

OVER NIGHT and OUT OF STATE FIELD TRIP REQUEST FORM
Independent School District 308

Approval by the trip committee is needed before the school board will grant final approval. Trip plans should not be made until this approval is granted. This completed form should be returned to the Principal. Plan for at least 30 days turn around time at minimum.

Name of Organization ROBOTICS

Educational Benefit or Reason for Trip BAIION REGIONAL COMPETITION

Dates of Proposed Trip 3/31 - 4/6/25 Destination KENNER, LA
 (attach itinerary)

Number of Students Planning to Attend 22 Number of Chaperones 6 (2 DRIVERS/VIN)

Name of Chaperones O. NETTEBERG, K. NETTEBERG, H. DELAWARET,
B. HUDRLIK, D. GRUNDEEN, M. GRUNDEEN

Which chaperones have not had background checks? NONE

Cost to Each Student for the Trip 0

Total Trip Cost 18,000.00

(include hotel, subs, transportation, entrance fees-you may need to attach documentation)
 How are funds to be raised? (Be as specific as possible) GRANTS/DONATIONS/DISTRICT

What is the plan if not enough money is raised by the deadline? MONEY IS OBTAINED

What is the down payment required for the trip? N/A

What type of transportation will be used? 3 SCHOOL VANS

What are the housing arrangements? CONDOS

What is the plan for communicating with parents of the students involved? COM. AP & PARENT MTK.
 (attach letters, phone log, etc.)

What are the eligibility requirements, ie. Grade, behavior? DISTRICT CO-CURRICULAR

Other comments to support the trip _____

I, O. NETTEBERG, understand and accept the risk of supervising students on this trip.

Signed: [Signature] Date: 2/21/25

Committee Approval:	Yes	No	Comments:
			<u>SR</u>
	<u>X</u>		
Board Approval:	Yes	No	Comments
			<u>GP</u>
	<u>X</u>		
			<u>BM</u>
	<u>X</u>		
			<u>BW</u>
	<u>X</u>		