

LIVONIA PUBLIC SCHOOLS

Operations Department

Memorandum

TO: Lisa Abbey
FROM: Harry Lau
DATE: March 26, 2014
SUBJECT: Lawn Cutting Equipment (Bond Purchase)

I recommend and am seeking approval to purchase four (4) Grasshopper 930D Zero Turning Lawn Mowers, which will replace current lawn equipment in the Maintenance Department and the three High Schools. The new equipment will replace equipment that has been in service for over 15 years.

The Maintenance Department will evaluate the current six (6) mowers in use and replace the worn out units to ensure that the current level of lawn cutting service will continue without interruption.

A sealed bid request was posted on the Buy 4 Michigan and LPS websites. Bids were due and opened on March 11, 2014. No vendors attended the opening. Seven vendors responded. Four responses did not meet minimum specification requirements (either by not being a diesel motor or not be able to fold up for the maintenance of equipment (cleaning under the deck)) and one bid was disqualified as it did not contain the requested vendor statements (Equal Opportunity Statement, Affidavit of Compliance – Iran Economic Sanctions Act and Familial Disclosure Statement).

The equipment I am recommending is available from J & R Tractor, Monroe, MI at a unit cost of \$14,264.00 each for a total cost of \$57,056.00. Using the above mentioned bid process, LPS was able to save \$712.00 per unit, from the GSA (General Services Administration – Department of Veterans Affairs) pricing.

If you have any questions, please call me.

Thank you.

Cc: Wayne Roberts

