COMMUNITY CONSOLIDATED SCHOOL DISTRICT 89
Learning for Life

Administration Center
22W600 Butterfield Road
Glen Ellyn, IL 60137
(630) 469-8900
Fax: (630) 469-8936
www.ccsd89.org

MEMO

DATE: February 23, 2026

TO: Board of Education

FROM: Theresa A. Sevier, Board Secretary

SUBJECT: Destruction of Audio Recordings of Closed Session Meetings

In addition to keeping written minutes of all school board meetings, school boards are required to make and keep a verbatim audio or video recording of every closed meeting. A recording may be destroyed after 18 months by vote of the school board provided that proper minutes of the meeting have been approved.

Following Board approval, the audio recording listed below of closed session meetings over 18 months old will be destroyed with the knowledge that proper minutes of these meetings have been approved:

September 18, 2023	Closed Session Meeting (Tape 1)
October 16, 2023	Closed Session Meeting (Tape 1)
November 20, 2023	Closed Session Meeting (Tapes 1 & 2)
February 26, 2024	Closed Session Meeting (Tape 1)
March 18, 2024	Closed Session Meeting (Tapes 1 & 2)
April 15, 2024	Closed Session Meeting (Tape 1)
May 20, 2024	Closed Session Meeting (Tape 1)
June 17, 2024	Closed Session Meeting (Tape 1)
July 15, 2024	Closed Session Meeting (Tape 1)

Board of Education
Yannick Koger
Steve Neurauter
Jessica McGee
Lyndsay Cowles, Ed.D.
Sean Glennon
Ariel Steffens
Laura Wilmarth Tyna, Ed.D.

Superintendent
Douglas Eccarius
Assistant Superintendent for Learning
Jill Kingsfield, Ed.D.
Assistant Superintendent for Finance & Operations
Maureen A. Jones, CSBO

Arbor View School
Dawn McCray, Principal
Briar Glen School
Mitch Dubinsky, Principal
Park View School
Kristie Mate, Principal

Westfield School
Kristen Ulery, Principal
Glen Crest Middle School
Brett McPherson, Principal
Samantha Smith, Assistant Principal