

CATALINA FOOTHILLS SCHOOL DISTRICT
Tucson, Arizona

REGULAR MEETING OF THE GOVERNING BOARD
Professional Learning Center at Valley View Early Learning Center
3435 E. Sunrise Drive - Tucson, Arizona
Tuesday, April 26, 2022 - 6:30 PM

Regular Meeting Minutes

NOTICE OF MEETING

Announcement of the meeting was posted at Catalina Foothills High School, Esperero Canyon Middle School, Orange Grove Middle School, Ventana Vista Elementary School, Canyon View Elementary School, Manzanita Elementary School, Sunrise Drive Elementary School, Valley View Early Learning Center, and on the CFSD website (www.cfsd16.org) on Monday, April 18, 2022.

ATTENDANCE

Board Members Present

Carole Siegler, President
Eileen Jackson, Vice President
Amy Bhola, Board Member
Amy Krauss, Board Member

District Administration

Mary Kamerzell, Superintendent
Denise Bartlett, Assistant Superintendent
Lisa Taetle, Director of Finance

Board Member Absent

Doug Hadley, Board Member

District Personnel

Jody Brase, Principal, Catalina Foothills High School
Kevin Duong, Science Teacher, Catalina Foothills High School
Terry Fortunato, Science Teacher, Catalina Foothills High School
Suzanne Gould, Administrative Assistant
Amie Sams, Administrative Assistant

Visitors

Francesca Barela	Won Han
Jerry Barela	Anna Nielsen
Larry Barela	Jesper Nielsen
Tina Barela	Sara Nielsen
Brian Curley	Sarah Peel
Briana Curley	Bart Pemberton
Jessica Curley	Nicole Richards
Logan Curley	Scott Richards
Aditi Ghosh	Jessica Scott
Bhargav Ghosh	Miles Scott
Rohini Ghosh	Thomas Scott
Ava Gill	Edward Wellman
Dale Gill	Kotomi Wellman
ean Gill	Noah Wellman
Tristan Gill	Elzbieta Wisniewski
Joseph Han	Iliana Wisniewski

8 community members attended through YouTube Live link.

1. OPENING

1. 1. Call to Order and Welcome
President Siegler called to order the governing board meeting at 6:30 p.m.
1. 2. Pledge of Allegiance
President Siegler led the group in the Pledge of Allegiance.
1. 3. Rules of Order for Governing Board Meetings
President Siegler read the Rules of Order for governing board meetings.

1. 4. Catalina Foothill STAR Awards

Board Member Amy Krauss made the presentation to honor the high school’s Science Olympiad state championship team. She explained that she was very proud of the district-wide commitment to provide opportunities for students in Science, Technology, Engineering, and Math (STEM). She noted that on April 2nd, the Blue Science Olympiad Team won the AZ State Championship. She then gave a shout-out to the high school silver team that placed 5th out of 22 teams.

The governing board honored the Catalina Foothills High School Science Olympiad State Championship Team with its Star Award. Amy Krauss presented the following students and their coaches with certificates and star pins in recognition of their outstanding performance: Francesca Barela, Jerry Barela, Bina Coan, Nali Coan, Zachary Cramton, Logan Curley, Riya Fadia, Aditi Ghosh, Bhargav Ghosh, Rohini Ghosh, Ava Gill, Dean Gill, Samantha Gottlieb, Joseph Han, Max Henry, Brandon Martz, Andrew Nesnadny, Anna Nielsen, Sara Nielsen, Alycia Oh, Katie Pawloski, Nina Raju, Nicole Richards, Simon Rubin-Toles, Annabelle Samuels, Thomas Scott, Daniel Sutherland, Kulindu Vithanachchi, Raindu Vithanachchi, Noah Wellman, Iliana Wisniewski, coaches Terry Fortunato and Kevin Duong, CFHS science teachers.

2. **PUBLIC COMMENTS**

There were no public comments.

3. **CONSENT AGENDA**

Upon a motion by Eileen Jackson and a second by Amy Krauss, the governing board approved the following items on the consent agenda: 3.1 the governing board April 12, 2022, regular meeting minutes, as presented; 3.2 the expense voucher memorandum, as presented; 3.3 the fundraising request memorandum, as presented; 3.4 the personnel memorandum, as presented; 3.5 the acceptance, with gratitude, of the gifts and donations memorandum, as presented; 3.6 the award of RFP 22-06-27 yearbooks – high school and middle schools of \$115,000 to Herff Jones, LLC., as presented.

Amy Bhola - Yea; Eileen Jackson - Yea; Amy Krauss – Yea; Carole Siegler - Yea; Motion carried 4-0.

3. 1. Approval of April 12, 2022, Regular Governing Board Meeting Minutes Memorandum

On the consent agenda, the governing board approved the regular governing board meeting minutes for April 12, 2022.

3. 2. Approval of Expense Voucher Memorandum

On the consent agenda, the governing board approved the following expense vouchers.

Expense Voucher	22146	\$	1,326,200.99
Expense Voucher	22148		5,788.25
Expense Voucher	22150		191,029.17
Expense Voucher	22151		65,006.98
Expense Voucher	22154		84,375.47
Expense Voucher	22155		121,075.59
Expense Voucher	22156		19,037.29

3. 3. Approval of Fundraising Request Memorandum

On the consent agenda, the governing board approved the fundraising request.

