

Browning Public Schools
Board Agenda Request
Meeting To Be Held: April 9, 2019



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignations ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: March 26, 2019

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John E Salois
Title: Director of Human Resources

Subject: Hiring: Teacher Assistant Napi Elementary

Description: Sicily Bird, Principal, Napi Elementary is Recommending the following for hire:

✚ Raquel Vaile, Teacher Assistant - Napi (Exp: 0), L2 \$14.54 (\$15.14 after 90 day probationary period)

Financial Impact: Per Classified Salary Schedule: Classified Labor Agreement 2018-2021

Funding Source (Budget/grant, etc.): Salaries, plus benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____



Browning Public Schools Hiring Selection Report

Position Teacher Assistant		Applicant Recommended Raquel Vaile	
Department/Location Napi Elementary School		Supervisor Sicily Bird	
Type of Position Classified	Starting Date 4/11/2019	Term 2018-2019 AY	

Recruiting	Date Posted: 2/13/2019	Closing Date: 3/14/2019
Comments:		

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Shelly Butterfly	3/4/2019	Yes	3/22/2019
	Cheryl Deswood	2/24/2019	No	
	Ellen Hall	2/26/2019	No	
	Lehna LittlePlume	3/2/19	No	
	Raquel Vaile	2/19/2019	Yes	3/22/2019

Interview Committee	Title		Name	Title
Kari McKay	BES Assistant Principal			
Jessica Racine	Napi Assistant Principal			
Kimberly BirdRattler	Napi School Secretary			

Recommendation: Raquel has experience within Browning Public Schools. She has an AA Degree in Elementary Education and Native American Studies. She has the work ethics to succeed as a teacher assistant.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	Yes	Ok
State & Federal Criminal background check	On file	Yes	Ok
Tribal Background check	On File	Yes	OK
TB documentation	On file	Yes	Ok

Salary: \$14.54 probationary/\$15.14 Placement: Exp: 0 Contract Days: 187 day

Prepared by: John E. Salois Date 1/17/2019 Approved by: _____ Date: _____