

Real Estate Consultants

Plante Moran Cresa, LLC 3000 Town Center, Suite 100 Southfield, MI 48075

Tel: 248.223.3500 | Fax: 248.223.3150

pmcresa.com

March 16, 2022

Mr. Phillip Francis Asst. Superintendent of District Services Livonia Public Schools 15125 Farmington Road Livonia, MI 48154

RE: 2021 Bond Program

Contract Award Recommendation for Move Management Bids
Coolidge ES / Kennedy ES / Randolph ES / Cooper UES / Emerson MS

Dear Mr. Francis:

This letter transmits an update from Plante Moran Cresa (PMC) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its selection of Move Management Vendors for the Projects listed above. This update represents the mutual efforts of PMC and LPS administration and staff (the Bond Team) to present a framework in order to identify, evaluate and recommend Vendors for these Projects.

On February 17, 2022, Bid Documents were formally issued and made available. An advertisement for bids was published in a local newspaper and also posted to the required State of Michigan websites.

On March 9, 2022, three (3) bid proposals were received and publicly opened. Over the next few days, the bid proposals were reviewed to determine the budget implications. An interview was held with the apparent low bidder on March 15, 2018. The scope of work, project schedule, phasing, manpower requirements, and other particulars regarding the work were reviewed and discussed.

Upon completion of the interviews, and after subsequent clarifications and discussions, the Bond Team is recommending **DMS Moving Systems** for contract award:

Including project acceptance of Alternates #1 through #3 and contingency dollars of \$20,000, the total Project award recommendation equals **\$100,215.00**.

The costs for this work will be detailed in the contract, which was included in this RFP, pending final review and approval of terms by district legal counsel.

The Project Team is available at the Board's convenience to answer any questions regarding bidding, the proposals, interview process, or the recommendations of the Bond Team. Please direct all questions through me via email at brian.weber@plantemoran.com.

Sincerely,

PLANTE MORAN CRESA

Sen Well

Brian Weber Vice President

Enclosures: Summary of Costs

Bid Tabulations Vendor Proposal



MOVE MANAGMENT - 2022 CONSTRUCTION BUDGET SUMMARY

	Base Cost							
Buildings		Budget		Actual		Variance		
Listed Below	\$	90,000	\$	80,215	\$	9,785		
Totals	\$	90,000	\$	80,215	\$	9,785		

	Contingency							
Buildings		Budget		Actual		Variance		
Listed Below	\$	18,000	\$	20,000	\$	(2,000)		
Totals	\$	18,000	\$	20,000	\$	(2,000)		

	Total Project Costs						
Buildings		Budget		Actual		Variance	
Listed Below	\$	108,000	\$	100,215	\$	7,785	
Totals	\$	108,000	\$	100,215	\$	7,785	

Includes the following sites:

Coolidge Elementary Kennedy Elementary Randolph Elementary Cooper Upper Elementary Emerson Middle





Proposal: 2021 Bond Program - Move Management: 2022 Projects

Recorded By: Brian Weber (Plante Moran Cresa)

Location: Livonia Administrative Offices

Read By: Harry Lau (Livonia Public Schools)

Date: March 9, 2022

		Bid Formality			В	Base Bid Alternate			Alternate #2		Alternate #3			
Contractor Name	Bid Security	Add	EOE	Fam. Dis.	Iran		Total	Α	dd Manpower	(Coolidge	Kit	chen Eq.	Comments / Voluntary Alternates
DMS Moving Systems	Yes	Yes	Yes	Yes	Yes	\$	70,500	\$	5,300	\$	1,400	\$	3,015	Cashiers Check
Premier Relocations, LLC	Yes	Yes	Yes	Yes	Yes	\$	222,800	\$	12,600	\$	2,100	\$	2,520	Cashiers Check
University Moving and Storage Co.	Yes	Yes	Yes	Yes	Yes	\$	171,250	\$	11,200	\$	1,700	\$	2,800	Cashiers Check

