

Date: September 20, 2021

To: Pana CUSD #8 Board of Education

From: Mr. Jason J. Bauer, Superintendent

Subject: **Superintendent's Report and Board Actions for September 20, 2021 Regular Board Meeting.**

BOARD AGENDA NOTES

- 2 FY 22 Budget Recommendation/Board Action** – The information will be presented prior to the regular board meeting at the budget hearing. At this time, the education fund is projected to be in the black by \$2,741,487. Operation and Maintenance is projected to be in the red by (\$123,043). The transportation fund is projected to be in the red by (\$178,448). At this time, there is no transfer from working cash to transportation. This could potentially change if the state gets behind on MCAT payments.

Action: Motion to approve the recommended FY 22 District Budget.

- 3 Consent Agenda Items** – Please contact me or Heather Phillips prior to the meeting if you have any questions with any of these items. To date, we have had two formal FOIA requests. First, Rick Dial, Organizing Coordinator for the Southern Region CRCC (Chicago Regional Council of Carpenters), requested information on the Pana High School gymnasium flooring project. The request has been fulfilled. The second is from Angel Tormis requesting copies of active leases/licenses for cell towers, rooftop antennas, or other wireless installations on property owned by Pana CUSD #8 along with 24 months of payment history. An attached file of the Spectrum leasing agreement along with the history of payments was submitted to fulfill the request. The FY 22 Per Capita Library Grant is included in the consent agenda as well. This is a grant that is available annually through the Secretary of State's office for schools to use to purchase library books, printed materials, etc. An itinerary of the FFA trip to Indianapolis for the annual convention is included in your packet. Since it is an overnight trip, I recommend that it is board approved.

Reading/Approval of Minutes

- A. Reading/Approval of Minutes
- B. Approval of Bills and Payroll
- C. Treasurer's Report
- D. FOIA Requests (If applicable)
- E. Per Capita Library Grant
- F. FFA Overnight Trip

Action: Motion to approve the Consent Agenda inclusive of payables totaling \$501,950.58 and payroll totaling \$694,264.16 for a total payables and payroll of \$1,196,214.74.

4 Visitor, Teacher & Support Staff Considerations

- Robin Shellenbarger has requested to address the board in regards to the mask/vaccine mandate. April Hadowsky, parent of 2 daughters (1 in high school and 1 at the junior high) wishes to address the board on the current dress code at the high school. She believes that it is unrealistic with the current dress trends and would like to discuss her rationale for why she feels like the dress code should be amended. Jack Nollman with Pana Pride wishes to address the board about a possible agriculture center with Lake Land College.

5 Committee Reports

- A. Facilities – Mr. Beyers and Mr. Stauder will provide a summary of the September 1st and September 15th meetings. Next Meeting: TBD

1. Consideration of contract from Poettker Construction for Construction Management services to the District – The Facilities Committee has reviewed the contract from Poettker Construction and is making the recommendation to proceed forward with the hiring of Poettker Construction to serve as a Construction Manager for the new elementary school project.

Action: Motion to approve the contract with Poettker Construction as Construction Manager.

- B. Finance – Did not meet this month. Next Meeting – Thursday, October 14th at 6:30 a.m.
- C. Curriculum – Did not meet this month. Next Meeting: TBD
- D. Policy – Did not meet this month. Next Meeting: TBD
- E. Pana Education Foundation – Mark Beyers and I will provide a brief update from our August 18th and September 15th meetings. Next Meeting – Wednesday, October 20th at 7:00 a.m.
- F. Technology – Did not meet this month. Next Meeting – Wednesday, October 14th at 5:30 p.m.
- G. Strategic Plan – Did not meet this month. Next Meeting: TBD.
- H. I.D.E.A.S. – Did not meet this month. Next Meeting: TBD.

6 Administrative Reports

- A. **Principals** – The building principals will be in attendance and provide information about upcoming events in their respective buildings, including parent / teacher conference plans.

B. **Building and Transportation** – Jeff Stauder will provide an overview of his report.

C. **Curriculum and Instruction** – Paul Donahue will provide an overview of his report along with information on the Title Grants.

D. **Superintendent's Report/Board Action**

1. **Personnel Recommendations.**

Action: Motion to approve the Superintendent's personnel recommendations as reviewed and presented from the executive session notes. **This will be done after executive session if one is needed.**

2. **Annual District Web Posting** – This is an annual compliance component for the school district that takes place every year in which the superintendent asks you to approve the list of postings on the District website. Please review the updated Administrator / Certified Staff Salary Compensation Report in your Executive Session attachments. With approval, you are authorizing the District Administration to ensure all postings have been updated and completed. Bridgett and I have gone through the entire list to ensure that the district is in compliance.

Action: Motion to approve the review of the required Annual Website Postings of the District.

3. **Administrative Licensed Evaluator List** – Each year the Board is asked to approve our District's list of licensed qualified evaluators.

Action: Motion to approve the FY 22 District's Administrative Licensed Evaluator list.

4. **OKAW Joint Agreement Resolution** – This is a commitment OKAW requires for each of its member schools. The agreement is renewed annually for the next school term (2022-2023).

Action: Motion to approve the OKAW (Vocational Center) Joint Agreement Resolution.

5. **Appointment of School Treasurer** – Heather Phillips needs to be officially approved as treasurer for 2021-2022.

Action: Motion to approve Heather Phillips as School Treasurer for a term of (1) one year, beginning October 1, 2021.

6. **NPT Special Education Report** – The minutes from the August 24th meeting and August 24th budget hearing. They are attached. I will briefly go over these briefly. The minutes from the July 27, 2021 meeting are attached. The agenda for the

Governing Board meeting, which was held on September 8th is also included for you to view.

Action: Information Only.

7 Executive Session (Optional)

A. Discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, and collective negotiating matters.

B. Employment/Compensation Resignation Recommendations

Action: Motion to enter executive session for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, and collective negotiating matters, as well as employment/compensation resignation recommendations.

Action: Motion to return from the executive session to the regular meeting.

Action: Motion to approve executive session minutes as read.

Action: Motion to approve the Superintendent's personnel recommendations as reviewed and presented from the executive session notes.

8 Communications

- A. Alliance Legislative Report
- B. Capitol Watch
- C. Association of Illinois Rural and Small Schools (AIRSS)
- D. Other Board Correspondence

9 Board Member Considerations

- A. School Board Convention – November 19-21 in Chicago
- B. IASB Abe Lincoln Division Meeting – October 6, 2021 in Rochester
- C. Other

10 Adjournment

Action: We will need a motion to adjourn the meeting.