



**FOREST LAKE AREA SCHOOLS
FOREST LAKE, MN 55025**

June 2, 2011

AGENDA ITEM: 10.4

TOPIC: Consider Discontinuance of Policy 511 – Evacuation of Building

BACKGROUND: This information is now part of the Crisis Management Plan.

PROCESS: The School Board Policy Committee has reviewed this policy. They are recommending that it be discontinued.

RECOMMENDATION: First reading of this policy.

EVACUATION OF BUILDING

511

1. The fire alarm system must be in operating condition at all times in all buildings.
2. Teachers should have explicit instructions regarding their duties during fire drills and other emergencies. These instructions should be given during the opening week workshop.
3. Students should be instructed regarding the location of fire exits and the need for rapid, orderly evacuation of the building.
4. A minimum of nine fire drills per year must be held.