7441 Haggerty Road Canton, MI 48187

(734) 207-8200 Fax (734) 207-8209

DMS Moving Systems of Alabama

900 Powder Plant Road Suite 128 Bessemer, AL 35022

> (205) 424-4506 (800) 404-0726 Fax (205) 424-9910

www.dmsmoving.com

March 8, 2022

Mr. Phil Francis – Asst. Superintendent of District Services Livonia Public Schools 15125 Farmington Road Livonia MI 48154

PROPSAL FOR: Move Management Services – 2021 Bond Program: 2022 Renovations

The following attachment is to clarify items included in the RFP:

Proposal Breakdown:

1. BASE BID - Move Management Services - Phase 1 and Phase 2

Phase 2: Due to prior commitments, the earliest availability DMS Moving Systems can commence Phase 2 is Monday, June 20, 2022.

5. UNIT RATES (Provide Unit rates for any future adjustments):

Other: Pop-Up Tote (3.0 cft):

DMS Moving Systems offers Letter Totes which are 1' x 1' x 2' at \$5.00 / box in lieu of Pop-Up Totes

Thank you,

Deborah Miodek for MJ Brunswick

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Accounting Assistant / Account Executive

DMS Moving Systems





2021 BOND PROGRAM – SUMMER 2022 RENOVATIONS REQUEST FOR PROPOSALS - MOVE MANAGEMENT SERVICES PROPOSAL FORM – ATTACHMENT "B"

DETAILED BID PROPOSAL FORM (Submit three (3) signed copies of this form) NAME OF OFFEROR **DMS Moving Systems** OFFEROR'S ADDRESS 7441 Haggerty Road Canton MI 48187 Offeror's Main Contact for Proposal MJ Brunswick Phone Number 734-740-2061 TO. Mr. Phil Francis - Asst. Superintendent of District Services Livonia Public Schools 15125 Farmington Road Livonia, MI 48154 PROPOSAL FOR: Move Management Services - 2021 Bond Program: 2022 Renovations The undersigned, having familiarized himself with all local conditions to be encountered affecting the work and examined the contract documents does hereby propose to perform everything required to be performed and to furnish all of the labor, and services necessary to complete the architect engineering work required in connection with the above project ADDENDUM NO. 1, DATED 03/04/22 ADDENDUM NO. , DATED ADDENDUM NO. _____, DATED _____

2021 BOND PROGRAM – SUMMER 2022 RENOVATIONS REQUEST FOR PROPOSALS - MOVE MANAGEMENT SERVICES PROPOSAL FORM – ATTACHMENT "B"

PROPOSAL BREAKDOWN (Company Name) Proposes to provide Move DMS Moving Systems Management Services to Livonia Public Schools (hereafter referred to as Owner) for the 2021 Bond Project as follows: **COSTS** 1. LUMP SUM FEES BASE BID - Move Management Services - Phase 1 and Phase 2 Total Project (Base Bid) \$ 70,500.00 2. ADD ALTERNATE #1 - Supplemental manpower as detailed on Page A-3. Total Add Alternate #1 \$ 5,300.00 3. Add ALTERNATE #2 - Coolidge Elementary Storage Container(s) as detailed on Page A-3. Total Add Alternate #2 \$ 1.400.00 4. ADD ALTERNATE #3 – Supplemental manpower as described on Page A-3. Total Add Alternate #3 \$ 3,015.00 5. UNIT RATES (Provide Unit rates for any future adjustments): Standard Rate - Mover (1st Shift) \$50.00 /hour / hour Standard Rate - Mover (2nd Shift) \$70.00 /hour \$70.00 Standard Rate - Mover (Saturday) \$70.00 / hour Standard Rate – Mover (Sunday) Other: Storage Trailer Mobilization Rate (defined as delivery AND \$600 00 / each pickup) \$500.00 / each Other: POD Mobilization Rate (defined as delivery AND pickup) \$500.00 / month Other: Storage Trailer Rental Other. POD Container Rental \$375.00 / month \$4.50 /box Other. Book Carton (1.5 cft) \$0.00 /box Other: Pop-up Tote (3.0 cft) \$2.50 / roll Other. Packing Tape \$30.00 / package Other: Labels (300 count)

