

Browning Public Schools
Board Agenda Request
Meeting To Be Held: January 13, 2026



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignations ☐ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☒ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: January 6, 2026

To: Rebecca Rappold
Superintendent of Schools

From: Sandi Campbell
Title: Principal

Subject: In state travel - State Wrestling Tournament, Billings Montana

Description: Kari McKay is Requesting travel to Billings Montana as the administrator for State Wrestling tournament to be held February 18-22, 2026

Financial Impact: \$1,221.00

Funding Source (Budget/grant, etc.): 226.60.150.2410.582

Attachment(s): wrestling schedule

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request

Employee Name Kari McKay
Building Browning High School

Employee #10376
Substitute Name NA

LEAVE REPORT

<u>Date of Leave</u> <u>2/18/26-2/22/26</u>	<u>Hours</u> <u>5, 8, 7</u>	<u>Type of Leave</u> <u>SR</u>
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Employee Signature _____ Date _____

☐ Approved; Condition upon the specific leave being available for the specific employee ☐ Not Approved

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

(Master Contract Relationship)

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop State Wrestling Tourmanent (Attach Brochure/Agenda)

Location Billings Montana

Departure Date 2/18/26

Return Date 2/22/26

Departure Time 11:00am

Return Time 2:00pm

Transportation: ☐ Personal Vehicle
☒ District Vehicle
☐ Professional Development

Mileage _____ =

Per Diem 4 Days @ \$51+1L @ \$17 = \$221.00

☐ Registration PO# _____ =

☒ Hotel PO# _____ = \$1,000.00

☐ Other PO# _____ =

☐ Other PO# _____ =

To be reimbursed: shuttle/taxi/parking upon return of receipts

Sub Total: \$1,221.00

Budget 226.60.150.2410.582 (100 %)
_____ (_____ %)

Check Total \$221.00

Employee Signature _____ Date _____

Principal/Supervisor _____ Date _____

Superintendent Signature _____ Date _____

Browning High School

Girls Wrestling Schedule

2025-2026

First day of Practice November 20, 2025					
<i>Date</i>	<i>Day</i>	<i>Varsity</i>	<i>Opponent</i>	<i>Site</i>	<i>Departure</i>
12/5/25	Fri	11am	Owen Invite	Polson	6am Overnight
12/6/25	Sat	9am	Owen Invite	Polson	
12/12/25	Fri	TBA	Flathead Invite	Kalispell	8am Overnight
12/13/25	Sat	TBA	Flathead Invite	Kalispell	
12/16/25	Tues		Pictures	Pictures	
12/18/25	Thur	4:00	WF/BF/Ronan	Browning	
12/19/25	Fri	TBA	Holiday Classic	CMR/Great Falls	Thur. 7pm Overnight
12/20/25	Sat	TBA	Holiday Classic	CMR/Great Falls	
1/3/26	Sat	12pm	Big Fork	Big Fork	7:30am
1/6/26	Tue	TBA	Whitefish	Whitefish	TBD
1/9/26	Fri	TBA	Western "A" Duals	Ronan	Thur. 5pm
1/10/26	Sat	TBA	Western "A" Duals	Ronan	
1/15/26	Thur	TBA	Polson	Polson	8am Overnight
1/16/26	Fri	TBA	Helgate	Missoula	Overnight
1/17/26	Sat	TBA	Helgate	Missoula	
1/23/26	Fri	TBA	All Girls Tourney	Lewistown	Overnight Leave Thursday
1/24/26	Sat	TBA	All Girls Tourney	Lewistown	
1/27/26	Tue	4pm	All Girls	Hamilton	
1/30/26	Fri	TBA	Class A Duals	Butte	Overnight Leave Thursday
1/31/26	Sat	TBA	Class A Duals	Butte	
2/5/26	Thur	4pm	WF/BF/Ronan	Browning	
2/7/26	Sat	10am	Columbia Falls	Columbia Falls	6:30am
2/12/26	Thur		Divisionals	Dillon	Travel Day
2/13/26	Fri		Divisionals	Dillon	
2/14/26	Sat		Divisionals	Dillon	
2/18/26	Wed		State	Billings	Travel Day
2/19/26	Thur		State	Billings	
2/20/26	Fri		State	Billings	
2/21/26	Sat		State	Billings	