

**RESOLUTION AUTHORIZING THE REDUCTION-IN-FORCE OF
EDUCATIONAL SUPPORT PERSONNEL**

WHEREAS, the Board of Education of Prospect Heights School District 23, Cook County, Illinois employs the educational support personnel employee(s) listed on Exhibit 1; and

WHEREAS, the Board of Education has determined that it is necessary to reduce the number of educational support personnel employees employed in the category of custodian and that the educational support personnel employee(s) listed on Exhibit 1 shall be honorably dismissed, pursuant to Section 10-23.5 of the *Illinois School Code* (105 ILCS 5/10-23.5); and

WHEREAS, Section 10-23.5 of the *School Code* provides that any educational support personnel employees who are to be honorably dismissed shall be provided with a written notice of the reduction containing the reasons for the reduction at least thirty (30) days before the effective date of the reduction.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Prospect Heights School District 23, Cook County, Illinois as follows:

Section 1. The educational support personnel employee(s) set forth on the attached Exhibit 1 will be honorably dismissed effective as of December 15, 2025.

Section 2. The President and Secretary of the Board of Education are hereby authorized and directed to give each educational support personnel employee written notice of the honorable dismissal, in the form attached hereto as Exhibit 2 and incorporated herein by this reference, and stating the reason(s) for such reduction, by U.S. First Class mail and certified mail, return receipt requested, at least thirty (30) days before the effective date of reduction.

Section 3. The Superintendent or designee will also personally deliver a copy of said notice to the educational support personnel employee.

Section 4. This Resolution will be in full force and effect forthwith upon its adoption.

Member _____ moved the adoption of the Resolution and Member _____ seconded it.

ADOPTED THIS ____ day of _____, 2025 by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

BOARD OF EDUCATION OF PROSPECT HEIGHTS
SCHOOL DISTRICT 23, Cook County, Illinois

By: _____
President

ATTEST:

Secretary

EXHIBIT 1

**EDUCATIONAL SUPPORT PERSONNEL EMPLOYEE(S) HONORABLY DISMISSED
PURSUANT TO SECTION 10-23.5 OF THE ILLINOIS SCHOOL CODE**

<u>Name</u>	<u>Category of Position</u>
Esaud Platero	Custodian, Part-Time
Vacant	Custodian, Part-Time

EXHIBIT 2

NOTICE OF HONORABLE DISMISSAL

November 15, 2025

TO: Esaud Platero

Dear Esaud:

We regret to inform you that the Board of Education of Prospect Heights School District 23, pursuant to Section 10-23.5 of the *School Code* of Illinois, has determined to reduce the number of educational support personnel employees employed in the category of Custodian. As a result, of the Board's decision, you are being honorably dismissed effective on December 15, 2025, and your employment in and services to the School District will terminate at the close of the school day on that date.

A copy of the Board's Resolution is enclosed.

On behalf of the Board of Education we want to express appreciation for your service to the School District and wish you well in your future endeavors.

Very truly yours,

Board of Education,
Prospect Heights School District 23

By: _____
President

ATTEST:

Secretary

U.S. FIRST CLASS MAIL &
CERTIFIED MAIL
RETURN RECEIPT REQUESTED
& HAND DELIVERED