,215	\$ 9,785

	Contingency		
Buildings	Budget	Actual	Variance
Listed Below	\$ 18,000	\$ 20,000	\$ (2,000)
Totals	\$ 18,000	\$ 20,000	\$ (2,000)

	Total Project Costs		
Buildings	Budget	Actual	Variance
Listed Below	\$ 108,000	\$ 100,215	\$ 7,785
Totals	\$ 108,000	\$ 100,215	\$ 7,785

Includes the following sites:

- Coolidge Elementary
- Kennedy Elementary
- Randolph Elementary
- Cooper Upper Elementary
- Emerson Middle

Headquarters
7441 Haggerty Road
Canton, MI 48187

(734) 207-8200
Fax (734) 207-8209

**DMS Moving Systems
of Alabama**
900 Powder Plant Road
Suite 128
Bessemer, AL 35022

(205) 424-4506
(800) 404-0726
Fax (205) 424-9910

www.dmsmoving.com

March 8, 2022

Mr. Phil Francis – Asst. Superintendent of District Services
Livonia Public Schools
15125 Farmington Road
Livonia MI 48154

PROPSAL FOR: Move Management Services – 2021 Bond Program: 2022 Renovations

The following attachment is to clarify items included in the RFP:

Proposal Breakdown:

1. BASE BID – Move Management Services – Phase 1 and Phase 2

Phase 2: Due to prior commitments, the earliest availability DMS Moving Systems can commence Phase 2 is Monday, June 20, 2022.

5. UNIT RATES (Provide Unit rates for any future adjustments):

Other: Pop-Up Tote (3.0 cft):

DMS Moving Systems offers Letter Totes which are 1' x 1' x 2' at \$5.00 / box in lieu of Pop-Up Totes

Thank you,



Deborah Miodek for MJ Brunswick
Accounting Assistant / Account Executive
DMS Moving Systems



ISO-9001 Registered



**LIVONIA PUBLIC SCHOOLS
2021 BOND PROGRAM – SUMMER 2022 RENOVATIONS
REQUEST FOR PROPOSALS - MOVE MANAGEMENT SERVICES
PROPOSAL FORM – ATTACHMENT "B"**

DETAILED BID PROPOSAL FORM

(Submit three (3) signed copies of this form)

NAME OF OFFEROR DMS Moving Systems

OFFEROR'S ADDRESS 7441 Haggerty Road
 Canton MI
 48187

Offeror's Main Contact for Proposal MJ Brunswick
 Phone Number 734-740-2061

TO: Mr. Phil Francis - Asst. Superintendent of District Services
 Livonia Public Schools
 15125 Farmington Road
 Livonia, MI 48154

PROPOSAL FOR: Move Management Services – 2021 Bond Program: 2022 Renovations

The undersigned, having familiarized himself with all local conditions to be encountered affecting the work and examined the contract documents does hereby propose to perform everything required to be performed and to furnish all of the labor, and services necessary to complete the architect engineering work required in connection with the above project

ADDENDUM NO. 1, DATED 03/04/22

ADDENDUM NO. _____, DATED _____

ADDENDUM NO. _____, DATED _____

**LIVONIA PUBLIC SCHOOLS
2021 BOND PROGRAM – SUMMER 2022 RENOVATIONS
REQUEST FOR PROPOSALS - MOVE MANAGEMENT SERVICES
PROPOSAL FORM – ATTACHMENT "B"**

PROPOSAL BREAKDOWN

DMS Moving Systems _____ (Company Name) Proposes to provide Move Management Services to Livonia Public Schools (hereafter referred to as Owner) for the 2021 Bond Project as follows:

