

BOARD OF EDUCATION, NEW FAIRFIELD, CT
Business Operations/Resource Management Subcommittee Meeting

Name of Subcommittee: BO/RM Meeting type: Regular
Date of Meeting: 8/19/21 Minutes submitted by: K. LaTourette
Members present: Kathy Baker, Dominic Cipollone, Ed Sbordone
Members absent: Greg Flanagan
Other attendees: Rich Sanzo, James D'Amico, Kimberly LaTourette, Rick Regan (*joined at 6:30 p.m.*)
Place of meeting: **Meeting Access: BO/RM Subcommittee (8/19/21 at 6:00 p.m.)**
Web: <https://zoom.us/j/93942528195> Dial In: (929) 205-6099 Meeting ID: 939 4252 8195

Meeting called to order: at 6:33 p.m.

II. Approval of Minutes

A. June 17, 2021 – Regular

Motion: To approve minutes of the June 17, 2021, regular meeting as presented

Made by: Ed Sbordone

Seconded by: Dom Cipollone

Recording of vote: All in favor

III. INFORMATION ITEMS

A. Monthly Summary of Budget vs. Actual Expenditure/Encumbrances Report for FY 2020-21 at June 30, 2021 - Dr. Sanzo reported that as of June 30th, we are looking at a surplus of \$51,000. We are still making some adjustments and final payments, so this is a preliminary amount. This number will change slightly.

B. Monthly Summary of Budget vs. Actual Expenditure/Encumbrances Report for FY 2021-22 at July 31, 2021 - Dr. Sanzo reported we are about 8% encumbered...working to get them set for the year. At this stage, we are not anticipating any budgetary challenges. We will monitor our SPED costs. No areas of concerns yet. Some money will move from operating to ESSER Grant and will end up being a positive.

C. Google Vault Reconciliation – April 1, 2021 – June 30, 2021 - One access to vault that Dr. Sanzo did not provide the report for this meeting. Rick mentioned speaking at the CABES/CAPPS convention to discuss our process.

D. Construction Site Logistics and Parking - Mr. D'Amico joined Dr. Sanzo at the meeting to address parents' concerns about the parking situation at the HS. Dr. Sanzo presented a diagram to show the constraints that we are dealing with. Once construction is fully up and going, we will have significant site constraints. The diagram shown is what we expect the campus to look like in early October. A temporary parking lot will be built where the community garden was - this will contain approximately 86 parking spots. This will replace the staff parking. They did have many meetings to see if this could be expanded, and unfortunately, it cannot. We have also had to move some of our central office staff (Example: Phil Ross) to add additional staff parking spots. A temporary lot is being created for our busses. We are relocating the storage containers in order to allow the bus drivers to have parking. There is a possibility that the dog park lot may be offline for a period of time, based on construction movement if that back area is going to be used for a stockpile. Dr. Sanzo said we can/cannot guarantee a spot for every senior - it will depend on how many seniors would like a spot. Sixty-five to seventy seniors expressed interest so far. There has been discussion about offering a shuttle for students if parking is available off campus, but closer to the high school. Everyone has been working very hard to find

as many spots as possible for staff and students, and admin realize that this may create an inconvenience for students and their families. Many members of the community were in attendance and were encouraged to attend the regular BOE meeting to speak during public comment.

IV. ACTION ITEMS

A. School Lunch Fund Subsidy - Dr. Sanzo spoke about the deficit last year due to COVID. We held \$75,000 to transfer to school lunch fund.

Motion: To move to the full Board of Education the transfer of \$75,000 to the School Lunch Fund for approval

Made by: Ed Sbordone

Seconded by: Kim LaTourette

Recording of vote: All in favor

V. OTHER - none

Motion to adjourn: Made by: Ed Sbordone

Seconded by: Dominic Cipollone

Recording of vote: Aye – Unanimous

Meeting adjourned at: 6:57 p.m.