

Terrell Independent School District

Executive Summary Report

Date	District Objective	
December 15, 2025	Goal 4: Organizational Efficiency: Develop a resource allocation plan and long-term facilities plan that supports and maintains the financial stability of the district, is aligned with identified priorities, addresses future growth and facility improvement needs, and represents being good stewards of taxpayer funds	
Agenda Item: Consider Approval of the Ranking of the Real Estate Broker Services Firms Providing the Best Value for Terrell (Request for Qualifications #2425-015), and Delegate Authority to the Superintendent to Negotiate and Execute the Contracts.		
<p>Summary: On August 26, 2025, the district released RFQ 2425-015, Real Estate Broker Services, Two-Step Process, to procure services needed to assist the district with locating and purchasing future sites as outlined in the 2025 bond projects. In addition, the district may need assistance with future master plan needs outside of the scope of the identified bond projects.</p> <p>The District received four responses to the RFQ in Step 1, and selected two firms to submit proposals to the District (Step 2). The District evaluated and ranked the top two firms in accordance with the RFQ/RFP documents. The District is requesting board consideration to approve the ranking of the firms as presented and authorize the Superintendent to negotiate and execute the contract documents with one or more of the top ranked firms.</p> <p>The District will determine the number of firms to be awarded contracts based upon information provided to the District during contract negotiation. The District may award all projects to one firm or may choose to award a portion of the projects to two firms. If the District is unable to negotiate a satisfactory contract with the firm ranked first, the District may begin negotiating a contract with the firm ranked second until a contract is reached or negotiations with all ranked firms end.</p>		
Attachments:		
Real Estate Broker Services Firm Ranking		
Administrative Recommendation:		
It is the recommendation of the Superintendent for the Board of Trustees to approve the ranking of Real Estate Broker Services firms as presented and delegate authority to the Superintendent to negotiate and execute a contract with one or more firms.		
Budget/Funding		
2025 Bond Project Funds Capital Project Funds General Operating Funds		