1. LUMP SUM FEES

COSTS

BASE BID - Move Management Services – Phase 1 and Phase 2

Total Project (Base Bid) \$ 70,500.00

2. ADD ALTERNATE #1 – Supplemental manpower as detailed on Page A-3.

Total Add Alternate #1 \$ 5,300.00

3. Add ALTERNATE #2 – Coolidge Elementary Storage Container(s) as detailed on Page A-3.

Total Add Alternate #2 \$ 1,400.00

4. ADD ALTERNATE #3 – Supplemental manpower as described on Page A-3.

Total Add Alternate #3 \$ 3,015.00

5. UNIT RATES (Provide Unit rates for any future adjustments):

Standard Rate – Mover (1 st Shift)	<u>\$50.00</u>	/ hour
Standard Rate – Mover (2 nd Shift)	<u>\$70.00</u>	/ hour
Standard Rate – Mover (Saturday)	<u>\$70.00</u>	/ hour
Standard Rate – Mover (Sunday)	<u>\$70.00</u>	/ hour
Other: Storage Trailer Mobilization Rate (defined as delivery AND pickup)	<u>\$600.00</u>	/ each
Other: POD Mobilization Rate (defined as delivery AND pickup)	<u>\$500.00</u>	/ each
Other: Storage Trailer Rental	<u>\$500.00</u>	/ month
Other: POD Container Rental	<u>\$375.00</u>	/ month
Other: Book Carton (1.5 cft)	<u>\$4.50</u>	/ box
Other: Pop-up Tote (3.0 cft)	<u>\$0.00</u>	/ box
Other: Packing Tape	<u>\$2.50</u>	/ roll
Other: Labels (300 count)	<u>\$30.00</u>	/ package

**LIVONIA PUBLIC SCHOOLS
2021 BOND PROGRAM – SUMMER 2022 RENOVATIONS
REQUEST FOR PROPOSALS - MOVE MANAGEMENT SERVICES
PROPOSAL FORM – ATTACHMENT "B"**

The above costs are to be inclusive of all costs including labor, materials, taxes, warehousing, delivery, overhead & profit, etc.

The undersigned Offeror does hereby designate the address, given below, as the legal address to which all notices, directions, or other communications may be served or mailed.

Street 7441 Haggerty Road

City Canton, State MI Zip 48187

The undersigned has carefully examined the bid documents, including the instructions to Offerors, general conditions to the contract, special conditions, specifications, drawings and any and all addenda issued, and agrees to be bound by all requirements thereof in the submission of this proposal, and in the performance of the contract if awarded to him on this proposal.

The undersigned agrees that the proposal submitted shall not be withdrawn until ninety (90) days after the time set for receipt of proposal.

This proposal is submitted in the name of:

(Name of Offeror) Deborah Miodek for MJ Brunswick

(Signature) *Deborah Miodek*

(Title) Accounting Assistant / Account Executive

Signed and sealed this 07 day of 03, 2022

PROPOSAL CHECKLIST

- | | |
|--|--|
| <input checked="" type="checkbox"/> Cost Proposal | <input checked="" type="checkbox"/> IF selected as Move Management Services provider, I agree to the contractual terms as provided in the RFP: |
| <input checked="" type="checkbox"/> Detailed Proposal Form (this document) | |
| <input checked="" type="checkbox"/> Familial Disclosure Affidavit | |
| <input checked="" type="checkbox"/> Iran Disclosure Affidavit | |
| <input checked="" type="checkbox"/> Equal Opportunity Form | |
| <input checked="" type="checkbox"/> Criminal Background Disclosure | |
| <input type="checkbox"/> Bid Security | |
| <input checked="" type="checkbox"/> Meet All Minimum Qualifications | |

**LIVONIA PUBLIC SCHOOLS
2021 BOND PROGRAM – SUMMER 2022 RENOVATIONS
REQUEST FOR PROPOSAL (RFP) – MOVE MANAGEMENT SERVICES
ATTACHMENT E3 – EQUAL OPPORTUNITY FORM
FEBRUARY 17, 2022**

Livonia Public Schools:

It is the publicly stated policy of DMS Moving Systems not to discriminate against any employee, applicant for employment, contractor, or material supplier, because of race, religion, national origin, ancestry or sex. With regard to employment, such non-discrimination includes, but not limited to, our (my) policies of recruitment, recruitment advertising, selection for apprenticeships or other training, rates of pay, promotion, transfer, lay-off or termination.

In all advertising for employment, subcontractors, or suppliers we (I) shall state all applicants or respondents will receive consideration without regard to race, religion, color, national origin, ancestry or sex.

We (I) understand that any contract for Livonia Public Schools shall be in consideration of our maintaining the above mentioned non-discrimination policy.

We (I) understand that we (I) may be required to submit further information covering the race, color and work classification for our employees and those of subcontractors to be employed on this project.

NAME OF BIDDER (FIRM): DMS Moving Systems

SIGNATURE: *Deborah Miodek for Richard Meyer*

NAME: Deborah Miodek for Richard Meyer

TITLE: Accounting Assistant / President

DATE: 03/04/22