NAME	ACTIVITY	PURPOSE	LOCATION	DATE(S)
<u>Catalina Foothills High School</u>				
Band Boosters	Silent Auction Spring Concert - Adults	To raise funds for Rose Parade trip costs	Off Campus	5/12/2022

3. 4. Approval of Personnel Memorandum

On the consent agenda, the governing board approved the personnel.

ADMINISTRATIVE STAFF

- New Hires/Rehires
 Judith Dauman, 1.0, Principal, MAC
 Judith Dauman, varies, Temporary Administrator, MAC

CERTIFIED STAFF

- New Hires/Rehires
 Irene Angelov, varies, Temporary Employee, CFHS
 Ana Barron, 1.0, Masters Addendum, CV
 Arpana Dattillo, 1.0, NCSP Addendum, CFHS
 Brooke Hoglin, varies, Temporary Employee, CFHS
 Mary Kelly Lantz, varies, Temporary Employee, CFHS
 Dana Mulay, 1.0, Masters Addendum, CFHS
 Elizabeth Semonsky, 1.0, Masters Addendum, VV ELC
 Beth Sheehan, 1.0, Masters Addendum, EC MS
 Kelly Taylor, 1.0, Masters Addendum, MZ

- Change in Status
- Resignation
- Correction

CLASSIFIED STAFF

- New Hires/Rehires
- Change in Status
- Resignation

COMMUNITY SCHOOLS

- New Hires/Rehires
- Change in Status
- Volunteers

3. 5. Approval of Gifts and Donations Memorandum

On the consent agenda, the governing board accepted, with gratitude, the following gifts and donations.

DATE	DONOR	SCHOOL	PURPOSE/ITEM	Amount
4/15/2022	Manzanita Elementary School Family Faculty Organization (MZ)(FFO)	MZ	Annual donation of paper	\$250.00
4/15/2022	Canyon View Elementary School (CV) FFO	CV		\$337.66
4/15/2022	CV FFO	CV	Transportation	\$316.38
4/15/2022	CV FFO	CV	Transportation	\$398.60
4/15/2022	CV FFO	CV	Transportation	\$168.83
4/15/2022	CV FFO	CV	Transportation	\$302.30
			Total	\$1,773.77

3. 6. Approval of Award of RFP 22-06-27 Yearbooks – High School and Middle Schools

On the consent agenda, the governing board approved the Award of RFP 22-06-27 Yearbooks – High School and Middle Schools

4. **NEW BUSINESS**

4. 1. Approval of Second Round of Certified Contracts for 2022-2023

Assistant Superintendent Denise Bartlett recommended a list of returning professional staff to be offered contracts and addenda for the 2022-2023 school year. This was the second round of contract offerings for next year.

Upon a motion by Amy Krauss, and a second by Eileen Jackson, the governing board approved the professional staff contracts and addenda for the 2022-2023 school year and directed that they be issued to staff members listed, as presented.

Amy Bhola - Yea; Eileen Jackson - Yea; Amy Krauss – Yea; Carole Siegler - Yea. Motion carried 4-0.

5. DISCUSSION / REPORTS

5. 1. Fiscal Year 2023 Maintenance and Operations Budget

Superintendent Mary Kamerzell gave an update on the FY 2023 straw budget. She reported that there were minor changes to projected revenues and expenditures since the governing board's review on April 12.

Changes to revenue projections included the Base Revenue Control Limit, DAA transfer to M & O, and the 13.3% K-12 override. On the expenditure side, Dr. Kamerzell noted an increase to the cost for trash removal services and expenses in the Classroom Site Fund that supported teacher performance pay. The reason for this increase was to match more closely the per teacher amount paid out in the previous year.

A board member asked if things were getting more expensive related to trash services or was this an adjustment per the contract. Dr. Kamerzell said that an increase was anticipated.

5. 2. Fiscal Year 2021 Audit Report

Lisa Taetle, Director of Finance, reported that the FY 2021 audit identified the district as a low-risk auditee with no reportable material weaknesses to the district's financial statement or to the district's major federal program awards. There were also no deficiencies in the area of internal controls.

The district had one audit exception under the budgeting section on page 5 of 38 of the USFR questionnaire. The notice of a public hearing for the December budget revision was posted six days before the meeting to adopt the budget. Ms. Taetle stated she now knows of the 10-day required lead time and has corrected this going forward.

Dr. Kamerzell and the board expressed appreciation to Ms. Taetle and the business office staff for their exceptional work.

5. 3. 2022 Arizona Legislative / Governmental Activity

Dr. Kamerzell reported that the Arizona State Legislature has not finalized the budget at this time. She explained that we are waiting to see if there will be an increase in K-12 public education funding from the state beyond the 2% mandated inflation adjustment. Deliberations will most likely go on for a while.

6. FUTURE AGENDA CONSIDERATIONS

There were no future agenda considerations.

7. ADJOURNMENT

Upon a motion by Amy Krauss and a second by Eileen Jackson, the governing board adjourned the meeting at 7:08 p.m.

Amy Bhola - Yea; Eileen Jackson - Yea; Amy Krauss – Yea; Carole Siegler - Yea; Motion carried 4-0.