LIVONIA PUBLIC SCHOOLS 2021 BOND PROGRAM - SUMMER 2022 RENOVATIONS **REQUEST FOR PROPOSALS - MOVE MANAGEMENT SERVICES** PROPOSAL FORM – ATTACHMENT "B"

The above costs are to be inclusive of all costs including labor, materials, taxes, warehousing, delivery, overhead & profit etc

& pront, etc.
The undersigned Offeror does hereby designate the address, given below, as the legal address to which all notices, directions, or other communications may be served or mailed.
Street 7441 Haggerty Road
City <u>Canton</u> , State <u>MI</u> Zip <u>48187</u>
The undersigned has carefully examined the bid documents, including the instructions to Offerors, general conditions to the contract, special conditions, specifications, drawings and any and all addenda issued, and agrees to be bound by all requirements thereof in the submission of this proposal, and in the performance of the contract if awarded to him on this proposal.
The undersigned agrees that the proposal submitted shall not be withdrawn until ninety (90) days after the time set for receipt of proposal.
This proposal is submitted in the name of:
(Name of Offeror)Deborah Miodek for MJ Brunswick
(Signature)
(Title) Accounting Assistant / Account Executive
Signed and sealed this day of, 2022
PROPOSAL CHECKLIST
 ☐ Cost Proposal ☐ Detailed Proposal Form (this document) ☐ Familial Disclosure Affidavit ☐ Iran Disclosure Affidavit ☐ Equal Opportunity Form

Criminal Background Disclosure

Meet All Minimum Qualifications

Bid Security

2021 BOND PROGRAM – SUMMER 2022 RENOVATIONS REQUEST FOR PROPOSAL (RFP) – MOVE MANAGEMENT SERVICES ATTACHMENT E.1 – FAMILIAL DISCLOSURE AFFIDAVIT

FEBRUARY 17, 2022

Familial Disclosure Affidavit

requirement provided in the Livonia Pul Proposals for MOVE MANAGEMENT except as provided below, no familial relati- the Contractor, and any member of the Superintendent of the School District. A	or authorized officer of <u>DMS Moving</u> "Contractor"), pursuant to the familial disclosure blic Schools (the "School District") Request For SERVICES , hereby represents and warrants that, onships exist between the owner or any employee of Board of Education of the School District or the list of the School District's Board of Education intendent may be found at 10/167
List any Familial Relationships:	
None	
None	
	FIRM:
	DMS Moving Systems Name of Firm
	By: (Allean Frewolt for Bochasa meyer
	Its: Accounting Assistant / President
STATE OF Muchigen) ss. COUNTY OF Many This instrument was acknowledged before m	te on the day of Mosch, 2022, by
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g in the County of MAN	Milhigm County, Wage My Commission Expires: My 24 with Acting in the County of: Umn

2021 BOND PROGRAM – SUMMER 2022 RENOVATIONS REQUEST FOR PROPOSAL (RFP) – MOVE MANAGEMENT SERVICES ATTACHMENT E.2 – IRAN DISCLOSURE AFFIDAVIT FEBRUARY 17, 2022

<u>AFFIDAVIT OF COMPLIANCE – IRAN ECONOMIC SANCTIONS ACT</u> Michigan Public Act No. 517 of 2012

The undersigned, the owner or authorized officer of the below named firm (the "Firm"), pursuant to the compliance certification requirement provided in the Livonia Public School's (the "School District") Request For Proposals for MOVE MANAGEMENT SERVICES (the "RFP"), hereby certifies, represents and warrants that the Contractor (including its officers, directors and employees) is not an "Iran linked business" within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the "Act"), and that in the event Contractor is awarded a contract as a result of the aforementioned RFP, the Contractor will not become an "Iran linked business" at any time during the course of performing the Work or any services under the Contract.

The Contractor further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000,00 or 2 times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of the School District's investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date it is determined that the person has submitted the false certification.

FIRM:

Its: Accounting Assistant / President STATE OF Michigan) SSS. COUNTY OF Light) This instrument was acknowledged before me on the day of Munh, 2022, by Notary Public My Commission Expires: Mag 241 2015 My Commission Expires: Mag 241 2015 Acting in the County of: Way 1/1		FIKW:
By: (Melecanomicola for Bicra of Its: Accounting Assistant / President STATE OF Mechagen) Sss. COUNTY OF My) This instrument was acknowledged before me on the 4 day of Menh, 2022, by		DMS Moving Systems
Its: Accounting Assistant / President STATE OF Methogon) SSS. COUNTY OF Lique) This instrument was acknowledged before me on the day of Month, 2022, by		Name of Firm
STATE OF Mechages) SS. COUNTY OF Lyn) This instrument was acknowledged before me on the		By: (Dhearmonder for Bicha &
This instrument was acknowledged before me on the		Its: Accounting Assstant / President
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		Acting in the County of:

2021 BOND PROGRAM – SUMMER 2022 RENOVATIONS REQUEST FOR PROPOSAL (RFP) – MOVE MANAGEMENT SERVICES ATTACHMENT E3 – EQUAL OPPORTUNITY FORM

FEBRUARY 17, 2022

Livonia Public Schools:	
for employment, contractor, or materic employment, such non-discrimination	not to discriminate against any employee, applicant al supplier, because of race, religion, national origin, ancestry or sex. With regard to includes, but not limited to, our (my) policies of recruitment, recruitment ips or other training, rates of pay, promotion, transfer, lay-off or termination.
	ocontractors, or suppliers we (1) shall state all applicants or respondents will receive religion, color, national origin, ancestry or sex.
We (I) understand that any contract f mentioned non-discrimination policy.	for Livonia Public Schools shall be in consideration of our maintaining the above
	be required to submit further information covering the race, color and work hose of subcontractors to be employed on this project.
NAME OF BIDDER (FIRM):	DMS Moving Systems
SIGNATURE:	Alberan For Burrard Folym
NAME:	Deborah Miodek for Richard Meyer
TITLE:	Accounting Assistant / President
DATE:	03/04/22

2021 BOND PROGRAM – SUMMER 2022 RENOVATIONS REQUEST FOR PROPOSAL (RFP) – MOVE MANAGEMENT SERVICES ATTACHMENT E.4 – CRIMINAL BACKGROUND AFFIDAVIT FEBRUARY 17, 2022

Criminal Background Affidavit

The undersigned, the owner or authorized officer of the below-named Firm, pursuant to the criminal background compliance certification requirements of Livonia Public Schools (the "School District") hereby represents and warrants that the Firm has performed and/or will perform sufficient criminal background checks, including at a minimum, an Internet Criminal History Tool ("ICHAT") (or equivalent for non-Michigan residents) for all of its owners, employees, agents, representatives, contractors and/or other personnel who will be on any School District premises to carry out the services contemplated by the Contract Documents. The Firm further hereby certifies that no owner, employee, agent, representative, contractor and/or other personnel of the Firm will be on any School District premises if they are a registered criminal sexual offender under the Sex Offenders Registration Act, Public Act 295 of 1994, or have been convicted of "Listed Offense" as defined under Section 722 of the Sex Offenders Registration Act, MCL 28.722.

The Firm further acknowledges that if it is found to have submitted a false certification or otherwise fails to comply with the requirements of this certification, the School District may immediately terminate the Contract.

FIRM: **DMS Moving Systems** Name of FIRM Accounting Assistant / President Its: STATE OF Michigan)ss. COUNTY OF Lyne) 4_ day of Merch, 2022, by This instrument was acknowledged before me on the Delve at my woll , Notary Public County, _ My Commission Expires: My 24 2018 Acting in the County of: Wayne ANTHONY DEAIRE THOMAS Notary Public - State of Michigan County of Wayne My Commission Expires Aug 26, 2028 Acting in the County of WMAL Acting in the County of